

ASSOCIATE MEMBERSHIP APPLICATION 2023/24



THE LAW SOCIETY
OF NEW SOUTH WALES

IF YOU ARE APPLYING FOR A NSW SOLICITOR PRACTISING CERTIFICATE PLEASE DO NOT COMPLETE THIS FORM AS YOU ARE NOT ELIGIBLE TO BE AN ASSOCIATE MEMBER. INSTEAD, YOU MAY ELECT TO BE A 'SOLICITOR MEMBER' OF THE LAW SOCIETY ON THE PRACTISING CERTIFICATE APPLICATION FORM.

IF YOU ARE APPLYING FOR STUDENT MEMBERSHIP, PLEASE DO NOT COMPLETE THIS FORM. PLEASE SEE THE STUDENT MEMBER APPLICATION FORM AT www.lawsociety.com.au/forms

1. APPLICATION DETAILS

Surname:	First name:
Other names:	Title: <input type="radio"/> Mr <input type="radio"/> Mrs <input type="radio"/> Ms <input type="radio"/> Miss <input type="radio"/> Dr <input type="text" value="Other:"/>
Date of birth (DD/MM/YYYY): <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Personal phone number:
Business phone number:	Fax:
Email address:	

POSTAL ADDRESS

Street number and name:	
City:	State:
Country:	Postcode:

2. ASSOCIATE MEMBERSHIP FEES (1 JULY 2023 TO 30 JUNE 2024)

Fees for members with an Australian postal address	
Total amount payable (if you are paying before 1 January 2024)	\$330 (includes GST)
Total amount payable (if you are paying on or after 1 January 2024)	\$165 (includes GST)
Members with an overseas postal address	
Total amount payable (if you are paying before 1 January 2024)	\$330
Total amount payable (if you are paying on or after 1 January 2024)	\$165

PAYMENT METHOD

- EFTPOS (payment to be made in person at the Law Society)
 Credit card:

Amount to be charged: \$. Card type: Amex Mastercard Visa

Card number: Expiry date: /

Cardholder's name:	Cardholder's signature:
--------------------	-------------------------

OFFICE USE ONLY:

LSID:	Receipt number:
-------	-----------------

3. ASSOCIATE MEMBERSHIP CATEGORY

Please indicate the category under which you seek to be eligible for associate membership to The Law Society.

1. ADMITTED IN AUSTRALIA

- Select this category if you have been admitted to practise law in a State or Territory of Australia but do not hold a current practising certificate issued by The Law Society of New South Wales

Date of admission (DD/MM/YYYY): / /

Jurisdiction(s) within Australia where you are admitted

NSW QLD NT SA ACT VIC WA TAS

- Attach a copy of the Certificate of Admission (your form will be returned if it is not provided).

Go to Q4 ▶

2. FOREIGN LAWYER

- Select this category if you have been admitted to practise law in a foreign jurisdiction

Date of admission in foreign jurisdiction (DD/MM/YYYY): / /

Name of foreign jurisdiction:

- Attach a copy of the Certificate of Admission (your form will be returned if it is not provided).

If practising foreign law in NSW, you may be required to register with The Law Society in accordance with legal profession legislation (as defined in the *Legal Profession Uniform Law Application Act (2014)*). Forms are available at www.lawsociety.com.au/forms.

Go to Q4 ▶

3. LAW OFFICE MANAGER

- Select this category if you are employed in a management role in a law office and the principal(s) are Solicitor Members of The Law Society of New South Wales

Name of law office:

Your job title:

Please note, your employer may be contacted in order to confirm your employment status.

Go to Q4 ▶

4. LEGALLY QUALIFIED

- Select this category if you have a legal qualification recognised for the purpose of admission as a lawyer in Australia and you do not fit into any of the other categories

Name of legal qualification:

Name of institution:

- Attach a copy of your degree or qualification (your form will be returned if it is not provided).

Go to Q4 ▶

This section continues on next page

4. CURRENT STATUS (OPTIONAL)

Please tick the box most appropriate to your current status:

- | | | |
|---|--|---|
| <input type="radio"/> Retired solicitor | <input type="radio"/> Parental leave | <input type="radio"/> Overseas practitioner |
| <input type="radio"/> Barrister | <input type="radio"/> Study leave | <input type="radio"/> Travel |
| <input type="radio"/> Retired barrister | <input type="radio"/> Unemployed | <input type="radio"/> Sabbatical |
| <input type="radio"/> Interstate practitioner | <input type="radio"/> Illness | <input type="radio"/> Non-legal employment |
| <input type="radio"/> Legal position (no Practising Certificate required) | | |
| <input type="radio"/> Other | Please specify: <input style="width: 150px; height: 15px;" type="text"/> | |

The Law Society is committed to providing the most appropriate services for its associate members. Therefore, we plan to survey members at various intervals in the future to identify areas where the Society can assist its associate members and develop services that are relevant to their needs. Your co-operation is appreciated in completing the above question.

NOTE: Associate Membership does not authorise you to either engage in legal practice in this jurisdiction or be held out as being authorised to engage in legal practice in this jurisdiction, unless you are the holder of an Australian practising certificate or an Australian Registration Certificate as an Australian-Registered Foreign Lawyer.

5. DECLARATION

I wish to apply to become an Associate Member of The Law Society of New South Wales and declare that the information provided in this application is true and correct. I have read the *Personal Information Collection Notice* on this form before providing my personal information to the Law Society.

Signed:

Dated (DD/MM/YYYY): / /

LODGEMENT OF APPLICATION FORM

- The completed form must be accompanied by the required supporting documents.

Please note: Your application will be returned to you if the relevant documents are not attached.

- Return your form and supporting documents to:

BY EMAIL

Email your form to registry@lawsociety.com.au

BY FAX

F: 02 9926 0257 (from within Australia)

F: +61 2 9926 0257 (from overseas)

BY POST

The Law Society Registry - 170 Phillip St, Sydney NSW 2000

Please direct any queries to the Registry:

E: registry@lawsociety.com.au

T: +61 2 9926 0156

F: +61 2 9926 0257

PERSONAL INFORMATION COLLECTION NOTICE

By completing this form you are providing personal information to The Law Society of New South Wales (we, us, or our).

By lodging this application, you confirm that you have read the Personal Information Collection Notice and that you consent to The Law Society of New South Wales' collection, use and disclosure of information in accordance with that Notice. If you have any questions regarding the Personal Information Collection Notice please contact our Privacy Officer using the contact details below, prior to lodging this application.

Who do we collect the personal information from?

We generally collect your personal information directly from you. However, in some cases, we may receive your personal information from a third party (for instance if we receive a complaint) and when it is relevant to our statutory responsibilities (for instance other regulators who have dealt with you).

What are the purposes for which we collect and hold personal information?

We collect and hold your personal information to:

- fulfil our functions under, facilitate compliance with, and carry out our responsibilities in connection with, the *Legal Profession Act 2004* (NSW), the *legal profession legislation* (as defined in the *Legal Profession Uniform Law Application Act 2014*), the *Corporations Act 2001* (Cth), the *Professional Standards Act 1994* (NSW) and associated regulations (which require and authorise us to collect certain information) including to maintain regulatory and corporate records;
- fulfil our role as a professional association including:
 - maintaining membership records
 - communicating with you to offer products, services and events and when you obtain a product or service or come to an event
 - to conduct research and provide public representation; and
- provide information to third parties as authorised or required by law.

What if we didn't collect this personal information?

Without your personal information we may not be able to process your application or request, perform our statutory functions or provide you with some or all of the services of the Law Society as a professional association.

Who are the types of bodies and persons to whom we usually disclose your personal information?

Your personal information may be provided to:

- entities distributing information relevant to you as a legal practitioner or member of the Law Society;
- Lawcover and other professional indemnity insurers and practising certificate funders;
- our professional advisors and contractors (strictly on the basis that the information is to be used only for providing services to the Law Society and must not be disclosed);
- Australian regulators and government entities (such as the Office of the Legal Services Commissioner) and overseas regulators; and
- organisations that represent the legal profession such as the Law Council of Australia and Regional Law Societies.

Disclosure overseas

If you practise in a foreign country (or apply to do so) we may send your personal information overseas in response to an inquiry from the relevant authority in that place.

We use the services of certain third party service providers which may have offices or other operations outside of Australia. As a result, your personal information may be disclosed to overseas recipients. All service providers that have access to personal information held by us are required to keep the information confidential and not to make use of it for any purpose other than to provide services in accordance with their engagement.

You can access and correct your personal information

Our privacy policy contains information about how you may access your personal information and seek correction of such information; as well as how to complain about a breach of the Australian Privacy Principles and how we will deal with such a complaint. Our privacy policy is accessible via lawsociety.com.au/privacy-policy

How to contact us for privacy related issues

PRIVACY OFFICER

Corporate Legal Services
The Law Society of New South Wales
170 Phillip Street, SYDNEY NSW 2000

Telephone: (02) 9926 0333

Fax: (02) 9231 5809

Email: corplegal@lawsociety.com.au

PLEASE DO NOT RETURN THIS FORM TO THE PRIVACY OFFICER

See page 3 for lodgement address.