

# ASSOCIATE MEMBERSHIP APPLICATION 2023/24



THE LAW SOCIETY  
OF NEW SOUTH WALES

**IF YOU ARE APPLYING FOR A NSW SOLICITOR PRACTISING CERTIFICATE PLEASE DO NOT COMPLETE THIS FORM AS YOU ARE NOT ELIGIBLE TO BE AN ASSOCIATE MEMBER. INSTEAD, YOU MAY ELECT TO BE A 'SOLICITOR MEMBER' OF THE LAW SOCIETY ON THE PRACTISING CERTIFICATE APPLICATION FORM.**

**IF YOU ARE APPLYING FOR STUDENT MEMBERSHIP, PLEASE DO NOT COMPLETE THIS FORM. PLEASE SEE THE STUDENT MEMBER APPLICATION FORM AT [www.lawsociety.com.au/forms](http://www.lawsociety.com.au/forms)**

## 1. APPLICATION DETAILS

Surname:	First name:
Other names:	Title: <input type="radio"/> Mr <input type="radio"/> Mrs <input type="radio"/> Ms <input type="radio"/> Miss <input type="radio"/> Dr <input type="text" value="Other:"/>
Date of birth (DD/MM/YYYY): <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Personal phone number:
Business phone number:	Fax:
Email address:	

## POSTAL ADDRESS

Street number and name:	
City:	State:
Country:	Postcode:

## 2. ASSOCIATE MEMBERSHIP FEES (1 JULY 2023 TO 30 JUNE 2024)

Fees for members with an Australian postal address	
Total amount payable (if you are paying before 1 January 2024)	\$330 (includes GST)
Total amount payable (if you are paying on or after 1 January 2024)	\$165 (includes GST)
Members with an overseas postal address	
Total amount payable (if you are paying before 1 January 2024)	\$330
Total amount payable (if you are paying on or after 1 January 2024)	\$165

## PAYMENT METHOD

- EFTPOS (payment to be made in person at the Law Society)  
 Credit card:

Amount to be charged: \$    .   Card type:  Amex  Mastercard  Visa

Card number:             Expiry date:   /

Cardholder's name:	Cardholder's signature:
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## OFFICE USE ONLY:

LSID:	Receipt number:
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### 3. ASSOCIATE MEMBERSHIP CATEGORY

Please indicate the category under which you seek to be eligible for associate membership to The Law Society (if you ticked 'Yes' in Q2, you must select Student (2) in the categories below and provide the relevant information).

#### 1. ADMITTED IN AUSTRALIA

- Select this category if you have been admitted to practise law in a State or Territory of Australia but do not hold a current practising certificate issued by The Law Society of New South Wales

Date of admission (DD/MM/YYYY):   /   /

Jurisdiction(s) within Australia where you are admitted

NSW  QLD  NT  SA  ACT  VIC  WA  TAS



Attach a copy of the Certificate of Admission (your form will be returned if it is not provided).

Go to Q4 ▶

#### 2. FOREIGN LAWYER

- Select this category if you have been admitted to practise law in a foreign jurisdiction

Date of admission in foreign jurisdiction (DD/MM/YYYY):   /   /

Name of foreign jurisdiction:



Attach a copy of the Certificate of Admission (your form will be returned if it is not provided).

If practising foreign law in NSW, you may be required to register with The Law Society in accordance with legal profession legislation (as defined in the *Legal Profession Uniform Law Application Act (2014)*). Forms are available at [www.lawsociety.com.au/forms](http://www.lawsociety.com.au/forms).

Go to Q4 ▶

#### 3. LAW OFFICE MANAGER

- Select this category if you are employed in a management role in a law office and the principal(s) are Solicitor Members of The Law Society of New South Wales

Name of law office:

Your job title:

Please note, your employer may be contacted in order to confirm your employment status.

Go to Q4 ▶

#### 4. LEGALLY QUALIFIED

- Select this category if you have a legal qualification recognised for the purpose of admission as a lawyer in Australia and you do not fit into any of the other categories

Name of legal qualification:

Name of institution:



Attach a copy of your degree or qualification (your form will be returned if it is not provided).

Go to Q4 ▶

This section continues on next page

#### 4. CURRENT STATUS (OPTIONAL)

Please tick the box most appropriate to your current status:

- |   |                                      |   |
|---|--------------------------------------|---|
| <input type="radio"/> Retired solicitor                                   | <input type="radio"/> Parental leave | <input type="radio"/> Overseas practitioner |
| <input type="radio"/> Barrister   | <input type="radio"/> Study leave    | <input type="radio"/> Travel                |
| <input type="radio"/> Retired barrister                                   | <input type="radio"/> Unemployed     | <input type="radio"/> Sabbatical            |
| <input type="radio"/> Interstate practitioner                             | <input type="radio"/> Illness        | <input type="radio"/> Non-legal employment  |
| <input type="radio"/> Legal position (no Practising Certificate required) |                                      |   |
| <input type="radio"/> Other   | Please specify: <input type="text"/> |   |

The Law Society is committed to providing the most appropriate services for its associate members. Therefore, we plan to survey members at various intervals in the future to identify areas where the Society can assist its associate members and develop services that are relevant to their needs. Your co-operation is appreciated in completing the above question.

#### 5. DECLARATION

I wish to apply to become an Associate Member of The Law Society of New South Wales and declare that the information provided in this application is true and correct. I have read the *Personal Information Collection Notice* on this form before providing my personal information to the Law Society.

Signed:

Dated (DD/MM/YYYY):   /   /

#### LODGEMENT OF APPLICATION FORM

- The completed form must be accompanied by the required supporting documents.  
**Please note:** Your application will be returned to you if the relevant documents are not attached.
- Return your form and supporting documents to:

##### BY EMAIL

Email your form to [registry@lawsociety.com.au](mailto:registry@lawsociety.com.au)

##### BY FAX

F: 02 9926 0257 (from within Australia)

F: +61 2 9926 0257 (from overseas)

##### BY POST

The Law Society Registry - 170 Phillip St, Sydney NSW 2000

Please direct any queries to the Registry:

E: [registry@lawsociety.com.au](mailto:registry@lawsociety.com.au)

T: +61 2 9926 0156

F: +61 2 9926 0257

## PERSONAL INFORMATION COLLECTION NOTICE

By completing this form you are providing personal information to The Law Society of New South Wales (we, us, or our).

By lodging this application, you confirm that you have read the Personal Information Collection Notice and that you consent to The Law Society of New South Wales' collection, use and disclosure of information in accordance with that Notice. If you have any questions regarding the Personal Information Collection Notice please contact our Privacy Officer using the contact details below, prior to lodging this application.

### Who do we collect the personal information from?

We generally collect your personal information directly from you. However, in some cases, we may receive your personal information from a third party (for instance if we receive a complaint) and when it is relevant to our statutory responsibilities (for instance other regulators who have dealt with you).

### What are the purposes for which we collect and hold personal information?

We collect and hold your personal information to:

- fulfil our functions under, facilitate compliance with, and carry out our responsibilities in connection with, the *Legal Profession Act 2004* (NSW), the *legal profession legislation* (as defined in the *Legal Profession Uniform Law Application Act 2014*), the *Corporations Act 2001* (Cth), the *Professional Standards Act 1994* (NSW) and associated regulations (which require and authorise us to collect certain information) including to maintain regulatory and corporate records;
- fulfil our role as a professional association including:
  - maintaining membership records
  - communicating with you to offer products, services and events and when you obtain a product or service or come to an event
  - to conduct research and provide public representation; and
- provide information to third parties as authorised or required by law.

### What if we didn't collect this personal information?

Without your personal information we may not be able to process your application or request, perform our statutory functions or provide you with some or all of the services of the Law Society as a professional association.

### Who are the types of bodies and persons to whom we usually disclose your personal information?

Your personal information may be provided to:

- entities distributing information relevant to you as a legal practitioner or member of the Law Society;
- Lawcover and other professional indemnity insurers and practising certificate funders;
- our professional advisors and contractors (strictly on the basis that the information is to be used only for providing services to the Law Society and must not be disclosed);
- Australian regulators and government entities (such as the Office of the Legal Services Commissioner) and overseas regulators; and
- organisations that represent the legal profession such as the Law Council of Australia and Regional Law Societies.

### Disclosure overseas

If you practise in a foreign country (or apply to do so) we may send your personal information overseas in response to an inquiry from the relevant authority in that place.

We use the services of certain third party service providers which may have offices or other operations outside of Australia. As a result, your personal information may be disclosed to overseas recipients. All service providers that have access to personal information held by us are required to keep the information confidential and not to make use of it for any purpose other than to provide services in accordance with their engagement.

### You can access and correct your personal information

Our privacy policy contains information about how you may access your personal information and seek correction of such information; as well as how to complain about a breach of the Australian Privacy Principles and how we will deal with such a complaint. Our privacy policy is accessible via [lawsociety.com.au/privacy-policy](https://lawsociety.com.au/privacy-policy)

### How to contact us for privacy related issues

#### PRIVACY OFFICER

Corporate Legal Services  
The Law Society of New South Wales  
170 Phillip Street, SYDNEY NSW 2000

Telephone: (02) 9926 0333

Fax: (02) 9231 5809

Email: [corplegal@lawsociety.com.au](mailto:corplegal@lawsociety.com.au)

**PLEASE DO NOT RETURN THIS FORM TO THE PRIVACY OFFICER**

See page 3 for lodgement address.

## ASSOCIATE MEMBERSHIP BENEFITS OF THE LAW SOCIETY OF NEW SOUTH WALES

As Australia's largest and most influential association for solicitors, we are committed to providing strong leadership and effective representation for the legal profession. As a member, you will benefit from a rich pool of services designed to empower and support you in your practice including:

### SUPPORTING YOUR CAREER AND WELLBEING

- Access to our LawInform portal which hosts one of the largest CPD programs in Australia with face-to-face, online, and on-demand courses. You can track your CPD progress and receive up to 30 per cent off selected courses
- Get the latest information on how innovation is changing the profession via a number of innovation initiatives held throughout the year
- The opportunity to join one of our mentoring programs as either a mentor or mentee
- Access to our online wellbeing resources including complimentary *Staying Well in the Law* webcasts

### STRENGTHENING YOUR PRACTICE

- Our solicitor referral service connects your practice to members of the public in need of legal advice
- Access a range of committee resources and events in specific areas of practice and interest
- Utilise our CBD spaces, including a well-equipped training room, multiple function rooms, visiting solicitor rooms, purpose-designed mediation and arbitration facilities.
- Complimentary online and in-person access to the Law Society library
- Access a range of precedents and forms developed by leading practitioners

### SERVING YOUR PROFESSION

- Complimentary help with ethical and legal matters through our confidential advice lines
- Meet your peers and the profession's leading minds with more than 100 events each year, covering everything from inspiring thought leadership forums to gala dinners, expert panels, conferences, fundraisers and more
- Annual subscription to the award winning Law Society Journal, LSJ online, plus access to the digital archive of every issue published since 1963
- Regular email updates on legal current affairs, legislative changes, upcoming training and events and exclusive member services via Monday Briefs, Legal Updates, Ethics and Standards Quarterly, and other valuable e-Newsletters
- Access a range of useful resources at discounted prices, including legal documents, books, leaflets, handbooks and merchandise via our online shop

### UNLOCK EXCLUSIVE DISCOUNTS AND UPGRADES FROM THE FOLLOWING BRANDS AND SERVICES

- **AUTO:**
  - MBA Car Assist: Get a great deal on your new car with MBA Car Assist's free and easy service
- **TRAVEL:**
  - Qantas: Enjoy corporate membership rate and save 20 per cent on The Qantas Club
  - Virgin Australia: Discounts on domestic flights to over 50 destinations throughout Australia and more
- **FINANCE AND PROPERTY:**
  - OFX: Offer members a better deal on international money transfers through access to bank-beating exchange rates

- Buyers Domain: Get at least \$1,650 including GST off a full property search service and secure your dream property
- Macquarie Business Bank: A dedicated relationship team, who specialise in the legal industry, to provide tailored banking solutions for your firm
- Legal Home Loans: Australia's only mortgage broking service exclusively for legal professionals
- **HEALTH AND WELLNESS**
  - Bupa: Save on select private health insurance products designed to suit your needs
  - NobleOak: Protect yourself and your family with NobleOak, an Australian independent life Insurer with a 140-year heritage
- **PRACTICE MANAGEMENT:**
  - Clarence: Receive a free three-month virtual office subscription or 20 per cent off serviced offices
  - Caltex: Receive discounted fuel for your practice and employees
- **SHOPPING AND ENTERTAINMENT:**
  - Jackson Frames: Save up to 10 per cent on all professional and degree frames
  - THE ICONIC: Save up to 20 per cent on selected brands
  - MJ Bale: Save 20 per cent on full-priced styles
  - DELL Technologies: Save up to an additional 10 per cent on Dell's outstanding business class technology products

For a comprehensive guide to what membership of the Law Society can provide, including partner-specific terms and conditions, visit: [lawsociety.com.au/membership](https://lawsociety.com.au/membership). Information correct as at May 2023.