





2020 Mock Mediation Score Sheet

PART 1

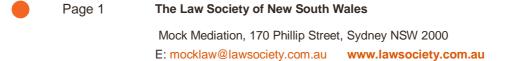
A Opening Statement - Did the Mediators

	Yes	No
Create a Confidential Atmosphere		
Confirm that the parties have a clear understanding of what mediation is by covering		
Confidentiality		
Voluntary Process		
The role of the Mediators & Parties		
The Stages of the Process		
The etiquette of communication in mediation		
Total for Section A		/7
Comments		

B Parties' Statements - Did the Mediators

	Yes	No
Exhibit Listening Skills by use of eye contact and body language		
Summarise each statement accurately		
Acknowledge each party's concerns		
Acknowledge all party's involvement in the conflict		
Make an appropriate transition to the next stage		
Total for Section B		/7
Commonte		

Comments







C Identification of Issues - Did the Mediators

	Yes	No
Identify the issues in consultation with the parties		
List the issues on a white board/butchers paper		
Express the issues in neutral language		
Use the issues to construct an agenda with the assistance of the parties		
Identify any commonalities e.g. goals, interests, values		
Display good teamwork during this stage and in the transition to the next stage		
Total for Section C		/7
_		

Comments

D Exploration and Discussion of Issues - Did the Mediators

	Yes	No
Total for Section D		/7
-	Total for Section D	

Comments

E Option Generation - Did the Mediators

	Yes	No
Encourage the parties to generate options, (explained, if needed, the rules of brainstorming)		
Record those options		
Reality test the options		
In consultation with the parties, and with each other, check options against the issues		
Total for Section E		/7

Comments

Page 2





F Private Meetings

		Yes	No
Explain confidentiality and purpose of private meeting			
Appropriate timing of the meeting			
Efficiently review the issues and options			
Help each party prepare for next stage/s of the process			
Encourage each party to consider needs of other parties			
Help prioritise goals			
Check in with parties to see if Private Meeting is needed			
	Total for Section F		/6

Comments

G Negotiation - Did the Mediators

		Yes	No
Help the parties focus on interests and goals			
Assist the parties to reassess earlier options and generate further options			
Use appropriate strategies to unlock any deadlock			
Facilitate the negotiations between the parties			
Progressively summarise the emerging agreement			
To	otal for Section G		/7

Comments

H Agreement/Part Agreement - Did the Mediators

Yes	No
	/6
-	Yes

Comments

 Page 3
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I General display of skills by mediators: Did the Mediators

	Yes	No
Listen carefully and acknowledge what was said		
Use clear, simple language and non-judgemental language		
Achieve a good balance of open and closed questions		
Make appropriate eye contact		
Identify hidden agendas of the parties		
Make good use of butchers paper/whiteboard		
Total for Section I		/8

Comments

J General display of strategies by mediators: Did the Mediators

Yes	No
J	/8
	Yes

Comments

Total

/70







/7

PART 2

A Characterisation and Authenticity

	Party A1	Party A2	Party B1	Party B2
Adopted character of party				
Maintained behaviour consistent with character				
Responses were appropriate for confidential facts				
Negotiation style for character in this conflict was appropriate				
Responses to mediator interventions were suitably tempered				
Total for Section A				

Comments

B Parties' Statements

	Party A1	Party A2	Party B1	Party B2
Clear statement of the incident				
Delivery was in character				
Personal needs were identified				
Some confidential facts were incorporated (if appropriate)				
Tota	for Section B			

Comments







C Constructive Approach

Party Party Party Farty Party Part	Party
A1 A2 B1 E	B2
gness to engage in discussion	
ned to others	
onstrated empathy	
ibuted ideas or options	
Total for Section C	/8
Total for Section C	

Comments

D Commitment to teamwork and understanding of process

	Party A1	Party A2	Party B1	Party B2	
Committed to their needs without hastily compromising					
Showed teamwork by brainstorming and reality testing options					
Contributed to negotiations					
Showed ownership of agreement					
Total for Secti	ion A				/8
Comments					

Comments

Total

/30









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PART 1

А	Opening Statement	/7
В	Parties' Statements	/7
С	Identification of Issues	/7
D	Exploration and Discussion of Issues	/7
Е	Option Generation	/7
F	Private Meetings	/6
G	Negotiation	/7
Н	Agreement/Part Agreement	/6
I	General display of skills by mediators	/8
J	General display of strategies by mediators	/8
To	tal	/70
PA	RT 2	
A (Characterisation and Authenticity	/7
ΒF	Parties' Statements	/7
С	Constructive Approach	/8
D	Commitment to teamwork and understanding of process	/8
То	tal	/30

GRAND TOTAL

/100

