



Position vacant

Journalist

The Law Society of New South Wales is looking to employ a Journalist in its Publications Department on a Full-Time basis. This position will be advertised internally and externally, and if any staff member is interested in applying for the position or requires further information, please contact the HR Department no later than 8 May 2019.

Responsibilities

As a Journalist with the Law Society you will be an integral part of the editorial team producing content for the award-winning LSJ (Law Society of NSW Journal), e-communications, ad hoc publications, and the Law Society's digital assets.

Key Accountabilities

Editorial

- Generate strong editorial ideas for articles relevant to our diverse readership
- Generate high-quality, regular content across all communication channels
- Develop news, features, profiles and other stories that place the Law Society's publications at the forefront of legal journalism
- Consistently contribute strong ideas for stories and the continual evolution of LSJ and other publications
- Build and manage an extensive network of contacts within the legal profession
- Attend events from time to time, with a view to reporting on them and developing networks and story ideas
- Be an integral part of the content team in the production cycles of the suite of print and electronic publications
- Write, sub-edit and proof read across all sections of LSJ, e-communications and website
- Commission content from external contributors and manage key relationships.

Production

- Ensure accurate, timely and efficient flow of print production work to meet deadlines as required
- Be an integral part of the production process team, editing in Word and InDesign and contributing to the creative design and layout process
- Assist with the production of electronic and digital communications.

The successful candidate must be creative, resourceful and highly diplomatic, being comfortable in offering constructive criticism of work from expert contributors. Impress with proven experience as a journalist working in print and/or digital media and tertiary qualifications in media, journalism or communications. A legal background or interest in



the law is highly desirable, underpinning your knowledge of the NSW and Australian political and legal landscape.

Applications

The Law Society of New South Wales is committed to building and maintaining a respectful and inclusive workplace, appointing the best person for the role and supporting diversity.

Written applications, including a brief cover letter and resume, must be received by 8 May 2019 and addressed to: recruitment@lawsociety.com.au