



Position vacant

Chef's Assistant - Casual

The Law Society of New South Wales is looking to employ a Chef's Assistant in its Catering Department on a casual basis. This position will be advertised internally and externally, and if any staff member is interested in applying for the position or requires further information, please contact the HR Department no later than 22 February 2019.

Responsibilities

Responsible for maintaining kitchen cleanliness and hygiene to an accredited level and assisting the Chefs with food preparation.

Key Accountabilities

- Clearing and washing up of items used as part of the Catering Function, including Dining Room and catered meeting rooms.
- Assist with food preparation, including washing and preparing of vegetables, helping Chefs prepare sweets, sandwiches and other food.
- Responsible for unpacking deliveries, stocking and general tidiness of fridges and dry goods storeroom.
- General cleaning and maintaining kitchen hygiene to the highest standard.
- Other duties as required and outlined by the Head Chef or Catering Manager.

The successful candidate will have previous experience in a similar role, working as part of a team and have knowledge of current food and food storage regulations (including holding an appropriate certificate in food handling and food safety).

The successful candidate must be able to work a flexible roster between Monday – Friday day time. Occasional additional ad hoc hours may be available for evening and weekend functions

Applications

The Law Society of New South Wales is committed to building and maintaining a respectful and inclusive workplace, appointing the best person for the role and supporting diversity.

Written applications, including a cover letter and brief resume, must be received by 22 February 2019 and addressed to: recruitment@lawsociety.com.au