

THE LAW SOCIETY OF NEW SOUTH WALES
youngLAWYERS

A stylized, light green globe graphic is positioned on the left side of the lower half of the cover. It features a grid of latitude and longitude lines, with the grid lines curving to follow the shape of the globe. The globe is partially cut off by the left edge of the frame.

THE INTERNATIONAL LAW **INTERNSHIP GUIDE**

Second Edition | Edited by Achinthy Vithanage

NSW YOUNG LAWYERS INTERNATIONAL LAW COMMITTEE



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2ND EDITION

EDITED BY ACHINTHI VITHANAGE

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INTERNATIONAL LAW COMMITTEE

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Internship Guide

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Acknowledgements

The International Law Internship Guide is the product of considerable collaborative effort. In this Part, the Committee wishes to express its sincere thanks to all who contributed to the preparation, editing, development and publication of this Guide.

New South Wales Young Lawyers is the largest young professionals organisation based in Sydney. The organisation represents the interests of Australian legal practitioners under the age of 36 or in their first five years of practice as well as all law students within the State. Thousands of members participate on a voluntary basis in the organisation's Committees directed at particular legal areas. Among the many activities undertaken by NSW Young Lawyers is the production of guides, including practitioner's guides and internship guides.

The International Law Committee of NSW Young Lawyers offers the opportunity for members of the organisation to discuss international legal issues and network with their peers in the legal profession. The Committee is also a platform for establishing links with other like-minded organisations both within Australia and overseas. The Committee, drafts submissions, conducts social events, offers professional development opportunities and monitors developments in international law affecting Australia and Australia's distinctive contributions to international legal development. The Committee also seeks to broaden knowledge of international law within the legal profession for the benefit of its members, as well as providing other information links through the Committee's website.

The International Law Internship Guide was the first guide of its kind for NSW Young Lawyers when it was introduced in 2014. Its overall objective is to provide an overview of the wide variant of internships available in the international law sphere. This idea was first proposed by Peter Anagnostou, Chair from October 2010 to January 2012, and the drafting and development was overseen by Past-Chairs, Dora Chan, Annalise Haigh and Erika Williams.

This second edition of the International Law Internship Guide not only updates the information on the internships in the original Guide, but goes further than its predecessor to include additional internship opportunities & intern profiles and an entirely new section on international law internships available through private international firms.

The Committee wishes to thank each of the contributors to the second edition of the Guide: Isabela Deveza, Calla Chau, Achinthe Vithanage, Shauna Dias, Ivan Yau, Fariza Fatima, Sahra Magan, Jane Lee & Lucy Liang.

The source materials used by authors of the Guide include internet materials available through the websites (correct at time of press) of the Australian government, intergovernmental organisations, reputable local and international non-governmental organisations and private international law firms.

The International Law Internship Guide identifies those international internship opportunities that are published on the respective organisation's or firm's websites. These include opportunities for international internships in areas including commercial arbitration, economic and development, environmental law, and internships associated with the United Nations. This volume is available at <http://www.younglawyers.com.au> and will be updated as and when the need arises.

The Committee hopes that the International Law Internship Guide proves helpful and informative for students and young Australian legal practitioners and welcomes suggestions for future editions.



Achinthe Vithanage
Editor & Chair, International Law Committee 2017

International Commercial Arbitration Internships

Intern Profile: Veronica Masdon



1. Please give us a short bio of yourself.

I am an undergraduate Law/Arts (International relations/politics) student at the University of New South Wales. I have had experience as a Legal Executive at the Children's Cancer Institute, a Court Monitor at courts such as the High Court of Australia and Federal Court of Australia and as a Paralegal. I have interned with the Cyberspace Law and Policy Community and the Crown Solicitors Office. I am the inaugural UNSW Law Society Wellbeing Director and an elected undergraduate representative on the Law Faculty Board. I have had international experiences with an exchange in Lyon, France, and participating in a variety of national and international model United Nations competitions. I have also been a Pinnacle Scholar for the last four years.

2. Where did you undertake the internship?

Australian International Disputes Centre (AIDC), Australian Commercial Dispute Centre (ACDC) and Australian Centre for International Commercial Arbitration (ACICA).

3. How did you apply for the internship?

I applied through the External Internships program run by the University of New South Wales Law School.

What education / work experience did you have before you took the internship?

I completed most of my core courses and some electives such as 'Alternative Dispute Resolution in practice'. I had competed in ADR competitions such as the UNSW advanced, intermediate and beginning negotiation competitions. I had exposure to commercial disputes through my work as a Court Monitor.

4. What responsibilities did you have during the internship?

I mainly performed case management tasks, which included assisting in the selection of mediators/arbitrators to cases and liaising with parties. I was required to perform research into fields of mediation and arbitration, both domestic and international.

5. What did you learn during the internship?

I learnt a lot about international and domestic aspects of alternative dispute resolution, both substantive and procedural dimensions. I gained an insight into who the key domestic and international alternative dispute resolution bodies are and what they do.

6. What was the most memorable experience in your internship?

The most memorable experience was learning about comparative international arbitration law. For instance, learning about Mauritian arbitral procedure was fascinating.

7. Any advice you have for prospective interns?

Be interested in and committed to domestic and international alternative dispute resolution.
Be flexible and open to diversity in your role as an intern.

Australian Disputes Centre (AIDC) and partner organisations

Position:	Intern
About the organisation:	<p>The AIDC is an independent, not-for-profit organisation committed to advancing a positive approach to conflict by delivering quality alternative dispute resolution (ADR) education, training and case management services. AIDC operates an international and domestic dispute resolution centre in Sydney, promotes the use of mediation and arbitration and other ADR in domestic and international disputes and promotes Sydney as a place to meet to resolve international and domestic disputes.</p> <p>Through its training and case management arm, ACDC, the Australian International Disputes Centre provides assistance to the community around Australia in administered mediation, conciliation and other ADR services as well as providing public courses and specially tailored in-house training in mediation and other ADR.</p> <p>Some of Australia's leading dispute resolution lawyers are involved with the Centre and interns have the opportunity to interact with them as part of their activities.</p> <p>AIDC operates from premises at Level 16, 1 Castlereagh St Sydney which is also home to two other organisations:</p> <ul style="list-style-type: none"> ▪ the Australian Centre for International Commercial Arbitration (ACICA) (www.acica.org.au); and ▪ the Chartered Institute of Arbitrators (Australian branch) (CIArb Australia).
What to expect:	<p>Interns are provided the opportunity to assist with tasks and work on projects across both organisations. Interns may be involved with tasks such as:</p> <ul style="list-style-type: none"> ▪ Researching and drafting communications, articles and other materials ▪ Planning of events and seminars ▪ Assistance with ADR training initiatives ▪ Individual projects in alignment with the organisations' objectives
KEYPOINTS	
Open to:	<p>The internship program accepts both Australian and international applicants who are currently studying law or are recent law graduates and have an active interest in arbitration and alternative dispute resolution.</p> <p>All internship candidates should be able to demonstrate the following in their application:</p> <ul style="list-style-type: none"> ▪ Ability to work both in a collaborative team environment and independently ▪ Strong academic qualifications ▪ Excellent communication and presentation skills ▪ Strength in drafting ▪ Initiative ▪ High standard of computer literacy
Where:	Sydney, Australia.

Duration:	Three to six months (part time). Hours are flexible however a minimum of one day a week is required. Full time internships may be available for shorter periods, dependant on internal requirements.
How to apply:	<p>Complete the Internship Application Form (available on the website) and send by email to secretariat@acica.org.au along with copies of the following:</p> <ul style="list-style-type: none"> ▪ Cover letter addressing the Criteria and outlining your interest in alternative dispute resolution and reasons for seeking an internship with ACICA and ADC. ▪ A short CV and university transcript. ▪ Indication of your availability to undertake the internship, including the proposed duration and available days.
Application deadline:	Applications accepted all year round.
Remuneration:	The internship program is run on a voluntary basis; as not for profit organisations ACICA and ADC are not in a position to remunerate interns. Interns will need to cover their own costs associated with any required travel or accommodation during the internship.
Website:	www.disputescentre.com.au

Hong Kong International Arbitration Centre (HKIAC)

Position:	Internship
About the organisation:	HKIAC is a non-profit company governed by a council composed of leading business people and professionals from all around the world who possess a wide variety of skills and experience. The HKIAC administers arbitrations and other dispute resolution activities, including mediation and adjudication.
What to expect:	<p>HKIAC internship is a practical educational experience and, during their time with HKIAC, interns will principally assist the Secretariat in discharging its day-to-day duties. Under supervision, interns will be assigned tasks and projects which, to the extent possible, are relevant to their educational background and interests, and provide the opportunity to put into practice and further develop their theoretical knowledge. Where appropriate, HKIAC encourages its interns to exercise initiative and engage in independent thinking.</p> <p>In particular, interns may be asked to:</p> <ul style="list-style-type: none"> ▪ undertake research on various topics in international arbitration and alternative dispute resolution; ▪ assist with the case management team in administering arbitration, mediation, adjudication and domain name cases; ▪ draft articles and prepare marketing materials; ▪ attend and assist with planning hearings, meetings, seminars and conferences; ▪ perform market research and compile case statistics; and, ▪ translate documents. <p>The aim of the HKIAC Internship Programme is to challenge interns intellectually, to give them a sense of what arbitration and alternative dispute resolution are in practical terms and to better equip them for the next stages in their careers.</p>
Additional:	<p>All candidates who wish to apply for the HKIAC Internship Programme must:</p> <ul style="list-style-type: none"> ▪ be highly motivated and able to work well in an international and multicultural environment; ▪ have excellent academic qualifications; ▪ hold an undergraduate degree or be in the final stages of their studies; ▪ be able to demonstrate good communication and drafting skills; ▪ be fluent in written and spoken English (fluency in other languages is an advantage); ▪ have excellent attention to detail and organisational skills; ▪ have excellent interpersonal skills, including the ability to work effectively in a team setting and autonomously; ▪ have a pro-active, highly responsible and problem-solving attitude to work; ▪ have a good standard of computer literacy (especially Microsoft Office applications); and,

	<ul style="list-style-type: none"> ▪ be available to work on a full-time basis for the period of the internship.
KEY POINTS	
Open to:	<p>HKIAC offers internships to motivated students or other individuals in the early stages of their legal careers who wish to learn more about arbitration and alternate dispute resolution in Hong Kong and generally.</p> <p>Applicants from Hong Kong and abroad will be considered.</p>
Where:	Hong Kong
Duration:	<p>Internships are generally offered for periods of between six weeks to three months. Internships of other durations may be considered in exceptional circumstances.</p> <p>Term 1: 28 November to 3 March – Winter Program</p> <p>Term 2: 6 March to 28 April</p> <p>Term 3: 2 May to 29 September – Summer Program</p> <p>Term 4: 3 October to 1 December</p> <p>Applications for internships during periods which do not fall strictly within the Terms set out above will be considered, however it may not always be possible for the HKIAC to accommodate such requests.</p>
How to apply:	<p>Applicants who meet the Eligibility Requirements above should complete the Application Form IP1 (available on website).</p> <p>Completed Application Forms should be sent by email only to the Internship Programme Coordinator at internship@hkiac.org.</p> <p>The following information must also be provided:</p> <ul style="list-style-type: none"> ▪ a short Curriculum Vitae, university transcripts and a recent photograph; ▪ a statement of interest describing your objectives in seeking an internship with HKIAC not exceeding one A4 page in length; ▪ an indication of your availability to complete the internship, including the applicable Term and requested duration*; ▪ areas of particular interest; and, ▪ an indication of your language abilities, both spoken and written.
Application Deadline:	Applications for the Winter internships must be submitted no later than 31 July and the Summer internships, no later than 31 January.

Remuneration:	<p>HKIAC internships are not remunerated and overseas applicants should note that HKIAC are unable to cover their cost of travel or accommodation in Hong Kong.</p> <p>HKIAC will reimburse interns for any out of pocket expenses incurred directly as a result of work.</p> <p>HKIAC will also seek to assist interns to find reasonably priced accommodation in Hong Kong to the extent that this is possible.</p>
Website:	http://www.hkiac.org/about-us/careers/internship-programme-legal

International Chamber of Commerce (ICC) (Hong Kong)

Position:	Intern
About the organisation:	ICC provides a forum for businesses and other organisations to examine and better comprehend the nature and significance of the major shifts taking place in the world economy. They also offer an influential and respected channel for supplying business leadership to help governments manage those shifts in a collaborative manner for the benefit of the world economy as a whole.
What to expect:	Tasks entrusted to interns include: <ul style="list-style-type: none"> ▪ reading, commenting on and drafting documents related to current arbitration cases; ▪ doing research for the preparation of work documents, conferences, presentations and publications; and ▪ translating legal documents.
Additional:	The intern will be under the supervision of the Asian arbitration team based in Hong Kong.
KEY POINTS	
Open to:	A student with a strong background in international commercial arbitration law and a first experience in arbitration preferred - speaking English fluently, Asian language is an asset. Student status is not compulsory but the candidate will have to apply for a work visa.
Where:	Hong Kong
Duration:	The internship is for a non-flexible period of 3 months. The coming available periods are: <ul style="list-style-type: none"> ▪ 1st May 2017 – 31 July 2017 ▪ 1st August 2017 – 31 October 2017 ▪ 1st November 2017 – 31 January 2018
How to apply:	Address your applications in English by email only to Mrs Claudia PANSA, Human Resources Coordinator, ICC Dispute Resolution Services, courtinternship@iccwbo.org This should include: <ul style="list-style-type: none"> ▪ a short CV (two pages maximum focusing on the experience relevant to the internship) and indicating clearly your current studies (with expected graduation date) ▪ a cover letter (no model provided), describing in a detailed way which arbitration/mediation classes you followed and your first professional experience(s) in relation to arbitration/mediation. Indicate clearly your availability.

Application deadline:	The deadline to apply is the 28 th of February 2017. Check the website for further application dates, as they are updated as positions become available.
Remuneration:	Internships in Hong Kong are unremunerated and interns are required to handle and pay for their own travel and accommodation arrangements for the duration of their stay. Scholarships cannot be granted by the ICC.
Website:	https://iccwbo.org/careers/internship-opportunities/arbitration-internships-hong-kong

International Chamber of Commerce (ICC) Dispute Resolution Services (Paris)

Position:	Intern
About the organisation:	ICC provides a forum for businesses and other organisations to examine and better comprehend the nature and significance of the major shifts taking place in the world economy. ICC also offers an influential and respected channel for supplying business leadership to help governments manage those shifts in a collaborative manner for the benefit of the world economy as a whole.
What to expect:	<p>The Intern will be under the supervision of 2 arbitration case management teams in Paris.</p> <p>Tasks entrusted to the Intern include:</p> <ul style="list-style-type: none"> ▪ commenting and drafting of documents related to arbitration cases in English and French ▪ drafting in English and French ▪ legal research and reading legal documents in English, French, Arabic, German, Italian, Portuguese, Spanish, Turkish or any Eastern European language ▪ preparation of conferences ▪ translation of legal documents ▪ ad hoc assignments as requested by the teams
Additional:	Being fluent in one of the following languages is an advantage: Arabic, German, Italian, Portuguese, Spanish, Turkish or any Eastern European language.
KEY POINTS	
Open to:	<p>Preference will be given to students in international commercial law arbitration with strong academic credentials and prior work experience. Fluent English is a requirement.</p> <p>The candidate needs to still be registered as a student during the time of the internship. Recent graduates who are not anymore enrolled in an educational program are therefore not eligible to do an Internship at ICC.</p>
Where:	Paris
Duration:	The internship is for a non-flexible period of 3 months starting on 3 July 2017. The Internship Programs are full-time and the average working week is 35 hours.
How to apply:	<p>Address applications in English by email only to the Selection Committee (Attn. Ms Claudia Pansa) at courtinternship@iccwbo.org</p> <p>This should include:</p> <ul style="list-style-type: none"> ▪ a short CV (one page maximum focusing on the experience relevant to the Internship) and indicating your current studies (with expected graduation date)

	<ul style="list-style-type: none"> ▪ a cover letter (no model provided), describing in a detailed way which arbitration classes you followed and your first professional experience(s) in relation to arbitration. ▪ two referees' names with their respective contact details (if possible one academic referee and one professional referee who supervised you directly) an academic writing sample in English (e.g. submitted paper during university studies).
Application deadline:	The application deadline is 3 rd March 2017. Check the website for further application dates, as they are updated as positions become available.
Remuneration:	<p>The Intern will receive a monthly gratification of about EUR 500, meal vouchers and partial compensation of public transport costs.</p> <p>Interns must make their own travel/accommodation arrangements for the duration of their stay. The ICC is not in a position to provide scholarships/fellowships.</p>
Website:	https://iccwbo.org/careers/internship-opportunities/icc-dispute-resolution-services-internships-paris

International Chamber of Commerce (ICC) Legal Services Department

Position:	Trainee
About the organisation:	ICC provides a forum for businesses and other organisations to examine and better comprehend the nature and significance of the major shifts taking place in the world economy. ICC also offers an influential and respected channel for supplying business leadership to help governments manage those shifts in a collaborative manner for the benefit of the world economy as a whole.
What to expect:	<p>The Trainee will be under the supervision of 2 arbitration case management teams in Paris.</p> <p>Tasks entrusted to the Trainee include:</p> <ul style="list-style-type: none"> • reviewing, analysing and commenting on legal documents in English and French; • assisting in conducting compliance-related search and analysis based on publicly available international economic sanctions lists; • conducting comparative analyses of laws and policies; • conducting research in public international law, commercial and contract laws; • translating legal documents; <p>performing ad hoc assignments as requested by the ICC Legal Services department.</p>
KEY POINTS	
Open to:	<p>Candidates will have to be registered as students during the entire Traineeship.</p> <p>Recent graduates, who are not anymore enrolled in an educational program, are therefore not eligible for a Traineeship at the ICC.</p> <p>Applicants should have strong academic credentials and prior professional experience in a legal and/or compliance department. Fluency in English and French is essential. Knowledge of other languages, especially Russian, Arabic or Spanish, may be an advantage.</p>
Where:	Paris
Duration:	The Traineeship is for a non-flexible period of 4 months starting on 2 May 2017. The Internship Programs are full-time and the average working week is 35 hours.
How to apply:	<p>Address applications in English only and by email to the Selection Committee (Attn. Ms Christine Maingourd: christine.maingourd@iccwbo.org).</p> <p>This should include:</p> <ul style="list-style-type: none"> ▪ a short CV (one page maximum focusing on the experience relevant to the Internship) and indicating your current studies (with expected graduation date)

	<ul style="list-style-type: none"> ▪ a cover letter (no model provided), describing in a detailed way which arbitration classes you followed and your first professional experience(s) in relation to arbitration. ▪ two referees' names with their respective contact details (if possible one academic referee and one professional referee who supervised you directly) ▪ an academic writing sample in English (e.g. submitted paper during university studies).
Application deadline:	Not stated. Check the website for further application dates, as they are updated as positions become available.
Remuneration:	<p>The Trainee will receive a monthly gratification of about EUR 500, meal vouchers and partial compensation of public transport costs.</p> <p>Trainees are also required to handle their own travel/accommodation arrangements for the duration of their stay. The ICC is not in a position to provide scholarships/fellowships.</p>
Website:	https://iccwbo.org/careers/internship-opportunities/traineeship-icc-legal-services-department/

Korean Commercial Arbitration Board (KCAB)

Position:	Intern
About the organisation:	<p>Founded in 1966, KCAB is a non-profit organisation established by statute under the Arbitration Act as the only institution in Korea authorised to administer international and domestic commercial arbitration, as well as other alternative dispute resolution services, including mediation and consultation.</p> <p>As one of Asia's oldest dispute resolution institutions, KCAB has accumulated an enviable wealth of experience, having administered over twenty thousand arbitrations and ADR disputes in its 48 year history.</p> <p>KCAB maintains an extensive Panel of Arbitrators, including internationally renowned Korean and foreign arbitrators, with a wide spread of expertise in a variety of fields and industries, all with a deep knowledge of international and domestic arbitration.</p>
What to expect:	<p>The KCAB offers internships to motivate law students or legal practitioners in the early stages of their legal career who wish to learn more about arbitration and alternative dispute resolution.</p> <p>During the time with the KCAB, interns will principally assist the staff of the KCAB in their everyday duties including tasks assisting seminars and conferences hosted by KCAB, and, if necessary, relating to the administration of the KCAB. And, their duties will also include the role of Research Assistant with legal and statistical research in connection with the KCAB's work in the field of arbitration and alternative dispute resolution.</p>
KEYPOINTS	
Open to:	<p>All candidates who wish to apply for the internship at the KCAB must:</p> <ul style="list-style-type: none"> ▪ be highly motivated and able to work well in international, multicultural environment; ▪ work effectively in a team as well as independently; ▪ have a good standard of computer literacy (especially Microsoft Office applications); ▪ have a degree in law or in the course of studying law; and ▪ be able to speak, read and write English fluently.
Where:	Seoul, Korea.
Duration:	Internships are generally offered for periods of between six weeks to six months. Internships of other durations may be considered in exceptional circumstances.

How to apply:	<p>For the internship application, following documents should be sent by email only to kcab@kcab.or.kr</p> <ul style="list-style-type: none"> ▪ a short Curriculum Vitae including, if possible, high school equivalent, university and higher education transcripts ▪ a statement of interest describing your objectives in seeking an internship with the KCAB (not exceeding one A4 page in length) ▪ an indication of your availability to complete the internship, including the applicable term ▪ an indication of your language abilities, both spoken and written.
Application deadline:	Not stated. Check the website for further application dates, as they are updated as positions become available.
Remuneration:	<p>KCAB internships are not remunerated and overseas applicants should note that the KCAB is unable to cover the cost of travel or accommodation associated with the internship.</p> <p>The KCAB will provide the amount of the costs for transportation and lunch, and the expenses incurred directly as a result of the work will also be reimbursed by the KCAB.</p>
Website:	http://www.kcab.or.kr/

London Court of International Arbitration (LCIA)

Position:	Intern
About the organisation:	The LCIA is one of the world's leading international institutions for commercial dispute resolution. The LCIA provides efficient, flexible and impartial administration of arbitration and other ADR proceedings, regardless of location, and under any system of law. The international nature of the LCIA's services is reflected in the fact that, typically, over 80% of parties in pending LCIA cases are not of English nationality.
What to expect:	<p>The intern will fill the role of Research Assistant and his or her duties will include assisting with legal and statistical research in connection with the LCIA's own caseload and more generally in the field of international commercial arbitration, and assisting the casework team, from time to time, with other tasks relating to the administration of LCIA arbitrations.</p> <p>The internship is a full-time position.</p>
KEY POINTS	
Open to:	<p>Members of the Young International Arbitration Group (YIAG) only.</p> <p>The LCIA is looking for a graduate with an interest in international arbitration, an excellent academic record, and a good command of English. Other languages and work experience are not necessary, but would be an advantage.</p> <p>All applicants must be entitled to work in the UK, on a temporary work permit (which it will be their responsibility to obtain) or otherwise.</p>
Where:	London, U.K.
Duration:	Six months.
How to apply:	If you wish to apply, please log in to your YIAG account at http://www.lcia.org/Membership/YIAG/Internship.aspx and then click on 'Apply' in the left hand menu below 'Internship'.
Application deadline:	The next opportunity to submit an application will be June 2017. An invitation to apply for an LCIA internship will be sent to all YIAG members two weeks prior to the application deadline.
Remuneration:	Each intern will receive a stipend of £1,600 (gross) per calendar month.
Website:	http://www.lcia.org/Membership/YIAG/about-the-lcia-internship.aspx

Permanent Court of Arbitration (PCA)

Position:	Intern
About the organisation:	<p>The PCA is an intergovernmental organisation with 115 member states. Established in 1899 to facilitate arbitration and other forms of dispute resolution between states, the PCA has developed into a modern, multi-faceted arbitral institution that is now perfectly situated at the juncture between public and private international law to meet the rapidly evolving dispute resolution needs of the international community. Today the PCA provides services for the resolution of disputes involving various combinations of states, state entities, intergovernmental organisations, and private parties.</p>
What to expect:	<p>The PCA's internship program provides law students and graduates with the opportunity to participate in the functioning of the International Bureau. Interns are expected to participate to the greatest extent possible in the regular functioning of the organisation. The PCA aims to offer a balance of legal and administrative assignments, enabling interns to gain insight into both the practical and legal aspects of international arbitration.</p> <p>In addition to internships with the PCA's International Bureau, the PCA also offers an internship in association with the International Council for Commercial Arbitration (ICCA). PCA-ICCA interns will undertake legal research, legal editing and organisational tasks, including work on ICCA publications, ICCA outreach projects (such as ICCA's work worldwide on harmonisation in the implementation of the 1958 New York Convention) and Young ICCA seminars and projects. PCA-ICCA interns do not engage in arbitration case work conducted under the auspices of the PCA.</p>
KEY POINTS	
Open to:	<p>Internships are offered by the PCA to law students and recent graduates who wish to gain experience at an international arbitration institution.</p> <p>Successful internship candidates are usually those who have recently graduated law school with top marks. However, applications are also accepted from law students who are entering their final year of law school, as well as recent graduates who have some professional experience or are engaging in advanced law studies.</p> <p>Fluency in either French or English is essential. Additional language skills are a strong advantage, especially Arabic, Chinese, Russian and Spanish.</p> <p>The PCA accepts the following as proof of proficiency in English or French:</p> <p>English</p> <ul style="list-style-type: none"> ▪ A score of 7 or above on the International English Language Testing System (IELTS). ▪ 600 or higher on the Test for English as a Foreign Language (TOEFL). For computer-based tests, a score above 250 will be considered, and for internet-based tests 100 is the minimum score. <p>French</p> <ul style="list-style-type: none"> ▪ A score above 850 on the Test de Français International (TFI).

	<ul style="list-style-type: none"> ▪ A certificate in Business French B2.4 from the Alliance Française. <p>Candidates need not have a specialisation in international dispute resolution or public international law, but should at least have demonstrated an interest in these fields.</p>
Where:	The Hague, Netherlands.
Duration:	<p>PCA Internships last for three months and start at the beginning of January, April, July, and October.</p> <p>PCA-ICCA internships also last for three months, starting in January, April, and October.</p>
How to apply:	<p>Send an email to internships-stages@pca-cpa.org indicating the desired start date in the subject line and attaching a single PDF comprising an application package with the following documents:</p> <ul style="list-style-type: none"> ▪ A carefully written cover letter that indicates <ul style="list-style-type: none"> ○ how you expect to benefit from the program; ○ how can contribute to the PCA; and ○ a brief description of areas of interest and knowledge of law. ▪ A curriculum vitae; ▪ A letter of recommendation from a professor or senior professional; ▪ Copies of academic transcripts (scans or photos are sufficient); ▪ Proof of proficiency in English or French (for non-native speakers) <p>Applicants should clearly indicate in their application whether they are applying to the PCA Internship Program, the PCA-ICCA Internship Program, or both.</p>
Application deadline:	<p>The PCA is selective about admissions. There are a limited number of places each year, meaning that not all qualified applicants can be offered Internships. The PCA will inform successful applicants about the outcome of their applications three months in advance of the internship.</p> <p>Interested applicants should send their applications at least four months in advance of the relevant starting date, i.e.:</p> <ul style="list-style-type: none"> ▪ Jan-Mar, Term 1 – deadline 1 September ▪ Apr-Jun, Term 2 – deadline 1 December ▪ Jul-Sept, Term 3 – deadline 1 March ▪ Oct-Dec, Term 4 – deadline 1 June
Remuneration:	<p>The PCA is unable to provide interns with any remuneration or reimbursement for expenses incurred during the internship. Accordingly, applicants must have the necessary resources or other financial support for the duration of the term for which they have been selected.</p>
Website:	https://pca-cpa.org/en/about/employment/internship-program/

International Economic and Development Internships

Asia-Pacific Economic Cooperation (APEC)

Position:	Internal Communication Intern
About the organisation:	<p>The APEC Secretariat is based in Singapore and operates as the core support mechanism for the APEC process. It provides coordination, technical and advisory support as well as information management, communications and public outreach services.</p> <p>The APEC Secretariat performs a central project management role, assisting APEC Member Economies and APEC fora with overseeing more than 250 APEC-funded projects. APEC's annual budget is also administered by the APEC Secretariat.</p>
What you can expect:	<p>The intern will assist in the implementation and maintenance of the Secretariat's internal communication strategy that promotes a positive organisational culture. The internship offers an excellent opportunity for exposure to and understanding of cross-cultural communication. The intern will report directly to the Secretariat's Chief of Staff.</p> <p>Duties and responsibilities of the intern include:</p> <ul style="list-style-type: none"> ▪ Assist in managing, reviewing and/or developing the content of the organisation's IntraAPEC (intranet site). ▪ Engage staff in using multimedia (video and audio) to produce content that inspires engagement amongst colleagues to work in line with the organisation's values of Community, Openness, Respect and Excellence. ▪ Lead the pre-production, production and post-production of internal multimedia projects (i.e. video and audio). ▪ Collaborate with colleagues on ad-hoc multimedia projects to communicate information, procedures and best practices to the broader APEC network. ▪ Collate information around key initiatives to be shared across the organisation in the monthly e-newsletter. ▪ Ensure that relevant content and communication materials produced (articles, videos and audio) are shared with relevant staff in a timely fashion. ▪ Assist with the set up/preparation of materials for AV presentations, in-house video productions, photography for in-house events. ▪ Work on conversion of current induction training documents into interactive learning modules. ▪ Assist in identifying the most optimal tools available to increase effective internal communications across the APEC Secretariat – and evaluating them with the Program Executive and eventually with the IT and Administration teams. ▪ Assist with coordinating and providing input in the production of various internal documents.
KEY POINTS	
Open to:	The internship is open to nationals or permanent residents of APEC member economies.

	<p>To be eligible, candidates must possess a degree or diploma in Communications, Digital Media, IT or related disciplines. The candidate must have strong written and spoken English skills and ability to work in a multi-cultural environment. An understanding of, and experience with, the promotion of positive organisational culture is a strong advantage.</p> <p>In addition, the candidate should possess the following technical skills:</p> <ul style="list-style-type: none"> ▪ Developing /using Sharepoint, YouTube and other such multimedia hosting platforms and applications. ▪ Videography skills are an asset. ▪ Intermediate to Advanced Microsoft Office Suite skills.
Where:	Singapore
Duration:	The APEC Secretariat is offering a 6-Month Internal Communications Internship from January to June 2017. Please check the website for further updated positions.
How to apply:	<p>To apply, download the Internship Application Form and the APEC Secretariat Internship Framework (ASIF) Guidelines.</p> <p>Required application form together with a personal video message of not more than 2 minutes on why you would be suited for the post must be submitted to admin-hr@apec.org.</p> <p>For further details, please contact: admin-hr@apec.org.</p>
Application deadline:	Applications must be submitted no later than three months and no earlier than six months before the start of the desired internship.
Remuneration:	Interns at the Secretariat are normally not paid. The Secretariat may, however, decide to pay an appropriate stipend to an intern if it is felt that such payment is desirable.
Website:	http://www.apec.org/About-Us/APEC-Secretariat/Internship.aspx

Australian Volunteers for International Development (AVID)

Position:	Volunteer – individual position dependent on nature of assignment
About the organisation:	<p>The AVID program is an Australian Government initiative. The program offers a range of opportunities for the Australian community to share skills and foster linkages with people and organisations in developing countries to make a difference as part of Australia's overseas aid program. Scope Global is one of three organisations which deliver the AVID program.</p> <p>Scope Global mobilises skilled and experienced Australians on volunteer assignments across Asia, the Pacific and Africa. A main feature of the program is the involvement of local organisations. These local organisations are called Host Organisations because they host an AVID for the duration of their assignment. Every AVID assignment is based within a Host Organisation.</p> <p>Volunteers work with local people to share knowledge, develop sustainable skills and build the capacity of individuals, organisations and communities in line with partner governments and Australian Government development priorities. Australian volunteers also play an important public diplomacy role, by promoting a positive perception of Australia in the region.</p> <p>AVID assignments are available in a range of sectors including IT, marketing, media, health, sports, law, community development, HR and much more.</p>
What you can expect:	<p>Contributing to real change Capacity building, institutional strengthening and skills exchange are at the core of every AVID assignment. Each AVID assignment involves training and capacity building aspects.</p> <p>Working towards development objectives The AVID Program works to achieve development objectives set by the UN Millennium Development Goals, Host Governments, Australian Government and the broader Australian Volunteers for International Development (AVID) program by contributing to community and country level change.</p> <p>Participation in the Australian Aid Program Volunteering as an AVID is a valuable and complementary part of Australia's overarching aid program. Volunteer assignments are often part of long-term partnerships at a country or organisation level.</p> <p>Full funding and support AVID volunteers receive the following:</p> <ul style="list-style-type: none"> - Travel to your assignment and back to Australia; - In-country support from the In-country Management Team (ICM Team); - Comprehensive insurance for travel, medical and emergency needs - Living & accommodation allowances; - Pre-departure costs including medical examinations and vaccinations; and - Debrief on return from assignment. - Post placement health assessment
Additional:	For more information, go to the FAQs page:

	http://www.volunteering.scopeglobal.com/apply-now/faqs/faqs-about-the-application-process
KEY POINTS	
Open to:	<p>You must be over 18 years old and an Australian Citizen or New Zealand Citizen with a Special Conditions Visa (SCV) or Australian Permanent Resident. You can participate in the AVID program as many times as you like.</p> <p>You need to have the skills and experience to complete the assignment for which you are applying for. Each assignment description details the level of experience that the Host Organisation is seeking at a minimum. You must be able to demonstrate that you meet this experience through relevant examples in your professional career, study and/or volunteer experience.</p> <p>Assignments vary greatly in terms of the sectors, the technical components and the level of experience required. Some assignments will require you to have finished a university degree or apprenticeship and spent a couple of years working in the field while other assignments will expect you have some experience and a demonstrated interest in the field of the assignment.</p> <p>Read the objectives of an assignment to assess your suitability.</p>
Where:	Across Asia, the Pacific and Africa.
Duration:	1 to 18 months, varying depending on the assignment.
How to apply:	<ol style="list-style-type: none"> 1. Check out the available assignments on the assignment page: http://www.volunteering.scopeglobal.com/assignments. 2. Choose an assignment that matches your skills and experience. You can apply for as many assignments as you like. 3. Click the 'Apply' button shown on the Assignment Description page for each assignment. 4. Complete a full application for each assignment including: <ul style="list-style-type: none"> • Your details • CV (template provided on the online form) • Statement against selection criteria • Referee contact details • Scanned copy of your passport ID page (and evidence of PR visa and Medicare card if applicable) 5. Submit your application.
Application deadline:	<p>AVID assignments are advertised on a monthly basis, with about 700 opportunities available each year in various areas of expertise.</p> <p>Applications open on the first of each month and close at 5.30pm, Canberra time, on the 21st of the same month.</p>
Remuneration:	The program provides allowances in order to support you while you are on assignment. These allowances are not a salary, instead they cover the cost of establishing yourself and living in-country. AVID allowances allow volunteers to lead a moderately comfortable lifestyle while on assignment.

	<p>The allowances are assessed each year and are based on the cost of living in each country (so depending which country you are in you will receive a different amount).</p> <p>These allowances include: Settlement allowance, Language Training allowance, Living and accommodation allowances and a Resettlement allowance (if the assignment is over 6 months in duration).</p>
Website:	http://volunteering.scopeglobal.com/

Bank Information Center (BIC)

Position:	Strategic Projects Intern
About the organisation:	<p>The Bank Information Center (BIC) partners with civil society in developing and transition countries to influence the World Bank and other international financial institutions (IFIs) to promote social justice and ecological sustainability. BIC is an independent, non-profit, non-governmental organisation that advocates for the protection of rights, participation, transparency, and public accountability in the governance and operations of the World Bank, International Finance Corporation, and regional development banks.</p> <p>BIC is an equal opportunity employer, and encourages all qualified candidates to apply, regardless of race, gender, age, national origin, or sexual orientation.</p>
What you can expect:	<p>Interns will primarily be responsible for supporting BIC's program on disadvantaged and vulnerable groups, including women, children and persons with disabilities.</p> <p>The internship is ideal for individuals seeking knowledge and experience on issues relating to multilateral institutions, development, child rights, women's rights and citizen engagement. BIC's informal, dynamic structure enables interns to become immersed in BIC's day-to-day operations and gain extensive practical experience and knowledge of the World Bank and other IFIs.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> ▪ Write web updates and newsletters related to BIC's policy advocacy and capacity building work on ▪ Conduct research into World Bank policies, projects and strategies and prepare short briefing memos for BIC staff ▪ Assist in mapping BIC's work on problem projects over the past decade ▪ Assist in disseminating information to partners, and responding to inquiries from partners, related to World Bank activities ▪ Attend meetings and events related to various issues in international development including those hosted by the World Bank
KEY POINTS	
Open to:	<p>BIC is looking for an intern who is a smart and proactive individual with excellent research and writing skills, and a good grasp of international development issues.</p> <p>Open to candidates with:</p> <ul style="list-style-type: none"> ▪ Undergraduate degree in a relevant discipline such as (but not limited to) Political Science, Social Science, International Development, Regional Studies, Economics, and Environmental Studies is preferred ▪ Experience with, or ability to learn, basic website management skills ▪ Ability to work without supervision and as part of a team

	<ul style="list-style-type: none"> ▪ Outstanding writing skills ▪ Strong research skills ▪ Commitment to economic, environmental and social justice ▪ Familiarity with, or interest in learning about, the World Bank Group
Where:	Washington, DC
Duration:	Intern must be willing to work a minimum of 25 hours per week and make at least a six month commitment.
How to apply:	<p>Send a cover letter explaining your interest in this position and resume/CV to jobs@bankinformationcenter.org, by September 23, 2016.</p> <p>Write "Strategic Projects Intern" on the subject heading.</p> <p>No phone calls please.</p> <p>Due to capacity constraints, BIC will only reply to short-listed candidates.</p>
Application deadline:	Desired start date varies. Please check the website for application dates, as they are updated as positions become available.
Remuneration:	BIC will assist with gaining school credit and will pay a monthly stipend of \$1000.
Website:	http://www.bankinformationcenter.org/about/jobs/

Blenheim Foreign Law Student Internship Program

Position:	Intern
About the organisation:	<p>Blenheim is a Netherlands law firm in Amsterdam, Holland, specialised in Dutch corporate law, business law in The Netherlands and matters of international trade under Dutch law. Blenheim's Dutch attorneys provide a wide range of legal services in Holland regarding real estate, employment law, corporate law, and business law in The Netherlands.</p> <p>Over the past years the Dutch law firm Blenheim has developed its "Foreign Law Student Internship Program".</p> <p>The aim of Blenheim's "Foreign Law Student Internship Program" is to give Interns the opportunity:</p> <ul style="list-style-type: none"> ▪ to spend a placement with a business law firm in Amsterdam ▪ to learn about international legal practice in The Netherlands; and ▪ to get acquainted with the legal profession.
What you can expect:	<p>The activities of the legal Intern will include:</p> <ul style="list-style-type: none"> ▪ basic legal research ▪ preparing written advice ▪ attending meetings ▪ being present at court hearings; and ▪ a variety of tasks that may assist Blenheim's lawyers in their duties.
Additional:	<p>Blenheim will provide the legal Intern with:</p> <ul style="list-style-type: none"> ▪ a variety of activities to maximise the experience with the firm ▪ periodic evaluations; and ▪ (at the end of the Intern's tenure) an evaluation letter, confirming the Internship and describing the work performed and experience gained. <p>Please visit the website for the prescribed Guidelines and Regulations.</p>
KEY POINTS	
Open to:	<p>The following Eligibility Criteria apply to the Foreign Law Student Internship Program:</p> <ul style="list-style-type: none"> ▪ Applicants for the Foreign Law Student Internship Program preferably have a university degree, or are in the final stage of their university studies. ▪ Preference is given to law graduates who are acquainted with private international law and (or) comparative law, and have an outstanding academic record and a demonstrated interest in business law. ▪ Applicants must be proficient in English or Dutch, both written and oral. Knowledge of other languages, particularly German or French, is an asset. Applicants must have a superior writing ability.
Where:	Amsterdam, Netherlands

Duration:	<p>The duration of the legal Internship can range from a minimum of 1 month to a maximum of 3 months.</p> <p>The Internships are preferably based on a full-time basis.</p>
How to apply:	<p>Applicants must submit the following documents, all together in an application (documents should be in English, German or Dutch) to the program coordinator:</p> <ul style="list-style-type: none"> ▪ a covering letter stating the reasons for applying ▪ two written references ▪ a sample of written legal work; and ▪ copies of university and other degrees, and (or) diplomas, and a list of courses taken; and ▪ a copy of the applicant's passport. <p>Applications that are not submitted in accordance with the requirements set out above, are regarded as incomplete, and may not be considered for the Foreign Law Student Internship Program.</p> <p>A definite selection for the Foreign Law Student Internship Program is made from candidates who have submitted their application before the deadline.</p> <p>If you decide to apply for an Internship, please send your application to the Foreign Law Student Internship Program-coordinator:</p> <p>Mrs. C.X. Rietjens-Van Werven Blenheim Postbox 10302 1001 EH Amsterdam The Netherlands</p>
Application deadline:	<p>Candidates for the Foreign Law Student Internship Program must submit their application approximately 3 months before their intended start date.</p> <p>Moreover, the following deadlines apply:</p> <ul style="list-style-type: none"> ▪ for an Internship during the period from January to June, applications must be submitted before 30 October of the previous calendar year ▪ for the term July to December, applications must be submitted before 1 April of the same calendar year.
Remuneration:	<p>The specific tasks that the Intern will perform, and the remuneration (stipend) that Blenheim will pay, will be worked out between Blenheim and the Intern (prior to the commencement Internship), and may vary depending upon:</p> <ul style="list-style-type: none"> ▪ the needs of the law firm; and ▪ the Intern's abilities and previous experience. <p>Apart from this remuneration, Blenheim is unable to provide any reimbursement for any expenses incurred during the Internship.</p>
Website:	<p>https://www.blenheim.nl/internship.html</p>

Coalition for Human Rights in Development

Position:	Intern
About the organisation:	The Coalition for Human Rights in Development is a global coalition of social movements, civil society organisations, and grassroots groups working to ensure that all development finance institutions respect human rights. The Coalition works to support members' advocacy at the local, national, and international level. The Coalition is currently engaged in advocacy and mobilisation to strengthen human rights protections at the World Bank and the BRICS New Development Bank, the development of tools for human rights impact assessment, research and analysis on development finance and human rights, capacity-building and campaigning with community groups, NGOs and human rights institutions, as well as outreach and coalition-building.
What you can expect:	<p><u>Communications Intern:</u> The Communications Intern supports the global communications of the Coalition. This includes conducting outreach through traditional and social media, development of blog posts and website content, management of email lists and other internal communications platforms, documentation of events, and production of materials.</p> <p><u>Research and Advocacy Fellowship/Intern:</u> The Research and Advocacy Fellow/Intern supports the Coalition's advocacy activities, including through research and writing on trends in development finance and human rights, preparation of case studies, attending and reporting on Coalition meetings and events, providing support to working groups, and providing some administrative support. Successful applicants generally possess excellent research and writing skills, are detail-oriented and very organised, and have a strong interest in human rights and/or development. Fellowship positions are geared toward more experienced candidates, with responsibilities adjusted accordingly.</p>
KEY POINTS	
Open to:	<p><u>Communications Intern:</u> The ideal candidate is creative, detail oriented, and has experience in communications or design.</p> <p><u>Research and Advocacy Fellowship/Intern:</u> Successful applicants generally possess excellent research and writing skills, are detail-oriented and very organised, and have a strong interest in human rights and/or development. Fellowship positions are geared toward more experienced candidates, with responsibilities adjusted accordingly.</p> <p>For both internships/fellowships, non-English language skills are desirable but not required. The Coalition actively seeks applicants with diverse backgrounds.</p>
Where:	Washington DC, or working remotely.
Duration:	Time commitment is flexible, though a minimum of 18 hours a week is required. Positions start roughly January 2017 for the spring and June 2017 for the summer semester, with a minimum commitment of 10 weeks.

How to apply:	To apply, send a cover letter, resume, and one short writing or work sample in English to contact@rightsindevelopment.org . Include the following information in your cover letter: 1) which internship you are interested in, 2) your preferred location, and 3) your anticipated start date and availability.
Application deadline:	<p>Application Deadlines:</p> <ul style="list-style-type: none"> • Spring: November 15th. • Summer: March 20th. <p>Applications will be reviewed on a rolling basis.</p>
Remuneration:	Internships/Fellowships are unpaid, however the Coalition is happy to work with those accepted to seek course credit for their work.
Website:	http://rightsindevelopment.org/about/

Council on Hemispheric Affairs (COHA)

Position:	Intern
About the organisation:	For more than 30 years, the Council on Hemispheric Affairs (COHA), a major tax-exempt, non-profit, and nonpartisan national research and information organisation, has offered internships in Washington, D.C. in the fields of U.S., Latin American, and Canadian relations. These internships provide practical, entry level experience regarding a variety of political, economic, diplomatic, and trade issues. They also provide young scholars with excellent exposure to the policy making process. COHA seeks highly qualified undergraduate and graduate students as well as those who have already earned degrees. During its existence, nearly 1,000 successful candidates have interned in COHA's Washington office.
What you can expect:	<p>Interns play an integral role in COHA's activities, which include the following: issuing statements and providing commentary to the print and electronic media; submitting articles on hemispheric issues to regional and national media; monitoring human rights and press freedom violations; promoting constructive U.S. policy initiatives; formulating viable alternatives that seek a diplomatic rather than a military solution to disputes; attending briefings by visiting Latin American dignitaries; and surveying legislation focused on social justice and the expansion of authentic democratic institutions.</p> <p>COHA internships, which are available throughout the year, are entirely voluntary and are highly competitive (with summer positions being the most sought after).</p>
KEY POINTS	
Open to:	<p>COHA seeks highly qualified undergraduate and graduate students as well as those who have already earned degrees.</p> <p>Intern candidates should have some knowledge and/or interest in U.S.-Latin American affairs or international relations and should display impressive research and writing skills.</p> <p>Proficiency in Spanish or Portuguese is desired, though experience in journalism, English, or one of the social sciences may be substituted for the normal background requirements.</p> <p>Ideal internship candidates should be highly motivated and will be expected to show initiative and a capacity for innovation.</p>
Where:	Washington, DC
Duration:	Not stated
How to apply:	<p>Please send COHA a completed internship application form, cover letter, resume, and a brief writing sample (two pages).</p> <p>In your cover letter, make sure that you explain why you are interested in interning for COHA and how you would contribute to the organisation. Also submit either two references (with names, emails, and phone numbers) or two letters of recommendation.</p>

	<p>Applications may be addressed to the Intern Coordinator and sent via:</p> <p>Email: internships@coha.org</p> <p>Mail: Council on Hemispheric Affairs 1250 Connecticut Ave., N.W., Suite 1C Washington, D.C. 20036 or Fax: (202) 223-4979</p>
Application deadline:	Applications are accepted on a rolling basis, but positions tend to be filled quickly; it is advised that you apply several months prior to your desired starting date.
Remuneration:	Since COHA internships are entirely voluntary, you are expected to make your own living arrangements.
Website:	http://www.coha.org/internships/about-internships/

European Institute

Position:	Intern
About the organisation:	The European Institute is the leading Washington-based public-policy organisation devoted to transatlantic affairs. It provides an independent forum for US and European government and corporate decision makers, officials from multilateral organisations, foreign and economic policy analysts, and expert journalists to exchange information, develop innovative policy options, and create new professional working relationships.
What you can expect:	<p>The European Institute offers volunteer internships in the fall, spring and summer for undergraduate and graduate students. It provide interns with an educational, timely and interesting experience through projects that develop professional skills relevant to the issues they are studying.</p> <p>Internships are in the following topic areas:</p> <p>Programs (Defense and Homeland Security; Energy, Environment, and Transportation; Trade and Finance; Telecommunications and Space Technology)</p> <ul style="list-style-type: none"> ▪ Monitor transatlantic relations ▪ Research European economic and political developments ▪ Assist with event planning as part of the Institute's program development ▪ Draft background papers and compile background materials for events ▪ Draft meeting summaries following Institute events ▪ Aid with website development and the creation of new content ▪ Translate documents and conduct research on foreign language websites ▪ Assist with administrative and organisational projects <p>Communications (Press; European Affairs - the Institute's public policy journal; website and blog)</p> <ul style="list-style-type: none"> ▪ Write for the blog ▪ Research topics and authors for European Affairs ▪ Cull European press coverage on web for developments in transatlantic relations ▪ Assist with web site updates and content ▪ Write press releases ▪ Develop special projects for promotion of publications ▪ General administrative and organisational assistance
Additional:	Locating and paying for housing is your responsibility.
KEY POINTS	
Open to:	The European Institute is an equal opportunity employer and does not discriminate on the basis of race, colour, sex, sexual preference, age, religion, national or ethnic origin, disability or veteran status. All applicants who are eligible for employment in the United States will be considered.
Where:	Washington DC

Duration:	<p>Spring Internships: January – May</p> <p>Summer Internships: June – August</p> <p>Autumn Internships: September – December</p>
How to apply:	<p>Send applications (with specific internship area clearly indicated) to:</p> <p>Natalie Fahey</p> <p>Fax: (202) 362-1088</p> <p>Email: NFahey@europeaninstitute.org</p> <p>Address: The European Institute, 1001 Connecticut Avenue, NW, Suite 220, Washington DC, 20036.</p> <p>Internship applications should include:</p> <ul style="list-style-type: none"> ▪ A resume and cover letter ▪ Specify the area of internship (Programs or Communications) ▪ List educational history, professional data and information about extracurricular activities ▪ Any foreign language skills should be noted with level of proficiency achieved. If you are a native speaker, please indicate so. ▪ In the cover letter, explain why you are interested in working at The European Institute and why you chose the specified area. ▪ Indicate what semester you are applying for (spring, summer or fall) ▪ Writing samples may be requested
Application deadline:	<p>Spring: November 1st</p> <p>Summer: March 1st</p> <p>Autumn: July 1st</p>
Remuneration:	The European Institute offers unpaid, voluntary internships.
Website:	https://www.europeaninstitute.org/index.php/about-us/employment-internships

International Monetary Fund (IMF)

Position:	Intern
About the organisation:	The IMF is an organisation of 188 countries, working to foster global monetary cooperation, secure financial stability, facilitate international trade, promote high employment and sustainable economic growth, and reduce poverty around the world.
What you can expect:	<p>The selected candidate will work in one of the units of the Legal Department under the supervision of a senior member of the unit. Projects assigned (which differ from year to year) will be determined at a time closer to the start of the internship to ensure that they are directly aligned with the department's work program and, to the extent possible, with the interests of the intern.</p> <p>Research covers a broad spectrum of legal issues, as the examples below from previous years illustrate:</p> <ul style="list-style-type: none"> ▪ Analysis of the legal framework for capital controls under the European Economic Area; ▪ Research on the insolvency of non-bank financial institutions; ▪ Research on the legal mandate of the IMF in financial regulation; and ▪ Cross-country comparisons of effectiveness of AML/CFT efforts.
Additional:	Internships are offered to about 50 graduate students each year.
KEY POINTS	
Open to:	<p>Candidates:</p> <ul style="list-style-type: none"> ▪ Should be within one of two years of completing their L.L.M. in law, or equivalent advanced degree in law; ▪ Must be in student status (i.e. they must be returning to university after their internship); ▪ Below the age of 32; ▪ Must have a good command of English (both written and oral); and ▪ Must possess strong quantitative and computer skills.
Where:	Washington DC
Duration:	The minimum duration is 10 weeks and the maximum duration is 12 weeks.
How to apply:	Online applications are initially screened to determine whether a candidate has the minimum qualifications to be considered for the program. Following this, the most promising candidates are identified and a table containing information on each candidate is prepared. This information, along with a copy of each candidate's application and/or CV, is forwarded to participating Departments for consideration. Departments are asked to advise the

	<p>Human Resources Department of their preferences among candidates, as well as the project to be undertaken.</p> <p>While candidates may be selected based on how well their studies and research aligns with the Department's work, candidates should not expect that an internship will provide them with an opportunity to focus on their own research interests.</p>
Application deadline:	16 January 2017. Please check the website for further application dates, as they are updated as positions become available.
Remuneration:	<p>IMF interns receive:</p> <ul style="list-style-type: none"> ▪ a competitive salary; ▪ Round-trip economy class air travel to Washington, D.C. from their university; and ▪ limited medical insurance coverage.
Website:	https://www.imf.org/external/np/adm/rec/job/summint.htm

International Development Law Organisation (IDLO)

Position:	Intern
About the organisation:	<p>IDLO is an intergovernmental organisation that promotes justice, peace and development by providing legal expertise to governments, multilateral and civil society organisations.</p> <p>It seeks to enhance human rights, economic growth and good governance through technical assistance on judicial and legal reform, capacity-building, legal empowerment programs and projects.</p> <p>IDLO brings together a range of diverse local, national and international stakeholders and working in an enabling rather than directive or prescriptive way, the organisation acts as a catalyst for social change. It prides itself on its flexibility, speed and entrepreneurial spirit.</p>
What you can expect:	<p>The intern will perform and undertake the following duties and responsibilities:</p> <ul style="list-style-type: none"> ▪ Contribute to the coordination of work and information within Indonesian and Dutch institutions involved in the Indonesia-Netherlands Rule of Law Fund; ▪ Support the management of daily program implementation; ▪ Provide support for day-to-day administrative and logistical requirements of the program, in coordination with relevant program associates; ▪ Contribute to the drafting of donor narrative reports and status reports; ▪ Assist in developing legal working papers, memos, briefs, and other materials in the field experience; ▪ Conduct research on legal, political, social, and economic events, trends, and/or developments relating to the program; ▪ Attend relevant meetings and events of stakeholders and prepare meeting reports and briefs; ▪ Contribute to the external communication of project activities through contribution to materials, digital communications and social media and media updates, in collaboration with the IDLO's External Relations Department. ▪ Perform any other similar duties as requested by the supervisor.
Additional:	<p>IDLO has its headquarters in Rome, liaison offices for the United Nations in New York and Geneva, and country offices in Afghanistan, Kenya, Kyrgyzstan, Mongolia, South Sudan, Somalia (based in Nairobi) and Tajikistan.</p> <p>All selected interns must hold and show proof of suitable medical insurance (sufficient to cover costs of hospitalisation for at least the duration of the internship plus one month) to the Department of Human Resources (HR) before starting the internship.</p> <p>For more information about IDLO's Internship Program visit:</p> <p>http://www.idlo.org/english/employment/apply/Pages/Interns.aspx</p>

KEY POINTS	
Open to:	<p>Ideal candidates:</p> <ul style="list-style-type: none"> ▪ Applicants should be enrolled in an undergraduate or post-graduate course of study at a university or equivalent higher education institution in a relevant field (Law, Social Sciences or other related studies), or have completed their university studies at the undergraduate or post-graduate level. ▪ Applicants are able to complete an internship of six months. ▪ Applicants generally fall between the ages of 21 and 30 years. ▪ Applicants possess an excellent working knowledge of Dutch and English. ▪ Preferably previous experience working in an international setting (IGO, international NGO) in the field of rule of law. ▪ Proficient in utilizing standard industry technology, including Microsoft Office and related software. ▪ Ability to work proactively and independently, as well as in a team environment
Where:	Various locations.
Duration:	Internships are offered for 3 months and are renewable up to 6 months.
How to apply:	All interested applicants are encouraged to apply via the website http://www.idlo.int/jobs and submit the completed IDLO Personal History Form (PHF), resume and cover letter.
Application deadline:	Please check the website for further application dates, as they are updated as positions become available.
Remuneration:	IDLO provides all full-time interns with a monthly stipend of €600 (please see their website for full details).
Website:	http://www.idlo.org/english/employment/Pages/EmploymentHome.aspx

International Fund for Agricultural Development (IFAD)

Position:	Intern
About the organisation:	IFAD works in diverse regions and countries around the world focusing exclusively on rural poverty reduction. Often working with poor rural populations in developing countries to eliminate poverty, hunger and malnutrition, raise their productivity and incomes, and improve the quality of their lives.
What you can expect:	<p>The regular Internship Programme (IP) and Enhanced Internship Programme (EIP) offer a unique learning experience of six months to recent university graduates or students who are currently specializing in areas of work relevant to IFAD's mission.</p> <p>The Internship Programme is a learning assignment of a professional nature that at promoting amongst the participants a better understanding of the United Nations and IFAD's work. Interns are fully involved in the work of the Division that has selected them to carry out assignments relevant to their studies under the supervision of a professional IFAD staff member.</p> <p>The Enhanced Internship Programme, in particular, is designed to enhance geographic distribution of staff at IFAD and is open to candidates who meet the below eligibility criteria and who are not residing in Rome.</p>
Additional:	Interns must carry their own medical insurance coverage valid worldwide or in the duty station of assignment.
KEY POINTS	
Open to:	<p>To apply for the Internship Programme you must:</p> <ul style="list-style-type: none"> ▪ Be enrolled in an accredited university or graduate school, have attended courses in the last 12 months, and have completed at least two years of undergraduate studies when joining IFAD through the Programme; or ▪ have completed their university studies at an accredited university at the undergraduate or postgraduate level within the last 12 months; and ▪ be 30 years old or less.
Where:	Rome, Italy
Duration:	<p>Internship assignments will be limited to a maximum cumulative period of six months, with no possibility of extension or hiring under any other contractual type.</p> <p>A former participant in the Internship Programme can be re-engaged as a consultant or appointed to any fixed-term (after competition) or short-term positions including national professional positions, no sooner than six months after the end date of the internship.</p> <p>Family members, other than recognised spouses or domestic partners are not eligible for this Internship Programme.</p>

How to apply:	<p>Applications must be submitted through IFAD's online recruitment system. Interns will be selected for positions as and when needed by hiring managers at IFAD.</p> <p>Candidates will be contacted by interested IFAD divisions</p>
Application deadline:	IFAD maintains a roster of potential candidates. If applicants meet the following criteria, their curriculum vitae will be added to the internship roster and kept for one year as qualified candidates.
Remuneration:	Participants in the Internship Programme will be paid a monthly allowance based on a percentage of the January Daily Subsistence Allowance of the assigned duty station. Participants in the Enhanced Internship Programme that are not recruited in their country of permanent residence will receive a housing and travel allowance in addition to the monthly allowance.
Website:	http://www.ifad.org/job/intern/

U.S. Commerce Department

Position:	Intern
About the organisation:	<p>The US Commerce Department's mission is to help make American businesses more innovative at home and more competitive abroad. Comprised of 12 different agencies responsible for everything from weather forecasts to patent protection, the Commerce Department touches the lives of Americans every day.</p>
What you can expect:	<p>The mission of the Department of Commerce (DOC) Internship Program is to engage and empower developing leaders with a passion for public service.</p> <p>The program will expose students to opportunities in the Federal Government and the potential to find passion in a career in public service. Interns will gain unique experience through their placement in one of several DOC offices.</p> <p>DOC Internship Program Offices:</p> <ul style="list-style-type: none"> ▪ Office of the Secretary ▪ Office of the Deputy Secretary ▪ Office of Business Liaison ▪ Office of Public Affairs ▪ Office of Scheduling and Advance ▪ Executive Secretariat ▪ Office of Policy and Strategic Planning ▪ White House Liaison ▪ Office of Legislative and Intergovernmental Affairs ▪ Office of the General Counsel ▪ National Telecommunications and Information Administration (NTIA) ▪ International Trade Administration (ITA) ▪ Economics and Statistics Administration (ESA) ▪ Patent and Trademark Office (PTO) ▪ Minority Business Development Agency (MBDA) ▪ Bureau of Industry and Security (BIS) ▪ Economic Development Administration (EDA) ▪ National Oceanic and Atmospheric Administration (NOAA)
KEY POINTS	
Open to:	<p>Candidates must be:</p> <ul style="list-style-type: none"> ▪ A U.S citizen ▪ Eighteen years of age on or before the first day of the internship ▪ Enrolled in an undergraduate or graduate program at a college, community college, or university (2-4 year institution)
Where:	Interns will gain unique experience through their placement in one of several DOC offices.
Duration:	Candidates must be available for the duration of the program to be considered for placement.
How to apply:	Applicants must demonstrate a strong interest in public policy, governmental affairs, public affairs, business and/or community engagement.

	To apply for an internship, send your resume to intern@doc.gov . No phone calls please. You will be contacted only if you are a candidate for an internship.
Application deadline:	The DOC Internship Program accepts applications on a rolling basis.
Remuneration:	This is an unpaid opportunity.
Website:	https://www.commerce.gov/page/internships-department-commerce

U.S. Federal Trade Commission (FTC)

Position:	Intern
About the organisation:	The US FTC prevents business practices that are anticompetitive or deceptive or unfair to consumers. Its mission is to enhance informed consumer choice and public understanding of the competitive process, and to accomplish this without unduly burdening legitimate business activity.
What you can expect:	<p>One of the major goals of the Bureau of Competition's legal internship program is to provide law students with meaningful work experience in the field of antitrust enforcement.</p> <p>The legal internship program gives law students the opportunity to work closely with attorneys, economists, and other investigative staff on actual law enforcement investigations and federal court litigations. Interns can expect to learn the fundamentals of antitrust law through substantive assignments on a wide range of issues.</p> <p>The Bureau offers a comprehensive training program, which includes case studies and brown bag lunches throughout the summer, and opportunities to develop strong professional relationships with attorneys and economists.</p> <p>Assignments may include: drafting pleadings, discovery requests and responses; attending court, hearings and depositions with Bureau of Competition attorneys; attending meetings with outside counsel; leading interview calls and summarising findings through written reports; reviewing documents; and researching a wide range of legal issues. The type of work given to summer law clerks is similar in complexity to assignments given to junior attorneys.</p> <p>Interns may be assigned to one of the following divisions: Healthcare, Mergers I, Mergers II, Mergers III, or Mergers IV</p> <p>At the end of the summer internship, all 2L summer interns will be considered for an entry-level position.</p>
KEY POINTS	
Open to:	U.S. citizens attending an accredited law school
Where:	Washington DC
Duration:	Not stated.
How to apply:	<p>Students applying for semester positions are encouraged to indicate their preferred divisions in the cover letter.</p> <p>All candidates must submit a resume, transcript, list of two references, and a writing sample of 5 pages or less.</p>
Application deadline:	Applications for both programs are reviewed on a rolling basis until positions are filled.
Remuneration:	All semester internships are unpaid, volunteer positions.

Website:	https://www.ftc.gov/about-ftc/bureaus-offices/bureau-competition/careers-bureau-competition/legal-internships-bureau-0
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U.S. Trade Representative (USTR)

Position:	Intern
About the organisation:	USTR is part of the Executive Office of the President. Through an interagency structure, USTR coordinates trade policy, resolves disagreements, and frames issues for presidential decision. USTR also serves as vice chairman of the Board of Directors of the Overseas Private Investment Corporation (OPIC), is on the Board of Directors of the Millennium Challenge Corporation, is a non-voting member of the Export-Import Bank Board of Directors, and a member of the National Advisory Council on International Monetary and Financial Policies.
What you can expect:	<p>The intern program at USTR is a semester-long, volunteer program in which undergraduate, graduate, and recently graduated students gain knowledge and experience in conducting U.S. trade policy.</p> <p>Assignments may include research, analysis, statistics, and coordination of briefing books, report preparation, meeting and conference planning, letter writing, and covering meetings, hearings, and/or legislative mark-up sessions.</p>
KEY POINTS	
Open to:	<p>Candidates must be:</p> <ul style="list-style-type: none"> • US Citizens; • 18 years of age at the time of application; and • Enrolled in an undergraduate or graduate program at a college or university (2-4 year institution), or have graduated in the past two years from undergraduate or graduate school. <p>Further, elected applicants will be required to obtain a favourable security determination as a prerequisite to employment.</p> <p>USTR is a drug-free workplace. Recent or current drug use is not acceptable, and selectees will be required to complete a confidential pre-employment security questionnaire that includes questions on alcohol and drug use. USTR reserves the right to disapprove tentative selectees based on information provided in this questionnaire.</p>
Where:	Internships are available in all 26 departments of the Washington, DC office as well as at USTR's office in Geneva, Switzerland.
Duration:	<p>Spring – January to April</p> <p>Summer – May to August</p> <p>Fall – September to December</p>
How to apply:	<p>In order to be considered, you must apply for a specific opening using the Resumator system. Please go to the website to apply. They recommend uploading your resume in the PDF format.</p> <p>While your application will be available for review by all offices, it is helpful if you identify your specific areas of interest. If an office expresses interest,</p>

	<p>applicants will be contacted directly by that respective office for an interview. Once all slots are filled, the remaining unselected applicants will receive notification</p> <p>For additional information on the program, please contact USTR Human Resources at (202) 395-7360.</p>
Application deadline:	<p>Following are recommended dates by which to submit applications for the corresponding semesters; however, the USTR will accept applications after these dates:</p> <ul style="list-style-type: none"> ▪ Spring internships – November 15th; ▪ Summer internships – April 8th; and ▪ Fall internships – July 15th
Remuneration:	<p>Due to the fact that this is a volunteer program, USTR does not provide stipends. No assistance with housing or other relocation expenses are available.</p> <p>However, they can provide a transportation subsidy to assist with local commuting costs to and from the DC work location.</p>
Website:	<p>https://ustr.gov/about-us/human-resources/employment/student-internship-program</p>

Washington International Trade Association (WITA)

Position:	Intern
About the organisation:	WITA is a non-profit, non-partisan organisation dedicated to providing a neutral forum in the nation's capital for the open and robust discussion of international trade issues. WITA relies heavily upon the support and assistance of volunteer interns. In return, interns are given tremendous opportunity to learn about the global trade community, the Washington political environment, and specifics of international trade—as well as practical office skills, event management, networking, and professional interaction.
What you can expect:	<p>Interns are given tremendous opportunity to learn about the global trade community, the Washington political environment, and specifics of international trade as well as practical office skills, event management, networking, and professional interaction.</p> <p>Duties include, but are not limited to:</p> <ul style="list-style-type: none"> ▪ Answering phones, filing, sorting mail, making deposits, etc. as office needs dictate ▪ Planning, preparation and participation in WITA events and programs ▪ Maintaining the WITA web page and the membership database on a daily basis ▪ Following current trade events and updating over 16000 trade professionals through the America's Trade Policy web page ▪ Having an integrated role with the Young Trade Professionals organisation ▪ Helping produce/design flyers and promotional materials ▪ Spring-Summer—Assisting in the organisation of WITA's Annual Awards Dinner <p>In addition, each intern will be required to work on tasks that is unique to his or her own personal interests that is also beneficial to the growth and promotion of WITA. This task is discussed and determined in conjunction with the Executive Director, and is due upon completion of the internship.</p> <p>Please see the website for more details.</p>
Additional:	Schedules are flexible but should be a minimum of 35 hours or 5 days a week (as close to full time as possible). However, preference is given to candidates able to work full time (40 hours/week).
KEY POINTS	
Open to:	Students with a demonstrated interest in international trade policy are strongly preferred. Due to the nature of the office work, WITA has found that graduate level students, law students, and others seeking higher degrees will likely NOT gain as much from the WITA internship experience as undergrads or fresh graduates with a strong demonstrated interest in international relations, trade, and/or economics. Those fitting this description will do well to apply. Master's candidates as WITA interns are rare but do occur; law students will not be considered.

	<p>Please review the Internship Duties and Responsibilities Doc on the website before applying.</p> <p>They accept internship applications throughout the year, but suggest applying several months in advance of the desired start date.</p> <p>If you are an international student studying overseas, you may be eligible to apply for an internship at WITA through a certified J-1 visa sponsoring program such as:</p> <ul style="list-style-type: none"> ▪ Cultural Vistas ▪ CIEE ▪ IIP ▪ Interexchange ▪ ICLS <p>Please see the website for more details.</p>
Where:	Washington, DC
Duration:	Not stated.
How to apply:	<p>Serious applicants should submit a cover letter and resume to internships@wita.org. Cover letters should be sent in the body of an email and included as an email attachment, and should state:</p> <ul style="list-style-type: none"> ▪ Three main things that you hope to accomplish or learn during your internship ▪ Your time requirements and expectations ▪ Your dates of availability <p>Any information technology experience should be highlighted in the cover letter. Resumes should either be cut and pasted into the body of an email, or sent as a Microsoft Word document, PDF attachment, mailed as hard copy, or faxed to 202-312-1601.</p> <p>Resumes without cover letters will not be considered.</p> <p>Preferred: Send cover letter and resume via email to: internships@wita.org with the subject line: Internship Application (or similar)</p> <p>Or mail hardcopy to:</p> <p>Managing Director ATTN: Internship Program Washington International Trade Association 1300 Pennsylvania Avenue, NW Suite G-329 Washington, DC 20004</p> <p>Phone: (202) 312-1600 Fax: (202) 312-1601</p>
Application deadline:	<p>Fall selections are made in early August;</p> <p>Spring selections are made in early December;</p>

	<p>Summer selections are made in mid-April.</p> <p>WITA will also consider other applicants on a rolling basis, so please feel free to send applications throughout the year.</p>
Remuneration:	WITA internships are unpaid; however, transportation costs are reimbursed within reason.
Website:	https://wita.org/about/internships/

World Bank

Position:	Intern
About the organisation:	The World Bank is an international financial institution that provides loans to developing countries for capital programs. The World Bank's official goal is the reduction of poverty.
What you can expect:	<p>The World Bank Group Internship offers highly motivated and successful individuals an opportunity to improve their skills while working in a diverse environment. Interns generally find the experience to be rewarding and interesting.</p> <p>Please see the website for details.</p>
KEY POINTS	
Open to:	<p>To be eligible for the internship, candidates must possess an undergraduate degree and already be enrolled in a full-time graduate study program (pursuing a Master's degree or PhD with plans to return to school in a full-time capacity).</p> <p>Generally, successful candidates have completed their first year of graduate studies or are already into their PhD programs.</p> <p>This internship typically seeks candidates in the following fields: economics, finance, human development (public health, education, nutrition, population), social science (anthropology, sociology), agriculture, environment, private sector development, as well as other related fields.</p> <p>Fluency in English is required. Prior relevant work experience, computing skills, as well as knowledge of languages such as French, Spanish, Russian, Arabic, Portuguese, and Chinese are advantageous.</p>
Where:	Most positions are located in Washington, DC (some positions are offered in country offices).
Duration:	A minimum of four weeks in duration.
How to apply:	<p>Online application.</p> <p>Please see the website for details.</p>
Application deadline:	<p>The Bank Group's Internship is offered during two seasons, and applications are accepted during the following periods:</p> <p>Summer Internship (June–September)</p> <ul style="list-style-type: none"> ▪ The application period for the Summer Internship is December 1–January 31 each year. <p>Winter Internship (December–March)</p> <ul style="list-style-type: none"> ▪ The application period for the Winter Internship is October 1–31. <p>Applications submitted after the deadline will not be considered.</p>

Remuneration:	The Bank Group pays an hourly salary to all interns and, where applicable, provides an allowance towards travel expenses. Interns are responsible for their own living accommodations.
Website:	http://web.worldbank.org/WBSITE/EXTERNAL/EXTJOBSNEW/0..contentMDK:23124040~menuPK:8453544~pagePK:8453902~piPK:8453359~theSitePK:8453353~isCURL:Y,00.html

World Trade Organisation (WTO)

Position:	Intern
About the organisation:	The WTO is an organisation for trade opening, a forum for governments to negotiate trade agreements and a place for them to settle trade disputes through a system of trade rules. Essentially, the WTO offers a dispute settlement process for member governments with the overriding goal to help producers of goods and services, exporters, and importers conduct their business, while allowing member governments to meet social and environmental objectives.
What you can expect:	<p>The WTO Secretariat maintains a limited internship program for post-graduate university students wishing to gain practical experience and deeper knowledge of the multilateral trading system. Only a limited number of such internship posts is available.</p> <p>Assignments given to interns are intended to enhance interns' knowledge and understanding of the WTO and of trade policy more generally. However, the needs of the Division recruiting an intern will be paramount in determining the precise nature of assignments.</p>
KEY POINTS	
Open to:	<p>Interns are recruited from among nationals of WTO Members state.</p> <p>Interns will have completed their undergraduate studies in a relevant discipline (e.g. economics, law, political science, international relations), and shall have completed at least one year of their postgraduate studies.</p> <p>The minimum age for an intern is 21 years and the maximum age 30 years.</p> <p>A roster of suitable candidates is maintained from which interns are selected. In addition to the regular internship, the need may also arise to recruit interns at short notice for particular tasks. These recruits will also be drawn from the roster. Names will not be maintained on the roster for longer than one year.</p>
Where:	Geneva, Switzerland
Duration:	Internships are generally for a duration of up to 24 weeks, the length of the internship depending on the project the intern is requested to work on, and on the needs of each Division.
How to apply:	<p>Online applications are strongly encouraged to enable WTO to store your profile in a permanent database.</p> <p>Please see the website for more details.</p>
Application deadline:	Internships can start at any time during the year and intake is on a continuing basis, with no specific recruitment period. There is no opening or closing date for applications.
Remuneration:	Paid interns receive a daily allowance of CHF 60 (including week-ends and official holidays falling within the selected period). No other remuneration of any kind shall be paid.

Website:	https://erecruitment.wto.org/public/hrd-cl-vac-view.asp?jobinfo_uid_c=3475&vaclng=en
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International Environmental Internships

Center for International Environmental Law (CIEL)

Position:	Intern
About the organisation:	<p>With offices in Washington DC and Geneva, since 1989, the Center for International Environmental Law (CIEL) has worked to strengthen and use international law and institutions to protect the environment, promote human rights, and ensure a just and sustainable society. CIEL pursues its mission through legal research and advocacy, education and training, with a focus on connecting global challenges to the experiences of communities on the ground.</p> <p>CIEL is deeply committed to developing the next generation of legal professionals. CIEL offers internships to current law students and fellowships to recent law school graduates and members of the Bar who wish to develop or increase their knowledge of the practice of public interest, international environmental law. Over its 25 years, CIEL has trained more than 400 interns from around the world, providing an important educational opportunity for lawyers in training.</p>
What you can expect:	<p>CIEL's Legal Intern Program trains new lawyers and law students by giving them the opportunity to work on cutting-edge international environmental issues in Washington and Geneva alongside and under the mentorship of CIEL's experienced staff attorneys.</p> <p>Lawyers, law students and other exceptionally motivated students and graduates, are encouraged to apply as the CIEL provides an excellent opportunity to gain experience in the field of international environmental law.</p> <p>Responsibilities of an intern or fellow include researching and writing about areas of international law and policy; assisting with policy analysis and advocacy; attending meetings and conferences; assisting with the production of CIEL publications; and otherwise working closely with CIEL staff on various projects.</p>
KEY POINTS	
Open to:	<p>CIEL do not consider undergraduates for legal internships.</p> <p>Post graduate students are welcome.</p> <p>Successful applicants generally possess excellent research and writing skills and a strong dedication to public interest law. CIEL actively seeks applicants with diverse backgrounds.</p> <p>CIEL does not sponsor interns for visas of any kind. You must have authorisation to work in the U.S. in order to apply for these positions.</p>
Where:	Washington D.C
Duration:	Externs work full or part-time during the school year, usually receiving credit from their schools. Summer interns typically work full-time during the summer months.

How to apply:	<p>To apply for internships or fellowships in Washington, D.C., send a cover letter, resume, and writing sample (not legal memo from 1L writing class) to info@ciel.org.</p> <p>CIEL requires interns to have experience or a class in international law, so please include this information in your application materials.</p> <p>Note that CIEL does not sponsor interns for visas of any kind. You must have authorisation to work in the U.S. in order to apply for these positions.</p>
Application deadline:	Not stated.
Remuneration:	<p>Internships and fellowships are unpaid.</p> <p>CIEL is also unable to provide financial assistance or housing. It is the intern's or fellow's responsibility to locate housing.</p>
Website:	http://www.ciel.org/about-us/environmental-jobs/

Position:	Fellowship
About the Fellowship:	<p>CIEL offers one ad-honorem fellowship each year, the Louis B. Sohn Fellowship in Human Rights and Environment, for law school graduates and public interest lawyers that have had significant on the ground experience working on human rights issues.</p> <p>The Sohn Fellowship is named after Louis B. Sohn, the renowned international law teacher, scholar, practitioner, and governmental advisor. Professor Sohn has been a giant in the fields of both international human rights law and international environmental law, and he was a firm believer in the inter-connection of all branches of international law.</p>
What you can expect:	<p>Opportunity to develop or increase knowledge of the practice of public interest and international environmental law.</p> <p>Opportunity to attend a strategic meeting on human rights and the environment.</p>
KEY POINTS	
Open to:	<p>Recent Law Graduates, Public Interest Lawyers.</p> <p>CIEL does not sponsor fellows for visas of any kind. You must have authorisation to work in the United States in order to apply for CIEL's Louis B. Sohn Fellowship.</p>
Where:	Washington D.C, U.S.A.
Duration:	Fellows serve full-time for varied terms.
How to apply:	<p>To apply, please send a letter, resume, and writing sample to:</p> <p>Center for International Environmental Law Attention Intern Coordinator 1350 Connecticut Avenue, N.W., Suite 1100</p>

	<p>Washington, D.C. 20036 USA</p> <p>You may also email your materials to: info@ciel.org</p> <p>In addition, please indicate in your cover letter that you would like to be considered for the Sohn Fellowship. You should also send an additional essay that describes your interest and background in human rights and the environment, and how you think that legal instruments can or should be used to protect human rights and the environment (maximum of 500 words). CIEL does not sponsor fellows for visas of any kind.</p>
Application deadline:	Not stated.
Remuneration:	<p>Fellowships are unpaid.</p> <p>However, if your school offers funded fellowships for recent graduates, and you are interested in exploring CIEL as a host organisation for the fellowship, please submit your resume, cover letter, and a detailed description of the fellowship opportunity.</p> <p>The Fellowship will cover the cost of attending a strategic meeting on human rights and the environment.</p>
Website:	http://www.ciel.org/about-us/louis-b-sohn-fellowship/

Greenpeace International

Position:	Intern
About the organisation:	<p>Greenpeace International is an environmental organisation that leads global campaigns and provides strategic support to Greenpeace national and regional offices. It is passionate about protecting the planet and tackling relevant issues including climate change, deforestation and ocean pollution.</p> <p>The organisation is present in 40 countries across Europe, the Americas, Asia, Africa and the Pacific.</p>
What you can expect:	<p>Greenpeace aims to provide interns with a better understanding of the organisation's goals and objectives, insight into how an international organisation operates, a framework to enhance educational experience through practical work assignments, and an open and inclusive, multicultural, multilingual and multiethnic work environment.</p> <p>Greenpeace International has recently offered internships in several different departments including Information Technology, Political & Business Unit, Research, and Legal.</p> <p>At least 50% of the duration of the internship should consist of project work, related directly or closely to the education of the intern. In addition to this project work, (up to) the remaining 50% of the internship period may be taken up by on-the-job learning.</p>
KEY POINTS	
Open to:	<p>Students or recent graduates who have completed their studies in the last twelve months.</p> <p>The intern must hold a valid residence and work permit.</p>
Where:	Amsterdam, Netherlands.
Duration:	There is a minimum duration of 1 month and a maximum duration of 6 months. Both parties have a 1 month notice period to terminate the internship agreement.
How to apply:	<p>All available internships will be advertised on the current vacancies section of the website. Further details of each internship and how to apply will be posted at the time.</p> <p>To be notified when an internship opportunity is available, you can submit an Open Application with your CV and motivation for a Greenpeace internship.</p> <p>You may also wish to contact the National Regional offices regarding internships which they may have available at Greenpeace offices worldwide. They can be contacted at recruitment.int@greenpeace.org.</p>
Application deadline:	See above.
Remuneration:	Interns residing within/up to a distance of 150 kms from the office are entitled to 400 euros net as monthly stipend. Interns residing beyond 150

	<p>kms from the office are entitled to 800 euros net as a monthly stipend. These interns receive a higher stipend to cover the accommodation cost in and around Amsterdam.</p> <p>Interns are not entitled to any additional benefits, monetary or otherwise.</p>
Website:	https://workfor.greenpeace.org/interns/

International Environmental Law Research Centre (IELRC)

Position:	Intern
About the organisation:	<p>The IELRC is an independent, non-profit research organisation established in 1995. It has offices in Switzerland (Geneva), the UK (London) and Kenya (Nairobi), and benefits from a strong network of expertise in India. It provides a unique forum for collaborative research between researchers in the North and South of Africa.</p> <p>The organisation aims to contribute to the establishment and implementation of legal and institutional frameworks that foster the sustainable conservation and use of the environment and natural resources in an equitable international context.</p>
What to expect:	Due to the changes in demand for work and research conducted at IELRC, to find out what activities are involved in current internships please directly contact the IELRC directly.
Additional:	<p>Research areas include:</p> <ul style="list-style-type: none"> ▪ Biosafety ▪ Biodiversity ▪ Climate Change ▪ Intellectual Property ▪ Justice and Human Rights ▪ Water and Sanitation
KEY POINTS	
Open to:	Interested individuals should contact IELRC to discuss substantive and practical details.
Where:	Nairobi, Kenya / Delhi, India.
Duration:	Internship period is negotiable.
How to apply:	<p>Interested individuals should contact IELRC at info@ielrc.org.</p> <p>An application form can be found at the internship website. You will need to provide your CV, internship availability, up to 3 references, your preference for location (Delhi/Nairobi) and a 500 word statement on how you think the IELRC can contribute or contributes to the realisation of sustainable development.</p>
Application deadline:	See above.
Remuneration:	This is a volunteer internship.
Website:	http://www.ielrc.org/about_careers.htm

International Tribunal for the Law of the Sea (ITLOS)

Position:	Intern
About the organisation:	<p>The International Tribunal for the Law of the Sea (ITLOS) is an independent judicial body established by the United Nations Convention on the Law of the Sea (UNCLOS) to adjudicate disputes arising out of the interpretation and application of UNCLOS. ITLOS is composed of 21 independent members, elected from among persons enjoying the highest reputation for fairness and integrity and of recognised competence in the field of the law of the sea.</p>
What to expect:	<p>The ITLOS Internship Programme is designed to give participants the opportunity to gain an understanding of the work and functions of the Tribunal and to enable the Tribunal and its members to benefit from the assistance of persons with relevant knowledge and skills in areas within the scope of activities of the Tribunal.</p> <p>Participants in the Programme are expected to be able to contribute to the work of the Tribunal in fields such as the law of the sea, public international law, international organisations and international relations, political science, public information, publications and library science, and translation.</p> <p>Under supervision, the intern carries out assignments for members of the Tribunal and the Registry.</p> <p>Internships are offered in the following departments:</p> <ul style="list-style-type: none"> ▪ Legal Office - Interns are expected to carry out research on a variety of legal issues, prepare memoranda and reports for the Legal Office, conduct research on a specific topic and give an oral presentation to the Legal Office and will work with the other interns serving at the Tribunal on the preparation of weekly press reviews. ▪ Library - The Library provides research services to the Judges, Registry staff, interns, and external visitors using numerous online databases and maintaining a vast collection of books, loose leafs and journals on the law of the sea, public international law and maritime law. Interns will assist with daily operations including but not limited to: database maintenance, assistance with research, document processing, records management, copy cataloguing, conducting bibliographic research for collection development, organizing UN Documents; collection maintenance (shelf reading, shelving, inventory). ▪ Linguistic Services - Since the working languages of the Tribunal are English and French, interns in Linguistic Services should have one of these languages as their mother tongue and an excellent knowledge of the other. The service has recently acquired TRADOS and therefore interns are expected to become involved with text alignment for the translation memory and the compilation of databases. Interns are also involved with document preparation, referencing and research and other related tasks as required.

	<ul style="list-style-type: none"> ▪ Press Office - Interns in the Press Office are involved in the daily tasks of the Press Office, drafting public relations material, compiling press coverage reviews, assisting with the organisation of visits and events and putting together presentation material for Registry use.
Additional:	<p>The Tribunal's Internship Programme is normally a full-time program, although other arrangements are possible.</p> <p>Upon successful completion of the internship, interns receive a certificate. The certificate will state the period of internship, give examples of the allocated tasks and evaluate the intern's performance.</p>
KEY POINTS	
Open to:	<p>Approximately twenty internships are available each year for young government officials or students of law, international relations, public relations, political science, library science and translation.</p> <p>Applicants should:</p> <ul style="list-style-type: none"> ▪ have completed at least three years of university studies; ▪ normally be engaged in a degree-granting or postgraduate program at the time of application and also during the internship; ▪ normally not be more than 35 years of age; ▪ have a good command of English and/or French; and ▪ have an interest in international law, in particular international law of the sea, international affairs or international institutions and organisations. <p>In the selection of candidates, due consideration will be given to geographical diversity and gender balance.</p> <p>Interns are responsible for obtaining the necessary visas.</p>
Where:	Hamburg, Germany
Duration:	Internships usually cover a period of three months, from January to March, April to June, July to September and October to December. In exceptional cases, individual internships may be extended.
How to apply:	<p>To apply, you need to submit a completed application form (available on the website), your résumé, a grade transcript or list of courses taken and, if available, a brief sample of research work in English or French.</p> <p>Incomplete applications will not be considered.</p>
Application deadline:	<ul style="list-style-type: none"> ▪ January to March: application to be submitted by 30 September of previous year. ▪ April to June: application to be submitted by 31 December of previous year ▪ July to September: application to be submitted by 31 March. ▪ October to December: application to be submitted by 30 June.

Remuneration:	<p>Interns are not paid. The cost of travel and accommodation, as well as living expenses, are the responsibility of interns or their sponsoring institutions. Interns must have valid regular as well as major medical insurance.</p> <p>You may be able to apply for funding from either the Trust Fund for the Law of the Sea or the CIIS Fund. Funding applicants must be nationals of a developing country included in the OECD list and should normally be resident in that country; and should be in need of financial assistance to help cover the travel and living costs associated with an internship in Hamburg.</p> <p>Persons interested in applying for funding for participation in the Tribunal's Internship Programme should submit a funding application form (available on the website), together with the online application form (also available on the website) and a covering letter (maximum one page) explaining why an internship at the Tribunal is important to the applicant, how it would fit in with the applicant's academic and career goals and what benefits the applicant expects to derive from the Internship Programme.</p>
Website:	<p>https://www.itlos.org/the-registry/training/internship-programme/</p>

United Nations Internships (Non-Environmental)

Intern Profile: Brecht Valcke



1. Please give us a short bio of yourself.

I am a Solicitor in the International Arbitration team of the Sydney office of King & Wood Mallesons. Prior to joining King & Wood Mallesons, I worked at an intellectual property & commercialisation law firm in Sydney; and as an in-house legal officer for an American multi-national organisation in the pharmaceutical services industry in Brussels, Belgium.

I am qualified in both common law (GDLP (ANU); JD (USYD); LLM (UMELB)) and civil law (Lic. Jur / LLM and Cand. Jur / LLB (KULeuven, Belgium)) jurisdictions and recently passed the New York Bar exam. My experience includes dispute resolution (commercial litigation & arbitration) and providing advice on public international law, contract law, corporate law, consumer and competition law, and intellectual property (trademark, patent, copyright, design). I am admitted to the Supreme Court of NSW and to the High Court of Australia.

2. Where did you undertake the internship?

Codification Division of the Office of Legal Affairs of the United Nations Secretariat at the United Nations Headquarters in New York, New York, USA.

3. How did you find out about the internship and what interested you about this particular internship?

Through the United Nations careers' website (<https://careers.un.org/lbw/Home.aspx>).

Throughout my academic career I developed a keen interest in international law, and public international law in particular. I therefore kept an eye out for job opportunities and internship opportunities, including the United Nations careers' website.

I applied for the internship at the Codification Division (COD), General Legal Division (GLD) and the Treaty Section of the Office of Legal Affairs (OLA). All three divisions replied about three months later, about two weeks before the start of the internship. The Treaty Section said a Belgian was already interning at the Treaty Section, which meant I could not be placed there; however, I was offered a position at both COD and GLD.

I selected the COD because, as, basically, the secretariat of the United Nations Secretariat, everything that happens in the world relating to the United Nations and public international law passes the desks

at COD; where GLD provides ad hoc legal advice to employees of the United Nations. Where both are extremely interesting, I hoped working at the COD would expose me to a greater range of issues in the public international law field, and was not disappointed in my decision.

4. How did you apply for the internship?

Through the online application form on the United Nations' careers' website (<https://careers.un.org/lbw/Home.aspx>).

5. What responsibilities were you tasked with during the internship?

I was assigned tasks relating to the United Nations Programme of Assistance in the Teaching, Study, Dissemination and Wider Appreciation of International Law. In particular, I assisted in the preparation of the 2012 edition of the *United Nations Juridical Yearbook*, including selecting and classifying documents such as General Assembly and Security Council resolutions; editing summaries for inclusion in the *Yearbook*; and doing research, as needed, on related issues of international law.

I also assisted with activities related to the organisation of the United Nations Regional Courses in International Law, including the preparation of study materials and other organisational tasks as required.

Further, I researched and drafted procedural histories on selected United Nations Conventions and Treaties, which are published online on the United Nations Audiovisual Library of International Law (<http://www.un.org/law/avl/>), such as on the Arms Trade Treaty and the Hague Convention for Protection of Cultural Property in the event of Armed Conflict of 1954.

In addition, I attended several official meetings at the United Nations, including those on the Special Committee on the Charter of the United Nations and on the Strengthening of the Role of the Organisation, the Ad-hoc Committee on International Terrorism, and selected meetings of the General Assembly, the Security Council and ECOSOC (The United Nations Economic and Social Council).

As part of the internship, we also received weekly lectures from eminent academics in public international law, as well as from employees at the United Nations, including from some of my colleagues at the Codification Division, who I am still in contact with.

6. What were some of the most important things you have learned through the internship?

The United Nations tries to have at least one to six interns at COD to make sure that at all times all the six official United Nations languages (Arabic, Chinese, English, French, Russian and Spanish) are represented by one or more interns. This meant that I interacted with and learned from other interns and colleagues from different cultural and academic backgrounds than my own, which was very exciting and interesting and provided me with a better cultural awareness.

Also, being privileged to attend official meetings and having personal contact with and being able to talk to the people at the United Nations directly, I experienced the working and organisation of the United Nations as well as the backroom politics in relations to it from a front row seat.

7. What was the most memorable experience in your internship?

I was fortunate that during my internship at the United Nations, the text of the Arms Trade Treaty was adopted; which was even more exciting for me as one of the tasks that was assigned to me was the

drafting of the procedural history on this very Treaty. Especially exciting was the way the text was adopted: the text was adopted notwithstanding no unanimous decision was reached, which, generally, is required.

One of the experiences that stands out the most, is meeting United Nations Secretary-General Ban Ki-moon twice during the six months of my internship, shaking his hand and having a friendly chat with him. Another moment I have fond memories from is having lunches with my colleagues on the grass in the sculpture garden of the United Nations Secretariat overlooking the East River.

8. What advice would you provide for prospective interns?

If you are interested in public international law and the politics behind it, I definitely recommend this internship. It is to this day, one of the most memorable and fun experiences I have had in my entire life. And living in New York while doing it is an extra bonus!

A couple of caveats:

- the online application is laborious and takes a considerable amount of time to complete, so do not leave it to the last minute. It took me a couple of hours to complete, as you will have to upload a cover letter and cv, as well as provide your personal details, including your entire academic and work history and language skills. You also need at least two academic referees. I also included a couple personal referees and employment referees.
- the recruitment is extremely competitive, so do not be disillusioned if you do not get selected. There are only a maximum of 6 spots available (if at all) with over 20,000 applicants for each internship rotation, which generally lasts 6 months.
- it took about three of months for the United Nations to notify me that I was offered a position, as they go through each and every application received and select purely on merit.
- the internship is unpaid and lasts generally a minimum of 6 months, so keep in mind you will have to self-fund such things as your accommodation and living expenses in New York as well as your travel to and from New York.
- the internship is, generally, only available to current law students. However, occasionally, the internship is also offered to recent graduates, which was my situation.

Having said that, I would without doubt apply again, and if selected, enjoy every second of it!

Intern Profile: Sarah Grant



1. Please give us a short bio of yourself.

I graduated from the University of Adelaide with a LLB (Hons) in 2016. International Law was a significant focus of my degree. I currently work in the Australian Public Service as a graduate.

2. Where did you undertake the internship?

I undertook an internship at the start of 2015 with the United Nations Assistance to the Khmer Rouge Trials ('UNAKRT') in the Supreme Court Chamber of the Extraordinary Chambers in the Courts of Cambodia ('ECCC'). The ECCC is a hybrid court, a joint criminal tribunal of the Cambodian Government and the United Nations. The Supreme Court is the court of highest appeal within the ECCC. The Supreme Court Chamber is made up of four Cambodian judges and three international judges. As I was interning under UNAKRT I worked within the chamber of the UN appointed judges.

3. How did you apply for the internship?

The application is found on the UNAKRT website. There are specific intakes of interns throughout the year and usually internships last 3-6 months. I applied in conjunction with the Human Rights Internship subject offered by the University of Adelaide.

The application process is quite simple albeit lengthy. Even though there is only one form to submit, in addition, I included a letter of support from my university, a letter of recommendation and my resume. As mentioned, the recruitment process is quite long so I recommend organising the application well in advance of your preferred start date.

4. What responsibilities did you have during the internship?

Responsibilities are normally dictated by the needs of the section you are placed in. Interning in the Supreme Court Chamber I wrote research memos on points of law, created detailed records of different types of evidence used in the impugned decision, created first drafts of motions and cite checked a variety of documents.

5. What did you learn during the internship

There are a variety of practical skills I learnt such as researching, drafting, proof reading and legal analysis.

The ECCC, unlike the ICTY, ICC and ITL, is operated in the country where the crimes being prosecuted occurred. This means that when undertaking the internship I was privileged to be in a position to learn about Cambodia, its culture, its history and the impact of the Khmer Rouge period of rule.

6. What was the most memorable experience in your internship?

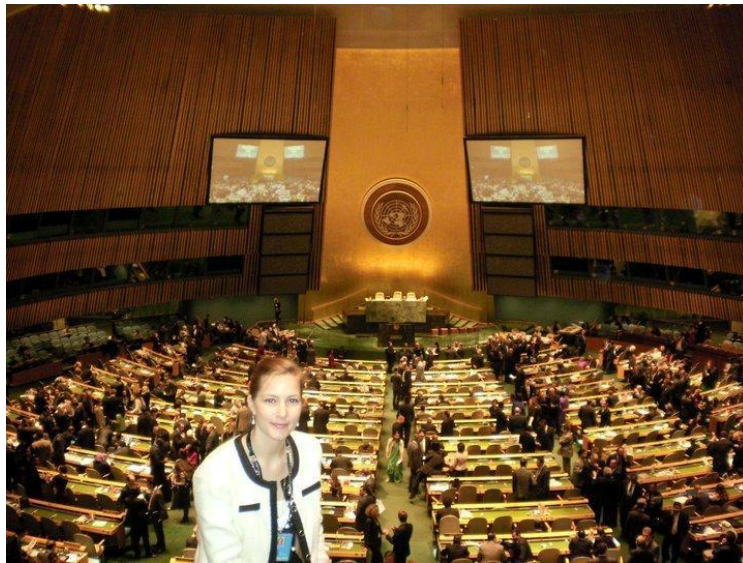
Being able to attend to the 2015 United Nations Responsibility to Protect Conference and learning the ECCC's origins and different parties' opinions on its role in Cambodian society. Also once a bat flew into my office.

7. Any advice you have for prospective interns?

The UNAKRT internship allows you to elect preferences where you wish to be placed. Each section of the ECCC provides a very different function, research each carefully. The Supreme Court Chamber is a court of appeal therefore usually deals with alleged errors of law. If you have a passion for defining the scope of the trial and the dispute of facts another area may be more appropriate. If you would prefer working in an advocacy role Defence or Prosecution might be more your interest.

The interns were a mix of students and graduates so would also encourage young lawyers to apply if they have the time and funding. If you are a student I recommend trying to do the internship through your university's version of the human rights internship subject to open up the options for funding assistance.

Intern Profile: Natalie Puchalka



1. Please give us a short bio of yourself.

I am a lawyer at Holding Redlich with experience in domestic and international commercial arbitration, maritime law, import/export law as well as commercial litigation.

2. Where did you undertake the internship?

I completed an internship at the Security Council and Charter Research Branch of the Department of Political Affairs at the United Nations Headquarters in New York in 2010.

3. How did you apply for the internship?

I completed an online application form.

4. What education / work experience did you have before you took the internship?

I completed a Bachelor of Laws (Honours)/Arts in International Studies (Major: Switzerland) at the University of Technology, Sydney. I studied at the University of Lausanne in Switzerland for a year where I completed various subjects in French. I also worked as an International Commercial Arbitration Research Assistant in Montreal, Canada and worked as a lawyer for 6 months back in Sydney. I was also enrolled in a Master of Laws degree at the University of Sydney.

5. What responsibilities did you have during the internship?

I performed research, created summaries of my findings and drafted case studies to be published in the 16th Supplement of the Repertoire of the Practice of the Security Council. I also acted as Focal Point of the Social Committee for the UN interns.

6. What did you learn during the internship?

I obtained a greater understanding of how the UN operates, the day-to-day office environment and responsibilities of various UN officers as well as how Security Council meetings are conducted.

7. What was the most memorable experience in your internship?

There are too many to list! Attending meetings of the Security Council and the High-level segment of the 65th General Assembly where I saw Barack Obama and Angela Merkel speak, going on a rare tour of the White House with the UN interns, meeting the (now current) President of Chile and head of

UN Women at the time, Michelle Bachelet, and meeting so many inspirational interns many of which have become my friends.

8. Any advice you have for prospective interns?

Never underestimate yourself and just apply!

International Labour Organisation (ILO)

Position:	Intern
About the organisation:	<p>The ILO is devoted to promoting rights at work, encouraging decent employment opportunities, enhancing social protection and strengthening dialogue in handling work-related issues.</p> <p>The ILO is committed to offering technical cooperation and advisory services to member States and to assist them in assessing and, where necessary, framing or revising their labour laws. This includes assistance in the development of national laws and regulations to allow ratification of Conventions or implementation of the corresponding principles.</p>
What to expect:	<p>The aim of the internship programme is to give you exposure to the daily work of the ILO. You will be given the opportunity to support and learn from ILO people and be part of a team. You will be accompanying outstanding and inspiring career professionals and senior management within the Organisation.</p> <p>Moreover, you will be exposed to high-profile conferences, participate in meetings, and contribute to analytical work as well as support to work on ILO's fundamental principles, exciting programmes and ground breaking strategies. Initially you will take on the amount of responsibility you can shoulder; the potential for growth, however, is yours to develop.</p> <p>As an intern at the ILO, you are seen as a valuable source of young talent that can contribute through the most recent academic thinking and research experience daily work and challenges.</p>
KEY POINTS	
Open to:	<p>Every year a limited number of places for internships are available.</p> <p>To check if you are eligible to join the programme, you should ask yourself the following questions:</p> <ul style="list-style-type: none"> ▪ What particularly interests you about the ILO? ▪ Are you currently enrolled in the last year of a graduate degree (Master or equivalent) or in a higher degree programme relevant to the ILO's work or have you completed such a programme in the year preceding the application? ▪ Do you have a working knowledge (both oral and written) of at least one of the ILO's official languages (English, French or Spanish)? <p>Furthermore, you should be able and interested to adapt to an international, multicultural, multilingual environment and have excellent communication skills.</p> <p>As an intern you need to be able to work fairly independently as well as part of a team and be initiative and flexible. Any past work experience and knowledge of IT-related work would be an advantage.</p> <p>Please also note, that close relatives of a serving ILO official are not eligible. The same applies to candidates who have already been working at the ILO or who have already participated in the Internship programme earlier.</p>

Where:	Geneva, Switzerland
Duration:	The length of an internship is usually between three up to a maximum of six months. Internships start on the 1st or 15th of each month (or the day after if it happens to be a non-working day)
How to apply:	<p>You are advised to consult the ILO's website to familiarise yourself with the work of the various sectors and departments and identify the areas that interest you most.</p> <p>You can submit your application together with a covering letter to the ILO roster (https://erecruit.ilo.org/public/). Profiles for internship positions are posted on a regular basis.</p> <p>Your application through the roster increases the visibility of your profile by the different departments.</p> <p>Please note that only three applications per recruitment advertisement period are accepted.</p>
Application deadline:	If a department opens an internship position, it will consult the roster. In case your profile matches, you will be contacted directly by the department.
Remuneration:	Where an intern is not supported by an institution (university, government or other institution), a stipend to cover basic subsistence costs will be paid by the ILO.
Website:	http://www.ilo.org/public/english/bureau/pers/vacancy/intern.htm

International Maritime Organisation (IMO)

Position:	Intern
About the organisation:	<p>The IMO is a specialised agency of the United Nations which is responsible for measures to improve the safety and security of international shipping and to prevent marine pollution from ships. It is also involved in legal matters, including liability and compensation issues and the facilitation of international maritime traffic.</p> <p>The IMO slogan sums up its objectives: Safe, secure and efficient shipping on clean oceans.</p>
What to expect:	<p>The International Maritime Organisation welcomes students who wish to apply for an internship at its Headquarters in London. IMO internships are research centred. The Programme does not provide opportunities for students to be attached to the Secretariat to obtain work or practical experience.</p> <p>The IMO Internship Programme is solely designed for students undertaking research in activities relating to the work of the Organisation for the main purpose of writing their dissertation or to further their own research. While conducting their research at the Organisation, interns will also have the opportunity to observe and gain insight into the functioning of a United Nations organisation. Interns may meet IMO experts and observe the proceedings of committees or governing bodies of the Organisation, when appropriate.</p>
KEY POINTS	
Open to:	<p>The IMO Internship Programme can only accommodate a limited number of students. Therefore, acceptance into the Programme is on a 'first come, first served basis' based on fulfilment of the eligibility criteria set out below.</p> <p>Students must have a university degree or be enrolled in a Master's or Ph.D. programme.</p> <p>Applicants are considered for internship at the request of their governments, appropriate governmental authorities (if the country concerned is a Member State of IMO), or at the request of universities or institutions of higher education.</p> <p>Applicants must provide a summary of their research, clearly indicating the specific areas of the Organisation's work to which their research pertains. IMO is not an academic or research organisation. Applicants are advised to check the Maritime Knowledge Centre (MKC) catalogue SeaLibrary to verify whether there is sufficient material within the MKC collection to support their research. In addition, IMODOCS, the IMO Document repository, should be consulted. Current IMO official meetings documents are available in IMODOCS.</p> <p>Interns are expected to conduct research on the topic indicated in their application.</p>

	<p>Accepted interns wishing to change their research topics must advise the Organisation prior to commencing their internship; failure to do so may result in the withdrawal of their placement.</p> <p>Applicants must have a working knowledge of at least one of the Organisation's official languages (English, French or Spanish).</p>
Where:	London, UK
Duration:	<p>Internships are offered for periods of two weeks to a maximum of two months. Starting dates are at the beginning of the month and mid-month.</p> <p>Interns are expected to follow the working hours of the Organisation and to be present between 9:00 am and 5:30 weekdays.</p>
How to apply:	<p>Please send your application form and its enclosures to Mr. Bertý Nayna, External Relations Officer, External Relations Office, Legal Affairs and External Relations Division stating the specific research subject and the period of internship required. In the majority of the cases, the Guidelines would be sufficient to provide the information regarding the IMO Internship Programme. However, if more specific information is required, please contact Mr. Bertý Nayna at: bnayna@imo.org.</p>
Remuneration:	<p>IMO internships are unpaid. Interns or their sponsoring institutions are responsible for the cost of travel, insurance, accommodation and living expenses.</p> <p>As IMO accepts no responsibility for costs arising from accidents and/or illness incurred during the internship, applicants are advised to obtain health insurance coverage.</p>
Website:	http://www.imo.org/en/About/Careers/Internship/Pages/Default.aspx

The Office of the United Nations High Commissioner for Human Rights (OHCHR)

Position:	Intern
About the organisation:	The High Commissioner for Human Rights is the principal human rights official of the United Nations. The High Commissioner heads OHCHR and spearheads the United Nations' human rights efforts. The OHCHR aims to provide leadership, education and action to empower individuals and assist States in upholding human rights.
What to expect:	<p>Internships for graduate students are available at the Office of the United Nations High Commissioner for Human Rights (OHCHR). These internships are intended to:</p> <ol style="list-style-type: none"> 1. increase the intern's understanding of current human rights issues at the international level and give them an insight into the work of the United Nations and OHCHR in particular; and 2. provide OHCHR and the United Nations Human Rights mechanisms with the assistance and contribution of outstanding young students or graduates. <p>The relationship between the Organisation and the intern is one of mutual benefit. Interns are assigned to an organisational unit of OHCHR according to the needs of the Office and their own areas of interest.</p> <p>They are involved, inter alia, in: researching human rights issues, drafting analytical papers and reports, providing substantive and technical servicing of meetings, backstopping fact-finding and technical cooperation activities as well as field operations and supporting other OHCHR activities, depending on the exigencies of the Office. As part of the internship programme, OHCHR endeavours to brief interns through a series of information sessions on human rights issues conducted by staff of the Office.</p>
KEY POINTS	
Open to:	<p>Please keep in mind that even if you meet the qualifications described below, there is no guarantee of an internship. You will be contacted directly by the Hiring Manager if you are selected.</p> <p>Applicants to the United Nations internship programme must at the time of application meet one of the following requirements:</p> <ol style="list-style-type: none"> 1. Be enrolled in a graduate school programme (second university degree or equivalent, or higher); 2. Be enrolled in the final academic year of a first university degree programme (minimum Bachelor's level or equivalent); 3. Have graduated with a university degree and, if selected, must commence the internship within a one-year period of graduation. <p>Please see the website for more details.</p>
Where:	Geneva, Switzerland
Duration:	The minimum duration of an internship is two months. This period can be extended up to a total period of six months.

How to apply:	<p>To be eligible for an internship with OHCHR, you have to apply through the UN Careers website.</p> <p>When completing your application, kindly indicate a time period in the current year when you are available to start your internship.</p>
Application deadline:	If you would like to be eligible to start your internship in 2017, please apply between October 2016 and 30 September 2017.
Remuneration:	<p>United Nations internships are not remunerated and interns are not considered officials or staff members of the Organisation. Travel costs and living expenses must be borne by the interns themselves or by a sponsoring institution. Interns are responsible for making their own travel arrangements and for obtaining visas.</p> <p>In Geneva, interns are provided, upon arrival, with a Swiss ID card for the duration of the internship by OHCHR's Administrative Section. They are also provided with a U.N. ground pass, a library card and general information about OHCHR and the United Nations.</p>
Website:	http://www.ohchr.org/EN/AboutUs/Pages/InternshipProgramme.aspx

UNAIDS

Position:	Intern
About the organisation:	UNAIDS is the Joint United Nations Programme on HIV/AIDS with the objective of leading and inspiring the world in achieving universal access to HIV prevention, treatment, care and support.
What to expect:	<p>The Internship Program gives students based in one of UNAIDS' locations the opportunity to undertake a work experience placement as part of their studies. It aims to provide a stimulating and fulfilling experience for interns, while enabling them to deepen their understanding of the goals, principles and activities of UNAIDS.</p> <p>The main tasks and responsibilities of the position are to be provided by the respective supervisor and reflected in the terms of reference for the internship.</p>
KEY POINTS	
Open to:	<p>Candidates for internships at UNAIDS must be engaged in a course of post-secondary studies leading to a formal qualification in an approved university programme at the under-graduate or post-graduate level.</p> <p>Persons with immediate family employed by the UNAIDS Secretariat are not eligible for internships.</p>
Where:	<p>The duty station will vary according to the year to year internship programmes.</p> <p>Please see the website for more details.</p>
Duration:	The duration of internships is limited to a minimum of six weeks and a maximum of three months.
How to apply:	<p>Online application.</p> <p>Please see the website for more details.</p>
Application deadline:	<p>Deadlines vary according to the vacancies. Deadlines for 2017 have now closed, check again towards September for the next round of internship.</p> <p>Please see the website for more details.</p>
Remuneration:	No remuneration of any kind is offered, nor and any travel or subsistence expenses covered. Interns must provide proof of adequate health insurance; UNAIDS will provide accident insurance coverage only.
Website:	https://erecruit.unaids.org/public/hrd-cl-vac-view.asp?o_c=1000&jobinfo_uid_c=32815&vaclng=en

United Nations Assistance to the Khmer Rouge Trials

Position:	Intern
About the organisation:	<p>United Nations Assistance to the Khmer Rouge Trials (UNAKRT) provides technical assistance to the Extraordinary Chambers in the Courts of Cambodia (ECCC). The ECCC is a domestic court supported with international staff, established in accordance with Cambodian law. Under the terms of Agreement between the United Nations and the Royal Government of Cambodia, the Extraordinary Chambers will bring to trial senior leaders of Democratic Kampuchea and those who were most responsible for the crimes and serious violations of Cambodian penal law, international humanitarian law and custom, and international conventions recognised by Cambodia, that were committed during the period from 17 April 1975 to 6 January 1979.</p> <p>The subject-matter jurisdiction of the Extraordinary Chambers is the crime of genocide as defined in the 1948 Convention on the Prevention and Punishment of the Crime of Genocide, crimes against humanity as defined in the 1998 Rome Statute of the International Criminal Court and grave breaches of the 1949 Geneva Conventions and such other crimes as defined in Chapter II of the Law on the Establishment of the Extraordinary Chambers as promulgated on 10 August 2001.</p> <p>The Extraordinary Chambers in the Courts of Cambodia (ECCC) is a special court established within the Cambodian court system. The Court will apply Cambodian law, supplemented with international law. The ECCC has its own website which provides detailed information on the history of the court and updates of all recent ECCC activities, official statements and press releases.</p>
What to expect:	<p>The UNAKRT Internship Programme offers interns an opportunity to work in the unique environment of the hybrid tribunal in Cambodia. Interns have the opportunity to enhance their practical experience and their theoretical knowledge within one of the following offices of the UNAKRT:</p> <ol style="list-style-type: none"> 1. The Offices of the International Judges of the Pre-Trial Chamber, the Trial Chamber or the Supreme Court Chamber; 2. The Office of the International Co-Prosecutor; 3. The Office of the International Co-Investigating Judge; 4. The Defence Support Section; 5. The Civil Party Lead Co-Lawyers Section; 6. The Court Management Section; 7. The Public Affairs Section; and 8. The Office of the Deputy Director of Administration/ Coordinator of UNAKRT <p>The UNAKRT Internship Committee will only review and consider the applications after the deadlines. Please note that only short-listed</p>

	candidates will be contacted and interviewed (phone interview) for the internships.										
KEY POINTS											
Open to:	Recent university graduates and postgraduate students.										
Where:	Cambodia.										
Duration:	Internship assignments usually comprise a period of three months.										
How to apply:	Interested candidates should complete P11 form, available on the website: http://www.unakrt-online.org/recruitment										
Application deadline:	<p>Application deadline will vary according to the internship vacancies.</p> <table> <tr> <td>Deadline for Applications</td><td>Internship Duration</td></tr> <tr> <td>28 February 2017</td><td>July 2017 - 30 September 2017</td></tr> <tr> <td>31 May 2017</td><td>October 2017 - 31 December 2017</td></tr> <tr> <td>31 August 2017</td><td>January 2018- 31 March 2018</td></tr> <tr> <td>30 November 2017</td><td>April 2018 - 30 June 2018</td></tr> </table>	Deadline for Applications	Internship Duration	28 February 2017	July 2017 - 30 September 2017	31 May 2017	October 2017 - 31 December 2017	31 August 2017	January 2018- 31 March 2018	30 November 2017	April 2018 - 30 June 2018
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28 February 2017	July 2017 - 30 September 2017										
31 May 2017	October 2017 - 31 December 2017										
31 August 2017	January 2018- 31 March 2018										
30 November 2017	April 2018 - 30 June 2018										
Remuneration:	The costs associated with internships must be borne by Intern. Interns need to obtain their own financing for subsistence and secure own arrangements for travel, accommodation, etc.										
Website:	http://www.unakrt-online.org										

United Nations Association of the United States of America (UNA-USA), New York

Position:	Intern
About the organisation:	<p>UNA-USA Strategic Alliance works to build a broad base of citizen support for American multilateral engagement through UNA-USA's 125 chapters and divisions across the U.S.</p> <p>The mission of the UNA-USA and its chapters is to inform, inspire and mobilise Americans to support the principles and vital work of the United Nations and to strengthen the United Nations system.</p>
What to expect:	<p>All applications for UNA-USA internships are managed through the UN Foundation.</p> <p>The United Nations Foundation (UNF) offers unpaid full and part-time internships. Interns participate in a variety of activities and perform a number of tasks in support of the department for which they work.</p> <p>The number and nature of internships depends on the needs of the various departments.</p> <p>The Objectives of the Internship Program:</p> <ul style="list-style-type: none"> ▪ To expose students to the work of the UN and to encourage them to consider careers in the UN or UN related causes; ▪ To provide a framework by which individuals from diverse academic backgrounds can utilise their theoretical knowledge in practical work assignments; and ▪ To aid the UNF/BWF in achieving its mission.
KEY POINTS	
Open to:	Applicants must be enrolled in a degree-granting program during the internship or must be a recent graduate (within 8 months of graduation) from a college or university with a demonstrated interest in the UN and international development.
Where:	Various locations in the USA.
Duration:	Fall, Spring, and Summer terms (approx. 2 to 3 months)
How to apply:	Regularly check the page as internship openings are posted regularly. The United Nations Foundation accepts internship applications for posted positions only. Applicants must submit a current resume and cover letter online.
Application deadline:	<p>Application deadlines vary according to the internship vacancies. A few internship opportunities in 2017 begin in April / May.</p> <p>Please check the website.</p>
Remuneration:	Internships are unpaid.
Website:	https://intern-unfoundation.icims.com/jobs/search?ss=1&hashed=-435770272

United Nations Children's Fund (UNICEF)

Position:	Intern
About the organisation:	UNICEF is the driving force that helps build a world where the rights of every child are realised. UNICEF was created with this purpose in mind – to work with others to overcome the obstacles that poverty, violence, disease and discrimination place in a child's path.
What to expect:	<p>The UNICEF Internship Programme offers eligible/qualified students at both Headquarters and country offices the opportunity to acquire direct practical experience in UNICEF's work under the direct supervision of experienced UNICEF staff.</p> <p>Internships are offered depending on the availability of meaningful assignments and the needs and capacity of units/offices to receive and supervise interns.</p>
KEY POINTS	
Open to:	<p>Applicants must:</p> <ul style="list-style-type: none"> ▪ be enrolled in a graduate (Master's) degree or undergraduate (Bachelor's) degree and will have completed at least two years of full-time studies towards completion of my undergraduate degree ▪ have excellent academic performance and can demonstrate it by recent university or other academic institution records ▪ be proficient in at least one of UNICEF's working languages (English, French or Spanish) and fluent in the working language of the office they are interested in working in
Where:	New York, USA (or other field location)
Duration:	The duration of an internship with UNICEF is between six weeks and six months.
How to apply:	Online application
Application deadline:	<p>Application deadlines vary according to the internship vacancies.</p> <p>Please see the website for more details.</p>
Remuneration:	Internships at UNICEF are non-remunerative. All successful applicants are expected to make their own arrangements for travel, lodging and living expenses during the internship period.
Website:	https://www.unicef.org/about/employ/index_internship.html

United Nations Commission of International Trade Law (UNCITRAL)

Position:	Intern
About the organisation:	<p>UNCITRAL is the core legal body of the United Nations system in the field of international trade law. UNCITRAL is a legal body with universal membership specialising in commercial law reform worldwide for over 40 years. UNCITRAL's business is the modernisation and harmonisation of rules on international business.</p>
What to expect:	<p>The International Trade Law Division of the United Nations Office of Legal Affairs (ITLD), which serves as the substantive secretariat of UNCITRAL, offers an internship programme for a selected number of applicants whose major is commercial law, international trade law or private international law.</p> <p>The Division includes a Legislative Branch and a Technical Assistance and Coordination Section. Those are tasked, respectively, with the development of harmonised legislative texts, and the provision of technical assistance with respect to the adoption and use of UNCITRAL legal texts and coordination among organisations working in the field of international trade law.</p> <p>In determining the area and substance of the intern's work, account will be taken of the projects currently being undertaken in the Division, the qualifications of the intern and the purpose of the internship as expressed by the sponsoring institution or the intern.</p> <p>Interns will normally be requested to undertake tasks, under the supervision of a legal officer, in connection with the ongoing projects of UNCITRAL working groups, or with the activities of promotion of UNCITRAL texts and assistance to legal reform.</p> <p>Intern assignments could include:</p> <ul style="list-style-type: none"> ▪ Legislative Branch: <ul style="list-style-type: none"> ○ Assisting with the research and preparation of comparative legal studies. ○ Assisting with the preparation and drafting of legal texts (e.g. draft conventions and model laws), including conducting related background studies. ○ Undertaking ad hoc legal and administrative assignments as requested. ▪ Technical Assistance and Coordination Section: <ul style="list-style-type: none"> ○ Contributing to the identification of legislative reform needs and assistance requirements in selected countries and/or sectors. ○ Assisting with the collection and analysis of case law on UNCITRAL texts. ○ Assisting with the development and maintenance of the UNCITRAL website. ○ Assisting with the coordination functions of the Division.
KEY POINTS	

Open to:	<p>Applicants to the United Nations internship must at the time of application meet one of the following requirements:</p> <ul style="list-style-type: none"> ▪ be enrolled in a graduate school (second university degree or equivalent, or higher); ▪ be enrolled in the final academic year of a first university degree (minimum Bachelor's level or equivalent); ▪ have graduated with a university degree and, if selected, must commence the internship within a one-year period of graduation. <p>In addition, the following skills are also required:</p> <ul style="list-style-type: none"> ▪ Fluency (spoken and written) in at least one of the working languages of the United Nations Secretariat (English and French); knowledge of other official languages of the United Nations (Arabic, Chinese, Russian and Spanish) is an asset ▪ Computer skills, including familiarity with applications such as Microsoft Word, Excel, PowerPoint and Internet research ▪ Any advanced knowledge of work relating to web-site administration and familiarity with HTML will be considered an asset <p>Please see the website for more details.</p>
Where:	Vienna, Austria
Duration:	The minimum duration of an internship is two months. This period can be extended up to a total period of six months.
How to apply:	<p>Admission to the UNCITRAL internship programme is highly competitive.</p> <p>To be considered for an internship at the UNCITRAL secretariat, interested candidates must apply to the specific internship job opening through the UN Careers portal at careers.un.org.</p>
Application deadline:	<p>Completed applications and accompanying documentation should be submitted online, no earlier than eight months and no later than four months before the intended start of the internship.</p> <p>Please see the website for more details</p>
Remuneration:	The United Nations is unable to provide any financial assistance or remuneration to interns, and service as an intern entails no financial implications for the United Nations.
Website:	http://www.uncitral.org/uncitral/en/vacancies_internships.html

United Nations Development Programme (UNDP)

Position:	Intern
About the organisation:	UNDP works in more than 170 countries and territories, helping to achieve the eradication of poverty and the reduction of inequalities and exclusion.
What to expect:	<p>UNDP are a great opportunity for students and recent graduates to acquire direct exposure to UNDP's work.</p> <p>Opportunities are available in a variety of areas and every attempt is made to match the interests of the intern with the needs of the organisation.</p> <p>The purpose of internships is not to lead to further employment with UNDP but, as mentioned, to complement an intern's studies. However, a number of interns, having completed their studies and met the necessary requirements, have gone on to further assignments with the UNDP or elsewhere in the United Nations system.</p>
KEY POINTS	
Open to:	<p>Applicants to UNDP internships must at the time of application meet one of the following academic requirements:</p> <p>(a) Be enrolled in a graduate school program (second university degree or equivalent, or higher);</p> <p>(b) Be enrolled in the final academic year of a first university degree program (minimum Bachelor's level or equivalent);</p> <p>(c) Have graduated with a university degree (as defined in (a) and (b) above) and, if selected, must start the internship within one-year of graduation.</p> <p>As an applicant, you should be able to demonstrate an interest in the field of development and respect the principles of the United Nations Charter and UNDP's mission. The desire to work with and gain the confidence and respect of people with different language, national and cultural backgrounds is an essential part of working in the UN system. You should also be interested in global mobility, as well as adaptability to varied physical and other environments.</p> <p>Typically, the language requirements are: Applicants should have written and spoken proficiency in at least one, and preferably two of the three working languages used by UNDP: English, French and Spanish. Fluency in Arabic, Portuguese, Russian or Eastern European language is an asset.</p>
Where:	Internships can take place in UNDP Country Offices, at Regional Hubs or at Headquarters in New York.
Duration:	The duration of an internship assignment varies in length according to the availability and academic requirements of the intern, as well as the needs of UNDP. Assignments are available on a part-time and full-time basis throughout the year.
How to apply:	Interested candidates should complete online through the UNDP's jobsite at http://jobs.undp.org/ .

Application deadline:	Application deadline will vary according to the internship vacancies. Please see the website.
Remuneration:	UNDP does not pay for internships. The costs associated with the latter must be borne by the nominating institution, related institution or government, which may provide the required financial assistance to its students; or by the student, who will have to obtain financing for subsistence and make his or her own arrangements for travel, accommodation etc.
Website:	http://www.undp.org/content/undp/en/home/operations/jobs/types-of-opportunities/internships.html

United Nations Framework Convention on Climate Change (UNFCCC)

Position:	Intern
About the organisation:	<p>Over a decade ago, most countries joined the international treaty, UNFCCC, to begin to consider what can be done to reduce global warming and to cope with whatever temperature increases are inevitable.</p> <p>The UNFCCC secretariat supports all institutions involved in the climate change process, particularly the Conference of the Parties, the subsidiary bodies and their bureau.</p>
What to expect:	<p>The objective of the internship programme is to provide a framework through which postgraduate students from diverse academic backgrounds may be assigned to the UNFCCC secretariat to enhance their educational experience through practical work assignments. It allows selected candidates to gain insight into the work of the United Nations and provides assistance and training in various professional fields.</p> <p>UNFCCC secretariat's internship programme is coordinated by the Administrative Services Programme and a designated focal point is responsible for liaising with the relevant substantive programmes for placement of interns.</p> <p>At the end of an internship period, both the intern and the staff member acting as his/her supervisor are required to submit an evaluation report to the designated focal point of the Internship Programme.</p>
KEY POINTS	
Open to:	<p>An undergraduate degree should have been completed with work on a Master degree in progress. Applicants should therefore be enrolled in a recognised university course of study in fields related to the work of the UNFCCC secretariat (including economics, environmental sciences, international law, international relations, natural sciences, political science, human resources and/or public administration, event management, IT/computer sciences, and communication) at the time of application and during the entire period of internship.</p> <p>Applicants should be able to work in English.</p>
Where:	Bonn, Germany
Duration:	<p>The normal duration of an internship is two months, which can be extended for an additional period of two months by mutual consultation and consent. The total duration may exceptionally be extended to a maximum period of six months when there are special academic requirements or special needs of the receiving programme.</p>
How to apply:	<p>Applications from prospective interns to one of the advertised vacancies are to be sent to internship@unfccc.int and should refer to the vacancy in the subject line and include:</p> <ul style="list-style-type: none"> ▪ A Curriculum Vitae;

	<ul style="list-style-type: none"> ▪ A cover letter stating the motivation and intended goals to be achieved if selected for an internship with UNFCCC.
Application deadline:	<p>Application deadlines vary on position vacancies.</p> <p>Please see the website for more details.</p>
Remuneration:	<p>Interns are not financially remunerated by the UNFCCC secretariat. Costs and arrangements for travel, visas, accommodation and living expenses are the responsibility of the intern or his/her sponsoring institution.</p> <p>The UNFCCC secretariat accepts no responsibility for medical insurance for the intern or for any costs arising from accidents and/or illness during the internship period. Applicants are required to provide evidence of adequate medical insurance coverage.</p>
Website:	<p>http://unfccc.int/secretariat/internship_programme/items/2653.php</p>

United Nations Global Compact

Position:	Intern
About the organisation:	<p>The UN Global Compact aim to mobilise a global movement of sustainable companies and stakeholders to “create the world we want”.</p> <p>To make this happen, the UN Global Compact supports companies to:</p> <ol style="list-style-type: none"> 1. Do business responsibly by aligning their strategies and operations with Ten Principles on human rights, labour, environment and anti-corruption; and 2. Take strategic actions to advance broader societal goals, such as the UN Sustainable Development Goals, with an emphasis on collaboration and innovation. <p>They provide a principle-based framework, best practices, resources and networking events that have revolutionised how companies do business responsibly and keep commitments to society. By catalysing action, partnerships and collaboration, they make transforming the world possible – and achievable – for organisations large and small, anywhere around the globe.</p>
What to expect:	<p>The UN Global Compact pursues two complementary objectives:</p> <ol style="list-style-type: none"> 1. making the UN Global Compact and its principles part of business strategy and operations everywhere; and 2. facilitating cooperation among key stakeholders by promoting partnerships and other collective action in support of UN goals. <p>Duties:</p> <p>Depending on their level of experience and training, UN Global Compact interns will:</p> <ul style="list-style-type: none"> ▪ conduct research relating to the topic of corporate citizenship, especially on human rights, labour, the environment and anti-corruption; ▪ draft and edit publications, papers and other documents; ▪ liaise with Global Compact stakeholders on key corporate citizenship topics; ▪ support the organisation of meetings and events; ▪ assist with outreach activities; ▪ handle email and other inquiries; ▪ assist in the implementation of the Global Compact's integrity measures; ▪ perform administrative tasks as assigned.
KEY POINTS	
Open to:	<p>Applicants must be enrolled in an undergraduate or graduate degree programme (bachelors or second university degree, or higher) at the time of application and during the internship; or under some circumstances, applicants may have graduated within less than one year to commence a UN internship.</p>

	Please see the website for more details.
Where:	New York, USA
Duration:	<p>Internships with the UN Global Compact are available for a duration of three to six months. The timing of internships is flexible though the following sessions are encouraged:</p> <ul style="list-style-type: none"> ▪ Summer / Fall: August to November (with a possible extension to December) ▪ Winter / Spring: January to May (with a possible extension to June)
How to apply:	<p>Those interested in pursuing an internship with the UN Global Compact must submit an online application at the UN Careers website.</p> <p>Scroll down to the bottom of the homepage to the “Search Job Openings” section and select “Internship” under the Category field and “New York” under the Duty Station field. Click on the Search button. This will lead to a list of various internship openings. Search for the UN Global Compact internship by Job Opening ID Number.</p> <p>The Global Compact Internship Job Opening Number is 71612. Candidates are strongly recommended to pay attention to the job opening number to make sure that their applications reach the UN Global Compact Office.</p> <p>After completing the application, notify the Global Compact Office (info@unglobalcompact.org) to ensure that your name is placed on the list of potential candidates.</p>
Application deadline:	<p>The application deadlines for upcoming sessions are as below:</p> <p>Summer 2017 (July to December 2017): Applications accepted from 15 December 2016 to 7 April 2017.</p> <p>Due to the large number of applications received, only accepted interns will be notified a few weeks before the beginning of the session or within 4 weeks after each session's application deadline.</p>
Remuneration:	Please note that internships at UN Headquarters are unpaid. Interns must therefore be able to cover their costs of travel, accommodation, as well as living expenses during the internship period.
Website:	https://www.unglobalcompact.org/about/opportunities/internships

United Nations Office of Legal Affairs (OLA)

Position:	Intern
About the organisation:	<p>The activities of OLA are governed by a number of General Assembly resolutions, a Secretary-General's bulletin, the biennial programme plan, and priorities for the period 2008-2009. According to the biennial programme plan for the period 2008-2009, OLA is responsible for Section 8, programme 6, Legal Affairs (see paras. 8.1 - 8.43 of the plan). The overall objectives of this programme appear under the Mission Statement.</p> <p>OLA is headed by an Under-Secretary-General with an Assistant Secretary-General as deputy. There are presently some 160 staff members in OLA. Its biennial budget is estimated at US\$ 36 million.</p> <p>United Nations Office of Legal Affairs provides a unified central legal service for the Secretariat and the principal and other organs of the United Nations and contribute to the progressive development and codification of international public and trade law.</p>
What to expect:	<p>The OLA is recruiting interns for its six (6) divisions located in New York. This internship will include practical educational experience which provides the opportunity to work in a multicultural intergovernmental organisation. Under the supervision of legal officers, interns are assigned to projects and tasks that are most relevant to their educational background and interests. The interns will have an opportunity to apply and further develop their theoretical knowledge.</p> <p>Responsibilities of internship positions range widely, encompassing many aspects of OLA's work. These responsibilities may include, but are not limited to:</p> <ul style="list-style-type: none"> ▪ Assisting in conducting legal research on issues related to international law and other areas of specialisation using multiple research resources; ▪ Assisting in the review of legal documents, instruments or other material; ▪ Assisting in drafting and preparing official and legal documents; ▪ Attending and taking notes at conferences and meetings; ▪ Assisting in servicing conferences and meetings; ▪ Working on website and/or presentations. <p>Internship positions are full-time.</p>
Additional:	<p>Proficiency in oral and written English is required, and knowledge of French is desirable. Knowledge of another United Nations official working language, i.e. Arabic, Chinese, Russian or Spanish, is an advantage.</p> <p>Applicants are not required to have professional work experience but any relevant work should be noted.</p> <p>OLA interns are not eligible to apply for, or be appointed to, any position in the professional or above categories, within the UN Secretariat for a period of 6 months after the end of their internship.</p>
KEY POINTS	
Open to:	Applicants must be enrolled in a graduate school programme (second university degree or equivalent, or higher; OR be enrolled in the final

	<p>academic year of a first university degree programme OR have graduated with a university degree.</p> <p>If selected, interns must commence the internship within a one year period of graduation. The degree program which applicants are enrolled in or have recently graduated from must be in law. Applicants must demonstrate their intention to study further or to work in a field relevant to the work of OLA.</p> <p>Requirements:</p> <ul style="list-style-type: none"> ▪ Interest in the work of the United Nations; ▪ Strong communication skills; ▪ Computer literate in standard software applications; ▪ Ability to work collaboratively with colleagues; ▪ Client oriented.
Where:	New York, U.S.A.
Duration:	Minimum 2 months to maximum 6 months depending upon the particular needs of the program.
How to apply:	<p>Create and complete a personal history profile (PHP) and a cover letter in the UN e-Recruitment platform, Inspira at inspira.un.org. In your PHP, indicate if you are proficient in the English language.</p> <p>The cover letter should include the following details:</p> <ul style="list-style-type: none"> ▪ Title of the degree currently being pursued and the specific subjects taken; ▪ Expected graduation date from the degree program or graduation date if graduated within the past year; ▪ The applicant's objectives for undertaking an internship with the Office of Legal Affairs (OLA) and how it fits within his/her education/career plan; ▪ Three (3) divisions of interest for internship from among the six Divisions in the Office of Legal Affairs (in order of preference) with #1 being the most preferred. The six divisions of OLA are: the Office of the Under-Secretary-General (OUSG), the Office of the Legal Counsel (OLC), the General Legal Division (GLD), the Codification Division (COD), the Division for Ocean Affairs and the Law of the Sea (DOALOS), and the Treaty Section (TS). ▪ An explanation why the applicant is suitable for the specific Division(s); ▪ The applicant's availability for the internship from 3 April - 31 August 2017.
Application deadline:	21 April 2017.
Remuneration:	OLA internships are not paid. Travel costs, travel arrangements (including visas), and living accommodations are the responsibility of the intern.
Website:	https://careers.un.org/lbw/jobdetail.aspx?id=75820

United Nations Office of Nairobi and other Headquartered Organisations in Nairobi:

a. Human Settlements Programme (UN-HABITAT)

b. Office at Nairobi (UNON)

c. Environment Programme (UNEP)

Position:	Internship
About the organisation:	<p>The UNON headquarters in Africa, was established by the General Assembly in 1996.</p> <p>The office is headed by a Director-General, at the Under-Secretary-General level, who serves as the representative office of the Secretary-General in Nairobi and performs representation and liaison functions with permanent missions, the host-country and other Governments, and intergovernmental and non-governmental organisations in Nairobi, as well as other organisations of the UN system in Kenya; facilitates cooperation between the UN and regional organisations; provides administrative and other support services to UNEP and UN-Habitat; provides joint and common services to other organisations of the UN system in Kenya, as applicable; and manages and implements the programs of administration, conference services and public information and provides security and safety services for UN staff and facilities in the UNON.</p>
What to expect:	<p>Duties include:</p> <p>Interns are normally assigned work that is desk-based and may include, but not limited to:</p> <ul style="list-style-type: none"> ▪ Project formulation, monitoring and/or evaluation; ▪ Research and preparation of papers/reports; ▪ Preparing work for, and participation in, intergovernmental meetings; ▪ Webpage/Database design and maintenance; ▪ Fund-raising; and ▪ Liaison with partners.
Additional:	<p>There are two working languages, English and French. Interns in Nairobi are expected to be fluent in at least one of the two working languages.</p> <p>The objectives of the internship are:</p> <ul style="list-style-type: none"> ▪ To provide current students with important practical experience which complements their field of study, which at the same time will be of benefit to the UN offices to which the intern is assigned. ▪ To promote among the students a better understanding of major global problems confronting the world and to give them an insight into how the UN attempts to find solutions to these problems. ▪ To expose the students to the UN and its policies and programmes and have them become ambassadors of good will.

	<ul style="list-style-type: none"> To enable students from all parts of the world to exchange information during and after the internship so as to appreciate cultural diversity amongst different peoples and have them become ambassadors of peace and good will.
KEY POINTS	
Open to:	<p>Eligibility Criteria</p> <p>Due to the large number of applicants and the limited number of places available per year, applicants are strongly advised to note the following minimum eligibility criteria for an internship at UN-HABITAT, UNEP, and UNON administered by the staff development and training unit (SDTU).</p> <p>If all of the requirements are not met, your application will not be processed.</p> <p>The Applicant must at the time of application meet one of the following requirements:</p> <ul style="list-style-type: none"> (a) Be enrolled in a graduate school (second university degree or equivalent, or higher); (b) Be enrolled in the final academic year of a first university degree (minimum Bachelor's level or equivalent); (c) Have graduated with a university degree (as defined in (a) above); and (d) If selected, must commence the internship within a one-year period of graduation. <p>Please note successful registration does not guarantee placement.</p>
Where:	UNEP, UN-HABITAT and UNON offices are located in Nairobi, Kenya.
Duration:	Internship programs are for a minimum of two and a maximum of six months.
How to apply:	<p>Visit the following website and follow the links:</p> <p>http://www.unon.org/content/internship-programme</p> <p>Application Process</p> <p>All internship vacancies will be posted in the United Nations Careers Portals. To view and apply for any of the open internship vacancies, log onto the United Nations Careers Portal https://careers.un.org/lbw/Home.aspx. Note that due to a large volume of applicants, only short-listed candidates will be contacted.</p> <p>Important note:</p> <p>You must</p> <ul style="list-style-type: none"> Upload with your online application, a proof of enrolment stating that you are currently enrolled in a course of study and your expected date of graduation and if you have graduated, a certified copy of your degree.

	<ul style="list-style-type: none"> ▪ Please ensure that an official letterhead or an official seal is used for the proof of enrolment. Candidates are advised that their online applications will not be processed without proper and adequate endorsement. ▪ Note: Before applying for internships, you should visit the websites of the various divisions of interest in order to have an overview of what activities they deal with and, if they are related to the degree courses you are studying.
Application deadline:	Please visit the website for the latest and updated application deadlines.
Remuneration:	Interns are not paid.
Website:	<p>Website: http://www.unon.org/</p> <p>Internship Website: http://www.unon.org/content/internship-programme</p>

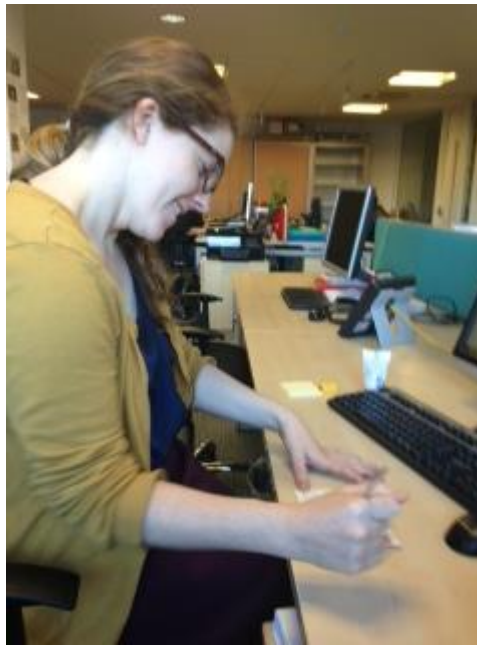
UN Women

Position:	Intern
About the organisation:	<p>UN Women is the United Nations Entity for Gender Equality and the Empowerment of Women.</p> <p>The main roles of UN Women are:</p> <ul style="list-style-type: none"> ▪ To support inter-governmental bodies, such as the Commission on the Status of Women, in their formulation of policies, global standards and norms. ▪ To help member states to implement these standards, standing ready to provide suitable technical and financial support to those countries that request it, and to forge effective partnerships with civil society. ▪ To hold the UN system accountable for its own commitments on gender equality, including regular monitoring of system-wide progress.
What to expect:	<p>The UN Women Internship Programme offers a small group of outstanding students the opportunity to acquire direct exposure to UN Women's work. It is designed to complement women's development-oriented studies with practical experience in various aspects of multilateral technical cooperation, but also complements other international studies, including law.</p> <p>Internship assignments vary greatly in terms of content. They may have a country-specific, regional, sectoral, or thematic focus. However, interns are normally involved in some aspect of the design, implementation and evaluation of UN Women-supported programmes and projects. Every attempt is made to match the interests of the intern with the needs of the organisation.</p>
KEY POINTS	
Open to:	UN Women accept students currently enrolled in a master's, post-master's or doctorate programme, or in the final year of a bachelor's programme as well as recent graduates (maximum one year after graduation).
Where:	Varies depending on the internship opportunity.
Duration:	Internship assignments vary in length, between two and six months, according to the availability and academic requirements of the intern, as well as the needs of UN Women. Assignments are available on a part-time and full-time basis throughout the year.
How to apply:	Interested candidates should complete an application-agreement form (available on their website), provide two letters of recommendation, proof of health insurance, proof of school enrolment or graduation, and a scanned copy of his/her passport and visa (if applicable).
Application deadline:	<p>Application deadline will vary according to the internship vacancies.</p> <p>Please see the website.</p>
Remuneration:	UN Women does not pay for internships. The costs associated with internships must be borne by the nominating institution, related institution or

	government, which may provide the required financial assistance to its students; or by the student, who will have to obtain financing for subsistence and make his or her own arrangements for travel, accommodation, etc.
Website:	http://www.unwomen.org/en/about-us/employment/internship-programme

Other International Internships

Intern Profile: Penny Marles



1. Please give us a short bio of yourself.

I am a Juris Doctor law student at UNSW with a public policy background.

2. Where did you undertake the internship?

René Cassin, a human rights organisation in London.

3. How did you apply for the internship?

UNSW does have a formal internship program with René Cassin but, as I was looking to intern outside of the normal period, I approached the organisation directly and arranged the internship through them.

4. What education / work experience did you have before you took the internship?

I have a BA(Hons) in political science and international relations and about four year's government experience in addition to some previous NGO experience.

5. What responsibilities did you have during the internship?

I took main carriage of the organisation's campaign targeting discrimination against Romany Gypsies, Irish Travellers and Roma in the UK and Europe. This involved research into potential areas of law and government policy to target, including the planning framework and health system, and writing policy papers in support of my findings. I also worked with stakeholder groups to refine the strategies.

In addition, I had responsibility for the organisation's submission to the UK's Mid-term report in its Universal Periodic Review.

6. What did you learn during the internship?

I learned a lot about the international human rights system, including the United Nation's Human Rights Council and the European Convention on Human Rights, and how these operate. I also learned about the organisation's other human rights areas including asylum and detention, modern slavery and trafficking, and genocide in the Sudan.

7. What was the most memorable experience in your internship?

I had the opportunity to represent the organisation at a number of really interesting and high level meetings where I heard from and spoke to inspiring individuals, including at the UN Association, the UK's Equality and Human Rights Commission, and an all-party parliamentary group discussing the treatment of Roma in the Czech Republic.

8. Any advice you have for prospective interns?

Gain some familiarity with human rights issues in Europe first to really hit the ground running and put your hand up for every opportunity to maximise your time there and the diverse opportunities that the organisation offers.

Amnesty International

Position:	Internship
About the organisation:	<p>Amnesty International is a global movement of over 4.6 million people committed to defending those who are denied justice or freedom.</p> <p>Amnesty International works with different areas of justice including, Indigenous rights, Refugees, Weapons and rights, Torture, Violence against women, Ending the death penalty and Countries in crisis.</p>
What to expect:	<p>Amnesty International offers a variety of internships on a rolling basis in the following areas:</p> <ul style="list-style-type: none"> ▪ Legal and Government Relations ▪ casework ▪ Media and Public relations ▪ Finance ▪ Community campaigns ▪ Activism ▪ Administration <p>Internships are often based around specific learning requirements and project outcomes. Internship examples are:</p> <ul style="list-style-type: none"> ▪ Refugee casework internship ▪ Activist internship ▪ NSW community organising internship
KEY POINTS	
Open to:	Tertiary students.
Where:	Australia, however, locations differ depending on the specific internship.
Duration:	Set duration for each internship, however duration will vary depending on the specific internship. Please see the website for internships available at the current time.
How to apply:	Online applications. Please see the website for more details.
Application deadline:	Please see the website as it will vary depending on the specific internship.
Remuneration:	<p>Interns are not provided any monetary allowances or remuneration, accommodation or accommodation allowances, assistance with travel or reimbursement of travel costs.</p> <p>The Intern is responsible for obtaining any necessary visas.</p>
Website:	https://www.amnesty.org.au/work-with-us/internships/

British American Security Information Council (BASIC)

Position:	Internship
About the organisation:	BASIC seeks to engage diverse perspectives and broaden the scope of the discussion to find ways past existing frustrations. BASIC has 27 years of experience building an extensive and diverse network across Europe, the US and the Middle East and has a reputation for non-partisan, non-judgmental engagement and for seeking common ground, in the interests of nuclear disarmament.
What to expect:	<p>All interns gain an understanding of many of the current issues affecting security; familiarity with the arms control communities in Europe and the United States; an understanding of employment opportunities in the field; a first-hand view of how a small think tank influences international media coverage and national policy formulation; and exposure to the challenges and responsibilities of international networking.</p> <p>The focus areas for the internship will be established at the time of appointment, depending on BASIC's priorities and the skills, experience and interests of the appointed individual.</p> <p>Generally, interns work across one or more key programme areas. Interns research fact sheets and reports; help to organise conferences and events; research and write articles; and monitor and update BASIC's website and social media sites. Interns are encouraged to attend hearings and briefings; monitor arms control meetings and news websites; and perform various administrative tasks.</p>
KEY POINTS	
Open to:	<p>BASIC are looking for interns who:</p> <ul style="list-style-type: none"> ▪ Has achieved or is entering their final year of a relevant undergraduate or postgraduate degree ▪ Is familiar with Microsoft Office and Google Applications ▪ Is highly self-motivated with a "can-do" attitude ▪ Has strong research, writing and organisational skills ▪ Has established interest - through previous work or academic experience - in transatlantic security, and nuclear non-proliferation and disarmament issues; and ▪ Aligns themselves with BASIC's mission <p>The following skills and experiences are desirable:</p> <ul style="list-style-type: none"> ▪ Experience using social media ▪ Experience managing websites and web content ▪ Experience with event coordination ▪ Experience working in small teams
Where:	London, U.K.
Duration:	Varies depending on the available internship.

How to apply:	<p>Application requirements include:</p> <ul style="list-style-type: none"> ▪ a cover letter, which should state: <ul style="list-style-type: none"> when you are available and how many days a week you wish to work why you are interested in working at BASIC (specifically which projects or programme of work interests you) what skills you can bring to the organisation ▪ your CV/resume; ▪ one writing sample (1,000-1,500 words); ▪ and the names and contact information of two references. <p>Please email your application to HR@basicint.org by any given deadline. Please note your name and the words "Internship Application" in the subject line.</p> <p>Interviews will be conducted in the London office or via video call.</p>
Application deadline:	Applications are accepted on a rolling basis.
Remuneration:	Internships are voluntary, but some expenses may be reimbursed.
Website:	http://www.basicint.org/about/jobs

International Court of Justice (ICJ)

Position:	Internship at The Registry
About the organisation:	<p>The Registry is the permanent administrative organ of the ICJ. It is accountable to the ICJ alone. It is headed by a Registrar, assisted by a Deputy-Registrar. The Registry consists of three Departments including Legal Matters; Linguistic Matters; Information.</p> <p>Since the ICJ is both a court of justice and an international organ, the Registry's tasks are not only those of a service helping in the administration of justice - with sovereign States as litigants - but also those of a secretariat of an international commission. Its activities are judicial and diplomatic, as well as administrative.</p>
What to expect:	<p>The internship is an opportunity to put your knowledge and experience into practice, while performing certain tasks for the ICJ under the supervision of Registry officials. Placements are possible in all departments and divisions of the Registry.</p> <p>The working languages of the ICJ are English and French.</p> <p>Interns will need to provide a written undertaking to keep strictly confidential any information obtained during the course of the internship.</p> <p>Upon completion of the internship, a certificate will be issued to the intern, summarising the tasks performed and providing an evaluation of the work done.</p>
KEY POINTS	
Open to:	<p>Students and young professionals in the early stages of their careers.</p> <p>Applicants must organise their own immigration and visa.</p>
Where:	The Hague, the Netherlands
Duration:	One to three months.
How to apply:	<p>In order to apply, candidates must submit their CV along with a letter of motivation for the attention of the Registrar to recrutement-recruitment@icj-cij.org. Candidates should also submit a copy of the candidate's official academic record, letters of reference and a writing sample, in Word or PDF format to support their application.</p> <p>If you receive no response from the ICJ within eight months, you may submit a new application.</p>
Application deadline:	Not specified. Please see the website for more details.
Remuneration:	Interns will not receive any financial compensation from the Court for their internship and will be responsible for meeting immigration requirements, arranging travel and accommodation and obtaining valid medical/accident insurance coverage.
Website:	http://www.icj-cij.org/registry/index.php?p1=2&p2=5&p3=4

International Criminal Court (ICC) – Registry Legal Office

Position:	Internship
About the organisation:	<p>The ICC, governed by the Rome Statute, is the first permanent, treaty based, international criminal court established to help end impunity for the perpetrators of the most serious crimes of concern to the international community.</p> <p>The Registry Legal Office (RLO) combines a commitment to legal excellence with a result-oriented and policy-friendly approach in delivering legal services. The RLO operates as a dynamic and multifaceted international law practice in anticipation of and in response to client requirements, in both operational and policy matters.</p> <p>The RLO supports the performance of the legal functions of the Registrar under the Rome Statute, Rules of Procedure and Evidence, Regulations of the Court, Regulations of the Registry, Financial Regulations and Rules, Staff Rules and Regulations and other legal instruments governing the ICC. This concerns both the judicial functioning of the ICC, where the Registry is involved, and legal matters affecting the ICC as an international organisation and its legal position as a whole. In performing this dual role, the section is responsible for ensuring the quality, uniformity and consistency of legal positions across the Registry and its Divisions of Judicial Services, External Relations and Field Coordination, and Management Services – incl. the coordination of an internal legal network. The Section provides a broad range of legal services incl. drafting, negotiating, advising and litigating.</p> <p>The RLO is headed by the Legal Counsel who, together with the Registrar and the three Directors, is a member of the Registry Management Team.</p>
What to expect:	<p>Within this framework, and under the direct supervision of the Legal Counsel, Deputy Legal Counsel or other designated staff members of the RLO, the intern will perform the following duties:</p> <ul style="list-style-type: none"> ▪ Conduct extensive legal research and analysis; ▪ Contribute to the preparation and drafting of (complex) legal documents including legal submissions, correspondence, memoranda, opinions and briefs; ▪ Contribute to providing advice to client sections and assists in providing advice to the Registrar and other senior officials of the Court; ▪ Assist in negotiating agreements with a variety of parties within the Court; ▪ Prepare summaries and updates of legal and factual issues; ▪ Monitor judicial proceedings, provide advice on decisions and prepare summaries and digests for various purposes of the Registry; ▪ Provide support in developing the operational framework for delivery of legal services including establishing and managing work flows, work processes, SOPs, systems and databases and central repositories of legal opinions and research, agreements, contracts and MoUs; ▪ Perform other or additional duties as assigned.

KEY POINTS	
Open to:	<p>Education:</p> <p>All candidates must have a university law degree in law. Candidate must have sound knowledge of public international law, international criminal law, contract law, or (international) administrative law, as relevant to the work of the RLO; an advanced university degree will be a strong asset. Candidates are expected to have a very good record of academic performance.</p> <p>Experience:</p> <p>Internship placements focus on candidates in the early stages of their professional careers; therefore, practical experience is not an essential prerequisite for selection. However, practical experience that is relevant to the work of the RLO may be considered an asset.</p> <p>Knowledge, Skills and Abilities:</p> <p>Candidates must:</p> <ul style="list-style-type: none"> ▪ Demonstrate excellent analytical and drafting skills; ▪ Be able to adapt to multicultural and multilingual working environments; ▪ Possess strong teamwork skills (listen, consult and communicate proactively); ▪ Have acquired a good standard of computer skills (including Microsoft Office applications). <p>Knowledge of Languages:</p> <p>Proficiency in one of the working languages of the Court, French or English, is required. Working knowledge of the other is desirable. Knowledge of another official language of the Court (Arabic, Chinese, Russian and Spanish) is an asset.</p>
Where:	The Hague, The Netherlands
Duration:	Interns are required to work full time for a period between three and six months (to be agreed to prior to commencement). Internship placements shall not be extended beyond six months.
How to apply:	<p>To apply, you will require the following:</p> <ul style="list-style-type: none"> ▪ A completed “Duties and Responsibilities Form” (refer to step 1 on the eRecruitment Profile page). ▪ Motivation letter (maximum of 400 words). ▪ Two reference letters (one academic). ▪ Scanned copies of university degrees and/or diplomas. ▪ Scanned copies of official academic transcripts that state your courses, results and completion date. ▪ One short essay on a subject relevant to the work of the Court (maximum of 750 words, single spaced, type written).
Application deadline:	<p>Application deadlines depend on advertised position vacancies.</p> <p>Please see the website for more details.</p>

Remuneration:	<p>The ICC does not provide participants in the Internship Programme with remuneration or reimbursement for any expenses incurred during the internship. Applicants must have the necessary resources or other financial support for the duration of the internship for which they have been selected.</p> <p>Please see the website for more details.</p>
Website:	https://www.icc-cpi.int/jobs

International Institute for the Unification of Private Law (UNIDROIT)

Position:	Internship
About the organisation:	<p>UNIDROIT is an independent intergovernmental organisation with its seat in the Villa Aldobrandini in Rome.</p> <p>Its purpose is to study needs and methods for modernising, harmonising and coordinating private and, in particular, commercial law as between States and groups of States and to formulate uniform law instruments, principles and rules to achieve those objectives.</p>
What to expect:	Each year, UNIDROIT welcomes a select number of interns to participate in the work of the Secretariat. Internship activities relate to subjects on the Institute's current Work Programme, and/or to UNIDROIT instruments that have already been adopted, in particular as regards their implementation and promotion. Interns will generally be expected to conduct research on specific aspects of the chosen/assigned subject and/or to prepare concept notes, draft documents and reports of meetings, prepare translations, and generally assist the professional staff of the Secretariat.
KEY POINTS	
Open to:	<p>Candidates engaged in postgraduate legal studies (5 years +) are preferred. An excellent knowledge of both spoken and written English is required. Knowledge of French and/or any other language is considered an asset.</p> <p>Candidates in their undergraduate legal studies are welcome to apply for an internship in the library, assisting the Head Librarian with documentation and catalogue related tasks.</p>
Where:	Rome, Italy
Duration:	The length of an internship is three consecutive months, which may be doubled to a maximum of six months (excluding the month of August). Internships may be granted for shorter periods on a case by case basis.
How to apply:	<p>To apply, send your CV and a letter of intent to Ms Laura Tikanvaara: l.tikanvaara@unidroit.org</p> <p>When applying, please indicate any preference for topic of cooperation with the Secretariat, by specifying preferred project(s) on UNIDROIT's Work Programme. Applicants may also indicate a research project that they intend to pursue on an independent basis in the UNIDROIT library.</p> <p>Candidates are welcome to submit an academic reference letter and/or a statement from a sponsoring institution (university, research centre, governmental entity etc.) to support their application.</p>
Application deadline:	Not specified.
Remuneration:	UNIDROIT internships are not remunerated. Interns must arrange adequate medical insurance coverage themselves.
Website:	http://www.unidroit.org/scholarships-and-internships#interns

Migration Policy Institute (MPI)

Position:	Internship
About the organisation:	<p>The MPI is an independent, non-partisan, non-profit think tank dedicated to the study of migration worldwide. Based in Washington, DC, MPI works closely with policymakers, researchers, and practitioners to analyse, develop, and evaluate migration and refugee policies at the local, state, national, and international level.</p> <p>MPI's internship program has trained more than 140 future global migration scholars and policy analysts. Publication opportunities are available to interns, and over half of MPI's interns are now published authors in the field of migration. They offer research and editorial/communications internships.</p>
What to expect:	<p>Research intern duties include:</p> <ul style="list-style-type: none"> ▪ Contributing to overall MPI research efforts, including through independent quantitative and/or qualitative research and policy analysis; ▪ Writing paper drafts and prepare literature summaries; ▪ Updating and creating new online tools on the MPI Data Hub; ▪ Providing administrative support to MPI on migration-related events; ▪ Attending and summarising congressional hearings and other relevant public and private events for MPI staff; ▪ Assisting with partial coverage of the reception desk and other light administrative tasks. <p>Editorial/Communications Interns duties include:</p> <ul style="list-style-type: none"> ▪ Edit multimedia audio and video content ▪ Fact-check, edit, copy edit, and write articles for publication ▪ Craft social media campaigns ▪ Research potential authors and topics ▪ Assist in the dissemination of MPI publications, press releases, and other external relations materials ▪ Assist the Communications team in carrying out events-related activities ▪ Research media outlet contact information for targeted outreach ▪ Participate in the effort to improve MPI's websites and social networking sites ▪ Assist with partial coverage of the reception desk and other light administrative tasks. <p>Strong editorial, social media, and multimedia skills are required.</p> <p>Please see the website for more details.</p>
KEY POINTS	
Open to:	<p>Current college seniors and advanced-degree students as well as college graduates.</p> <p>You need not be a U.S. citizen to apply; however, all applicants must be authorised to work in the United States before the internship begins.</p>

	<p>Since MPI is not designated by the U.S. Department of State to be an exchange visitor sponsor, they cannot provide supporting documents to apply for foreign worker (H-1B), exchange visitor (J-1), trainee (H-3), or foreign student (F-1) visas.</p> <p>Foreign language skills and proficiency in key Office and other software programs prove helpful for certain projects, as do strong quantitative skills. Excellent oral and written communication skills and the ability to work both independently and as part of a team are assets.</p>
Where:	Washington DC, USA
Duration:	<p>The MPI internship program lasts for four months and is divided into three cycles over the course of the year. There is some flexibility in internship start and end dates, but the Spring internship cycle generally runs from January through April, the Summer cycle from May through August, and the Fall semester from September through December.</p> <p>Available on a full and part time basis.</p>
How to apply:	<p>To apply, send the following to internship@migrationpolicy.org :</p> <ul style="list-style-type: none"> ▪ CV/Resume; ▪ Cover letter describing your interest in migration and/or public policy issues (please also include the MPI program area(s) you are interested in and the approximate dates you are available to start and finish); ▪ A writing sample that showcases your ability to write clearly and analytically (up to five pages); and ▪ A transcript (either official or unofficial) from colleges/universities that you have attended that shows classes you have taken along with class grades. <p>Electronic submissions are strongly preferred. However, hard copies can be mailed to:</p> <p>Director of MPI's Internship Program Migration Policy Institute 1400 16th Street, NW, Suite 300 Washington, DC 20036</p> <p>For additional information, contact internship@migrationpolicy.org. Please submit one application but indicate the desired internship(s) and, if applicable, program area(s) in the subject line. Due to the large number of applicants, only those being considered for the position will be contacted.</p>
Application deadline:	<ul style="list-style-type: none"> ▪ November 1 - for Spring Semester ▪ March 1 - for Summer Semester ▪ July 1 - for Autumn Semester
Remuneration:	A stipend is offered to full-time interns and a prorated stipend is available for those interns who work part-time. In addition, MPI offers reimbursement for daily transportation to and from MPI but will not cover relocation expenses.
Website:	http://www.migrationpolicy.org/about/internships

Peter Nygh Hague Conference Internship

Position:	Intern
About the organisation:	<p>The Australian Institute of International Affairs (AIIA) and the Australian Branch of the International Law Association (ILA (AB)) present the Peter Nygh Hague Conference Internship each year. This award supports a successful applicant to undertake an internship with the Hague Conference on Private International Law (the Hague Conference) in the Netherlands.</p> <p>With over 80 members (including the European Union) representing all major regions and legal systems, The Hague Conference is a global intergovernmental organisation. It aims for the 'progressive unification' of the various State private international law rules. The work of The Hague Conference involves finding internationally agreed approaches to jurisdiction of courts, applicable law and the recognition and enforcement of judgments. This is achieved through the development and servicing of multilateral legal conventions which respond to global needs in the areas of international commercial law and banking, international civil procedure, international protection of children, international family and family property relations, international legal co-operation and litigation as well as international judicial and administrative co-operation. Activities of The Hague Conference are coordinated by a multinational Secretariat – the Permanent Bureau – located in The Hague. The Conference's working languages are English and French.</p>
What to expect:	The successful intern will work for 5 to 6 months under the direction of the Secretariat assisting with research, translation and preparation of meetings in accordance with the needs of the lawyers of the Permanent Bureau.
KEY POINTS	
Open to:	A post graduate student or graduate of an Australian law school.
Where:	Hague, Netherlands.
Duration:	5 to 6 months.
How to apply:	<p>To apply, send a letter of application addressed to the Peter Nygh Hague Conference Internship Board at nygh.internship@aiia.asn.au or to c/- Ms. Nicola Nygh, Resolve Litigation Lawyers, Level 5, Gold Fields House, 1 Alfred Street, Sydney NSW 2000.</p> <p>The letter should include:</p> <ul style="list-style-type: none"> the applicant's reasons for applying for the Peter Nygh Hague Conference Internship; the benefits which the applicant expects are to be derived from the internship and the contribution which the applicant expects to make to the work of The Hague Conference; the applicant's career ambitions and how the internship will relate to those ambitions.;

	<ul style="list-style-type: none"> • a description of the applicant's current research, if applicable; and • the dates when the applicant would be available to undertake the internship <p>Please also enclose the following, where applicable:</p> <ul style="list-style-type: none"> • the applicant's up-to-date résumé; • the applicant's most recent academic transcript; • two letters of reference for the applicant (including at least one academic reference), with contact details of referees; • a copy of research work by the applicant in a field relevant to the work of The Hague Conference; and • any other proof of the applicant's legal and linguistic abilities and knowledge.
Application deadline:	Applications close on 30 September each year.
Remuneration:	Provides funds to cover the cost of travel to the Netherlands and a contribution towards living expenses.
Website:	http://www.internationalaffairs.org.au/youth-community/nygh-internship/

René Cassin

Position:	Legal and Policy Intern
About the organisation:	<p>René Cassin is a UN accredited human rights organisation that works to promote and protect universal human rights, drawing on Jewish experience and values.</p> <p>It is a non-religious organisation that uses its unique platform to effectively advocate for human rights within the UK, Europe and the United Nations. It was named after M. René Cassin, a French Jew and Nobel Laureate who was one of the principal co-drafters of the Universal Declaration of Human Rights (UDHR). The organisation is actually the successor to the organisation founded by M. Cassin after drafting the UDHR.</p> <p>René Cassin human rights campaign areas include:</p> <ul style="list-style-type: none"> • Asylum and detention • Discrimination against Romany Gypsies and Irish Travelers • Genocide in the Sudan • Protecting the UK's Human Rights Act • Modern Slavery and Trafficking
What to expect:	<p>René Cassin is a small organisation and as such interns are given a lot of responsibility and the opportunity to really engage in their work.</p> <p>The internship provides direct exposure to the workings of a human rights organisation, close supervision by the staff, interaction with other NGOs and policy makers, and opportunities to attend lectures and special events relating to human rights.</p> <p>Internship descriptions vary but may include desk research, drafting documents, assisting with event planning, communications and PR, data analysis, liaising with current and prospective donors, developing educational resources and programs and engaging in advocacy efforts.</p>
KEY POINTS	
Open to:	<p>Applicants should be undergraduate and graduate students in human rights, law or related subjects with strong writing and research skills.</p> <p>Excellent oral and written command of English is essential.</p> <p>Applicants should demonstrate knowledge of human rights concepts, and good attention to detail, organisational skills and judgment.</p> <p>Basic computer skills (i.e., MS Office suite, internet proficiency) are required; design and communications experience is a plus.</p>
Where:	London, UK
Duration:	Not stated.
How to apply:	To apply send a covering letter detailing your suitability for the role and CV to info@renecassin.org .

Application deadline:	Ongoing – please send cover letter and CV to info@renecassin.org
Remuneration:	The internship is unremunerated but academic credit may be available.
Website:	http://www.renecassin.org/get-involved/internships/

International Law Firms

Allens

Position:	Clerkship and Graduate Programs
About the firm:	<p>Allens is a leading international law firm, with partners, lawyers and corporate services employees across Asia and Australia. The Allens and Linklaters integrated alliance has a global network of 39 offices across 28 countries.</p> <p>Australia Through its alliance with Linklaters, Allens provide clients with access to market-leading lawyers across an integrated global network, while retaining independence and leadership in the domestic market.</p> <p>Asia In Asia, Allens and Linklaters have formed a joint venture to deliver market-leading capabilities in energy, resources and infrastructure projects work. The firms have also formed an Indonesian joint venture, building on Allens' existing association with Widyawan & Partners.</p>
What to expect:	<p>Clerkship Program:</p> <p>In Sydney, Allens runs two summer clerkships – you have the option of a ten-week or five-week clerkship. This gives you flexibility.</p> <ul style="list-style-type: none"> • Ten-week clerkship Starting each year in late November and running through until mid-February, this will give you the chance to experience two different practice groups. • Five-week clerkship Starting in either late November or early January. You will have the opportunity to work in one practice group. <p>If you complete the 10 week program, you are eligible to spend part of the second rotation in one of Allen's Asian offices.</p> <p>Graduate Program:</p> <p>Graduates are provided with practical legal education of the highest professional standard. And, along with your on-the-job experience and work activity, you'll build a broad knowledge of the law and business, and find an area of specialisation that inspires you.</p> <p>Allens offers a rotations program over two years. These two 12-month rotations gives graduates great exposure to clients, work and teams across a variety of areas.</p> <p>You don't work for just one partner – you will work for many people across a variety of areas. During the program you are individually supported by three people – a development supervisor, a performance coach and a buddy.</p>
KEY POINTS	
Open to:	Undergraduates and Graduates.

Where:	London & Hong Kong, Brisbane, Melbourne, Perth, Sydney. Different locations may have different requirements.
Duration:	Depends on the program chosen.
How to apply:	<p>Apply online by providing the following:</p> <ul style="list-style-type: none"> • cover letter • CV • academic transcript • any other relevant documents, such as your visa. <p>The clerkship recruitment process varies in each state. Please refer to Brisbane, Melbourne, Perth and Sydney clerkship pages for further information.</p> <p>If you have any questions, please contact student.careers@allens.com.au and a member of the Graduate Resourcing team will be in touch.</p> <p>You can also find out more about clerkship opportunities in Asia or London.</p>
Application deadline:	Deadlines change depending on the location. Please refer to the website for further details.
Website:	https://www.allens.com.au/careers/graduates/index.htm

Ashurst

Position:	Clerkship and Graduate Programs
About the firm:	Ashurst is a leading international law firm founded in 1822, which now counts with 380 partners in 25 offices. Areas include Banking & Finance, Capital Markets, Competition & Antitrust, Corporate and M&A, Digital Economy, Dispute resolution, Employment, Financial Regulation, Intellectual Property and Investment Funds.
What to expect:	<p>Secondments to the other global offices is also offered, with lawyers having benefitted from permanent transfers overseas.</p> <p>Ashurst practice areas sit under one of three globally managed divisions, comprised of various related disciplines.</p> <p>Corporate The firm is internationally recognised for the quality of its global corporate practices. In addition to public and private M&A capability, Ashurst advises clients on private equity, equity capital markets, prime brokerage, corporate derivatives, the establishment of investment funds, competition law, commercial contracts and tax. Corporate projects practice are widely recognised for their expertise in the oil and gas, mining, utilities, real estate, transport and infrastructure industries.</p> <p>Disputes Companies are increasingly seeking to move into new markets, expand operations and consolidate their business in-line with the changing world in which they operate. Disputes, employment, incentives, pensions, IP and TMT teams are at the forefront of helping clients deliver on their commercial strategies. The firm's expertise covers areas such as general commercial, finance and regulatory, competition and EU law, real estate, energy, transport and infrastructure disputes, product liability and arbitration, intellectual property, information technology and related regulatory regimes.</p> <p>Finance The finance division is one of the fastest growing divisions in the firm and is among an elite group of market-leading practices in the areas of banking, securities and derivatives, real estate finance and financial regulatory. The firm's restructuring and special situations group handles complex and challenging work on insolvencies and debt restructuring.</p>
KEY POINTS	
Open to:	Undergraduates and Graduates. Ashurst looks for high-calibre people - professionals who value high performance and enjoys challenge.
Where:	Brisbane, Canberra, Melbourne, Perth, Sydney, and several international locations.
Duration:	Depends on the position and the location.
How to apply:	Apply online: http://fsr.cvmil.com.au/Ashurst/main.cfm
Application deadline:	Deadlines change depending on the location. Please refer to the website for further details.
Website:	https://www.ashurst.com/en/about-us/

Baker McKenzie

Position:	Clerkship and Graduate Positions
About the firm:	<p>With a team of 300 lawyers, Baker McKenzie's Australian offices work on some of the most significant transactions in the Asia Pacific region, such as representing the New South Wales government on the sale of its electricity retail and generation assets — the country's largest privatisation.</p> <p>With more than 50 years of experience in the local market, Australian companies, multinationals and financial institutions seek advice from the firm on Corporate, Dispute Resolution, Employment, Restructuring & Insolvency, Intellectual Property, Construction, Energy, Resources & Environment, and Banking & Financial Services law. The firm is also ranked Tier 1 for Transfer Pricing by the International Tax Review.</p>
What to expect:	<p>World-class opportunities to learn, develop and succeed in your career, with a focus on improving leadership, business development and project management skills.</p> <p>Summer Clerkship Program</p> <p>The Summer Clerkship Program provides insight into life at Baker & McKenzie. You'll get the chance to do substantive work for market-leading local and global clients, build your network, learn about the firm's practices, clients and structure, and hear about global training and work opportunities. The majority of the Graduate positions are given to former Summer Clerks. Summer Clerks have the opportunity to undertake Research Clerk roles, and apply for the International Clerkship Program allowing work for four weeks in one of the overseas offices.</p> <p>Graduate Program</p> <p>The Graduate Program builds on the Summer Clerkship. You will complete three rotations across the firm's practice groups working with the world's largest local and global companies, and will be assigned a supervising Partner and Associate 'buddy' in each rotation to maximise your mentoring, development and on-the-job and formal learning.</p> <p>You will be able to attend seminars on core legal topics and practical skills sessions (such as business communication and drafting) and the firm will cover the costs of your Practical Legal Training, admission and practising certificate.</p>
KEY POINTS	
Open to:	Undergraduate or Graduate.
Where:	Brisbane, Melbourne, Sydney, and several other international locations.
Duration:	Duration varies according to the chosen program.
How to apply:	For more information on the Clerkship and Graduate Programs, please contact:

	<p>Sydney: Natalie Brunton, Talent Management Consultant, +61 2 8922 5747 or Email: Natalie Brunton</p> <p>Melbourne: Natalie Mascarenhas, Talent Management Consultant, +61 3 9617 4349 or Email: Natalie Mascarenhas</p>
Application deadline:	Around February each year.
Remuneration:	Not stated.
Website:	http://www.bakermckenzie.com/en/locations/asia-pacific/australia/#careers

Clifford Chance

Position:	Clerkship and Graduate Positions.
About the firm:	<p>A single, fully integrated, global partnership, with clients, which include corporates from all the commercial and industrial sectors, governments, regulators, trade bodies and not-for-profit organisations.</p> <p>The firm's resources are second to none, from people, know-how, client service, to its geographic footprint across 36 major financial centres across the Americas, Asia Pacific, Europe, the Middle East and Africa.</p> <p>The Australian local team of more than 80 partners and lawyers are leaders in their fields. They bring decades of experience, expertise and specialist knowledge to businesses looking to expand or defend their interests in Australia and around the world. Across Australia, core areas of focus are Corporate, Banking & Finance, Litigation & Dispute Resolution and Anti-trust & Competition.</p>
What to expect:	<p>Depends both on the position applied for and the location. Some locations, like the UK, offer positions based on the year of study, with opportunities for first year students through to final year students.</p> <p>Please refer to the website and the careers section in each country for further details.</p>
KEY POINTS	
Open to:	<p>Undergraduate or Graduate.</p> <p>Candidates should have excellent academic grades.</p>
Where:	Sydney, Perth, and several other international locations including UK, U.S.A., Middle east, Germany, Netherlands, Spain.
Duration:	Duration varies according to the chosen program.
How to apply:	<p>Application process varies for each country but usually involves an online application and online tests.</p> <p>Please visit the website for applications.</p>
Application deadline:	Deadlines change depending on the location. Please refer to the website for further details.
Website:	https://www.cliffordchance.com/careers.html

Clayton Utz

Position:	Clerkship and Graduate Positions.
About the firm:	As a full-service commercial law firm, Clayton Utz has lawyers around the country with diverse and broad-ranging legal experience, across a range of industry sectors. Areas include Advertising and Marketing, Agribusiness, Banking and Finance, Capital Markets and Securities, Climate Change, Competition, Construction and Major projects, Corporate/M&A, Cyber Security, Energy and Resources, Environment and Planning, Forensic and Technology Services, Governance and Compliance, International Arbitration, International Trade, Litigation and Dispute Resolution and Investigation and Crisis Management.
What to expect:	<p>The Clerkship Program</p> <p>The Clerkship Program will expose you to the fast pace of a full-service commercial law firm and show you the law in action. You'll be working under the guidance of some of the sharpest legal minds in Australia, on challenging, complex and high-profile transactions and matters. You'll be mentored by partners and lawyers who are leaders in their fields, in a firm where individuality is embraced and innovation actively encouraged.</p> <p>Clerks will be required to:</p> <ul style="list-style-type: none"> ▪ Conduct Research; ▪ Write clients memos/letters; ▪ Attend client meetings with lawyers; ▪ Attend court with lawyers; ▪ Pro bono work; ▪ Liaise with internal colleagues; and ▪ Assist with the preparation of matters for hearings. <p>The Graduate Program</p> <p>The national Graduate Program is a 2.5 week orientation program. It consists of PLT+, local training and a national orientation week in Sydney as well The Graduate Program provides the following:</p> <ul style="list-style-type: none"> • 3 rotations of six months in national practice groups; • mentoring from some of the best lawyers in the country; • a buddy who'll give you the inside information; • continuing legal education programs and professional development supports; • participation in Community Connect and Pro Bono programs; and • social and sporting activities <p>Most Graduates are hired from the Clerkship Programs. Occasionally, additional opportunities may arise.</p>
KEY POINTS	
Open to:	Undergraduate in penultimate year or Graduate.
Where:	Sydney, Brisbane, Canberra, Melbourne, Perth, Darwin, and several other international locations.

Duration:	Duration varies according to the chosen program.
How to apply:	Please visit the website for applications. https://graduates.claytonutz.com/graduate-careers/how-to-apply
Application deadline:	Deadlines vary depending on the location. Please refer to the website for further details.
Website:	https://www.claytonutz.com/careers

DLA Piper

Position:	Clerkship or Graduate Program
About the firm:	<p>DLA Piper is a global law firm with lawyers located in more than 40 countries throughout the Americas, Europe, the Middle East, Africa and Asia Pacific. DLA Piper in Australia is a full service business law firm providing clients with an extensive breadth and depth of service across five capital cities nationally.</p> <p>DLA Piper's clients range from multinational, <i>Global 1000</i>, and <i>Fortune 500</i> enterprises to emerging companies developing industry-leading technologies. They include more than half of the <i>Fortune 250</i> and nearly half of the <i>FTSE 350</i> or their subsidiaries. DLA Piper also advises governments and public sector bodies.</p>
What to expect:	<p>Graduate program</p> <p>Graduate programs are offered through all Australian offices. It starts with an induction, designed to ease you in and get you acquainted with the firm. Within the first six months, you'll also attend a two-day event at DLA Piper's Career Academy, where graduates will meet and network with graduates from across the Australian offices.</p> <p>The program allows graduates to undertake rotations in different practice groups, allowing work alongside people at all levels of the business, including partners. Graduates also receive formal business skills training. This will develop abilities in areas such as networking, business development, commercial awareness and financial management.</p> <p>Secondments</p> <p>During the Graduate Program, DLA Piper offers the opportunity to apply for an international secondment. This usually lasts for six months and gives the opportunity to work in one of DLA Piper's overseas offices. As well as experiencing life in a different country, graduates can develop legal knowledge in another jurisdiction and grow professional networks across the firm.</p> <p>Clerkships</p> <p>The best way to secure a place on DLA Piper's graduate program is to do a clerkship first. Not only will this provide a feel for commercial law in practice, it will provide an insight into what makes DLA Piper unique.</p> <p>The idea is to allow clerks to attend court hearings, contribute to a client meeting or assist a large corporate transaction.</p> <p>While the clerkship experience will be similar between offices, the length and structure of the individual programs may vary.</p>
KEY POINTS	
Open to:	Undergraduates and Graduates.
Where:	Brisbane, Canberra, Melbourne, Perth, Sydney, and several other international locations.

Duration:	Varies depending on in each program and between offices. Summer clerkships are offered in all offices, as well as winter clerkships in select locations.
How to apply:	Online application. Please visit the website for applications.
Application deadline:	The Graduate Program in Australia has one intake each year in February. Deadlines change depending on the location. Please refer to the website for further details.
Website:	https://www.dlapipergraduates.com/au/opportunities/#secondments

Jones Day

Position:	Clerkship or Graduate Program
About the firm:	<p>Jones Day is a global law firm with 44 offices in major centres of business and finance throughout the world. It covers 19 countries on 5 continents, with more than 2,500 lawyers in offices across the Americas, Europe, the Middle East, and Asia, clients</p> <p>Since opening in 1998, Jones Day's Sydney Office has been providing legal services to Australian and global clients requiring advice in relation to both cross-border and domestic transactions and litigation. Clients of the Sydney Office include Australian and multi-national companies across a range of industry sectors including financial services, energy and resources, pharmaceuticals and biotechnology, technology and telecommunications, health care, agriculture, retail and consumer goods, manufacturing, project development and chemicals.</p>
What to expect:	<p>Summer Clerks</p> <p>The Jones Day office in Sydney takes part in the NSW Summer Clerkship Scheme. Brisbane and Perth are not hiring clerks at this time. Summer clerks can develop their legal and commercial skills and enjoy the benefits of the nonrotational training system, providing the opportunity to work across several practices and offices.</p> <p>Summer clerks work with graduates, associates, and partners, engaging in a wide variety of tasks including drafting transactional documents, conducting research, attending court hearings, writing opinions, and learning about the mechanics of closing a deal.</p> <p>Clerks have the benefit of training sessions and seminars that provide insight into the mechanics of legal practice, as well as the substantive legal work. Mentors and supervising partners are assigned to summer clerks to guide them through their clerkships and assist with their career development.</p> <p>Graduates</p> <p>Graduates in the Brisbane, Perth, and Sydney offices have the opportunity to work closely with associates and partners across several practices and offices. The Australia offices recruit graduates through the NSW Law Society Graduate Recruitment Scheme. The majority of summer clerks continue as graduates in the Firm.</p> <p>New lawyers attend the New Lawyer Academy, an annual event held in Washington, DC. Each fall, new lawyers assemble from more than 40 offices around the world to meet and network with each other and learn what it means to be One Firm Worldwide. Firm leaders, partners, and associates teach the new lawyers about Jones Day's culture, history, organisation, and achievements and lead substantive and interactive training sessions.</p> <p>Graduates have their Practical Legal Training (PLT) course fees paid by the Firm, and PLT costs are reimbursed for those lawyers who complete PLT outside of their degrees. There is flexibility as to whether PLT is completed</p>

	onsite or offsite, full time prior to commencing, or part time while working as a graduate.
KEY POINTS	
Open to:	Undergraduates and Graduates. Applicants should have a record of academic excellence, demonstrated leadership, superior written and analytical abilities, strong interpersonal skills, and an interest in the Firm.
Where:	Sydney, Perth, Brisbane, and several other international locations.
Duration:	Summer Clerks : 10 weeks during November, December, and January Graduates: March - July each year.
How to apply:	Online application. Please visit the website for applications.
Application deadline:	Deadlines change depending on the location. For the 2016/17 applications in Sydney, the application period was 15 June - 18 July 2016. Please refer to the website for further details.
Website:	http://www.jonesdaycareers.com/australia

King & Wood Mallesons (KWM)

Position:	Clerkship or Graduate Program.
About the firm:	An international law firm with access to a global platform of over 2000 lawyers in 27 locations around the world. As a leading international law firm headquartered in Asia, KWM assists clients to open doors and unlock opportunities as they look to Asian markets to unleash their full potential. Combining an unrivalled depth of expertise and breadth of relationships in core markets, KWM is connecting Asia to the world, and the world to Asia.
What to expect:	<p>Clerkship</p> <p>The Clerks participate in a comprehensive clerkship program. The program is designed to help clerks to understand the firm, its practices and procedures and equip clerks with the information and skills needed to get the most out of their placements at KWM.</p> <p>Induction for KWM Clerks incorporate practical, lively and relevant sessions that are conducted by Partners, Senior Associates, Solicitors and in-house experts.</p> <p>Sessions cover material on KWM's structure, strategy and culture, systems and processes and some key skills to assist in managing legal work. Clerks also get the opportunity to network with their peers as well as with KWM Graduates/Trainees and lawyers in their own and other practices.</p> <p>Clerks will be working under the supervision of a partner, development coach and buddy.</p> <p>Graduate Program</p> <p>The Graduate Program promotes and supports the mobility of people across offices by providing an integrated firm-wide program.</p> <p>The program will enable graduates to complete rotations across different practice areas. The number of rotations completed as part of the program will depend on location e.g. in London and Hong Kong you will complete 4 rotations and in Canberra you will complete at least 2.</p> <p>Through the program you will have on the job experience, with access to a greater choice and variety of destinations, as Graduates will have the opportunity to apply to complete a rotation in one of KWM's interstate or overseas offices.</p> <p>The Graduate Program provides a practical business foundation for junior lawyers in their first 2 years. Clerks will receive:</p> <ul style="list-style-type: none"> • Meaningful work covering a wide range of practice areas, both in Australia and overseas • Client contact and an in-depth understanding of how they operate in a commercial and regulatory environment • The opportunity to work with a range of partners, senior associates and solicitors in different practice areas • A practical understanding of KWM's areas of legal practice

	<ul style="list-style-type: none"> • A comprehensive knowledge of the firm, technology, resources, processes <p>As part of the Graduate Program, KWM also offers Practical Legal Training (PLT) for Australian Law Graduates. PLT ensures that you meet the practical requirements for admission to legal practice. Delivered online during your first 8 months as a law graduate, it's a customised, in house program conducted in association with the College of Law and aligned to the work at KWM.</p>
KEY POINTS	
Open to:	<p>Undergraduates in their penultimate year of university and Graduates.</p> <p>Applicants should demonstrate a track record of achievement and performance in life, not just academic ally, intellectual curiosity, as sense of client centricity, learning agility to fit with the changing international legal landscape, broad perspective, commitment to a legal career and team work.</p>
Where:	Australia, United Kingdom, Belgium, China, Hong Kong, United Arab Emirates, Italy, Spain.
Duration:	Varies and depends on the location.
How to apply:	Online application system via the website.
Application deadline:	<p>Varies and depends on the location. Refer to the website for current vacancies for clerkships and graduate positions.</p> <p>Sydney Graduate Program The Sydney office has additional graduate positions available for February 2018. See http://careers.kwm.com/en/graduates-australia/application</p> <p>Applications are open and key dates are below:</p> <ul style="list-style-type: none"> • Friday 14 April 2017 – Applications close (5pm) • Monday 8 May 2017 – Interviews commence • Friday 9 June 2017 – Offers made • Friday 16 June 2017 – Offers to be accepted or declined by 5pm
Website:	http://careers.mallesons.com/caw/en/listing/

MinterEllison

Position:	Clerkship or Graduate Program.
About the firm:	<p>MinterEllison is one of the Asia Pacific's leading law firms. Established in Sydney in 1827, the firm operates in Australia, Hong Kong, mainland China, Mongolia, New Zealand and the United Kingdom through a network of integrated offices and associated offices.</p> <p>Understanding the challenges that businesses operating in a globalised marketplace face, MinterEllison offers clients services that are multi-disciplinary and industry facing.</p> <p>MinterEllison's large and diverse client base includes blue-chip public and private companies, leading multinationals operating in the region, global financial institutions, government organisations and state-owned entities.</p>
What to expect:	<p>Clerkship:</p> <p>The clerkship program offers critical and meaningful work experience, structured by a comprehensive orientation program and learning on the job to build both technical skills and commercial knowhow. Clerks work closely with partners and lawyers on active matters, giving exposure to complex and challenging work, whilst also being offered opportunities for more structured learning and development.</p> <p>MinterEllison's clerkship program is the main starting point for graduate positions in all offices, but it is not exclusive to previous clerks of the firm.</p> <ul style="list-style-type: none"> • Flexible and agile learning through the program allows graduates the opportunity to work with a range of partners across the firm and across the nine business units. It's about maximising exposure to subject matter experts, mentors and thought leaders who play a critical role in professional development. • "Stretch learning" is a core part of the program – MinterEllison offers active and on-the-job challenges, supported by one-on-one mentoring, creativity and innovative thinking, relationship-building skills, commercial awareness and problem solving. This type of action learning occurs throughout the office and offsite with clients. • Classroom learning, through MinterEllison's Practical Legal Training (PLT) program incorporates a wide range of professional development activities. PLT focuses on real case studies to develop your legal and professional skills. The cost of the program is covered by the firm, which also makes all the necessary arrangements for your application and enrolment for admission to practice.
KEY POINTS	
Open to:	Undergraduates and Graduates.

Where:	Adelaide, Brisbane, Canberra, Darwin, Gold Coast, Melbourne, Perth Sydney and several other international locations.
Duration:	Varies and depends on the location.
How to apply:	Online application system via the website. Note that there are tips for potential applicants on the website. You can find them on the link below: http://graduates.minterellison.com/pages/preparing-your-interview
Application deadline:	Varies and depends on the location. Refer to the website for current vacancies for clerkships and graduate positions. http://graduates.minterellison.com/pages/timeline
Website:	http://graduates.minterellison.com/#1

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