



THE LAW SOCIETY
OF NEW SOUTH WALES

The Law Society of New South Wales
170 Phillip Street Sydney NSW 2000
DX 362 Sydney

ACN 000 000 699 ABN 98 696 304 966

Notification of Appointment or Cessation of External Examiner

Legal Profession Uniform General Rules 2015 – Rule 66(2)

Rule 66(2) of the Legal Profession Uniform General Rules provides that a law practice must:

- within 30 days after first receiving trust money, give written notice to the Law Society Council of the appointment of an external examiner of the law practice;
- within 7 days after an external examiner ceases to be the external examiner of the law practice, give written notice to the Law Society Council of that fact; and
- within 30 days after an external examiner ceases to be the external examiner of the law practice, give written notice to the Law Society Council of the appointment of a successor external examiner of the law practice.

This form, duly completed, will be accepted as written notification to the Law Society Council of the appointment or cessation of an external examiner for the law practice.

Ithe authorised principal(s) of

(Insert Name of Principal(s))

.....

(Insert Name of Law Practice)

advise the Law Society Council that:

- I have **appointed** the person listed below as the external examiner for the abovenamed law practice, or
- The person listed below **has ceased** as an external examiner for the law practice.

(Strike out whichever is inapplicable)

Name of External Examiner	
External Examiner Number	
Firm name of External Examiner (If Applicable)	
Contact Details Address of External Examiner	
Telephone Number	
Facsimile number	
Date Appointed	
Date Ceased	

Signed

Authorised Principal
(Print Authorised Principal's Name)

Note:

- The law practice may terminate the appointment of an External Examiner with the prior approval of the Law Society Council. The Request for Approval Form must be completed. The form can be obtained from the Law Society Website <http://www.lawsociety.com.au/Forms>

Please send completed forms via email to tad@lawsociety.com.au or fax to 02 9223 3602