



The Law Society of New South Wales

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RECORD OF MCLE/CPD ACTIVITIES FOR MCLE/CPD YEAR

1 APRIL 20__ TO 31 MARCH 20__

NAME.....

Practitioners must include at least one (1) MCLE/CPD unit every year in each of the following fields:

1. Ethics and Professional Responsibility
2. Practice Management and Business skills
3. Professional Skills

DATE	DESCRIPTION/TITLE OF ACTIVITY	CODE	PROVIDER	UNITS CLAIMED	FIELD (1, 2, 3)

NB: The Legal Profession Regulation 2005 Clause 176 is still in effect. Each practitioner must complete one unit every three years addressing the following issues:

- a) the principles of equal employment opportunity
- b) the law relating to discrimination and harassment
- c) occupational health and safety law
- d) employment law
- e) the management of legal practice consistent with paragraphs (a) – (d)

Units undertaken to comply with Regulation 176 may be claimed towards the mandatory fields, Ethics and Professional Responsibility or Practice Management and business skill.

CODES COURSES/ ACTIVITIES

- CS** Participation in conferences, conventions, seminars and courses of formal legal education (1 unit per hour)
- DG** Participation in in-house seminars/discussion group (1 unit per hour)
- O** Online seminars (1 unit per hour)
- VA** Private Study of Video or audio material (1 unit per hour to maximum of 5 units)
- PP** Presentation of papers at conferences, conventions, seminars or courses of formal legal education (1 unit per hour to maximum of 5 units)
- PR** Preparation of written or oral material forming part of instruction within a course of continuing legal education and formal legal education (1 unit per hour to maximum of 5 units) for any one course
- PU** Publications - 1 unit for every 1000 words or more of a published legal article or work (including article which the practitioner has structurally edited or refereed.) (maximum of 5 units)
- CM** Reasonable attendance as a committee member of Law Society of NSW, NSW Young Lawyers, Law Council of Australia, practice section of a professional association (maximum 3 units)