

PROFESSIONAL DEVELOPMENT CAREER AND FINANCIAL PLANNING  
**more resources** CONNECTING WITH THE PROFESSION  
PROFESSIONAL RESPONSIBILITY AND GUIDANCE  
SPECIAL INTEREST EVENTS **more opportunities**  
PROTECT YOUR PRACTICE MANAGE YOUR PRACTICE  
BUILD YOUR BUSINESS AND PROFILE CONNECTING WITH THE COMMUNITY  
HEALTH AND WELLBEING INFORMATION AND RESOURCES  
MEMBER CONNEXIONS

# 2012

## LAW SOCIETY SERVICES GUIDE



THE LAW SOCIETY  
OF NEW SOUTH WALES



# more

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Greater representation. Diverse education.  
Thought leadership. Business resources.  
The Law Society's 23,000 members told  
us that's how we could deliver better value.  
We listened and we're changing. We hope  
you noticed the way your Society evolved  
over 2011. Now we'd like to invite you to  
continue the journey with us during 2012.  
More for members. More for the profession.  
More for the community.

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## Policy and Representation

Through our network of expert policy committees, the Law Society draws on the collective knowledge and experience of members to promote public debate on law reform and legal policy issues. The Law Society is engaged in a constant process of consultation with government and made over 100 legal policy submissions in 2010-11.

The 2011 state election provided an opportunity for the Law Society to seek commitment from all political parties to measures which would increase justice and fairness in the legal system and the community. Since the election, we have seen implementation of our proposals to repeal the Torrens Assurance Levy, review the *Bail Act 1978* and amend driver licensing legislation so that demerit points are not recorded when an offence is proven but no conviction is recorded.

Important areas for law reform this year include the law of bail and the NSW planning system, both of which are anticipated to be the subject of significant legislative reform.

The Law Society also represents the interests of the profession in the ongoing process for development of a National e-Conveyancing System.



Will Awareness Day and Law Week will again provide opportunities for practitioners to engage with their local communities in 2012.

### National Legal Profession Reform

The Law Society of NSW continues to work with government and the Law Council of Australia on the implementation of an effective and affordable system of national legal profession regulation and will continue to play an active role in the regulation of solicitors in NSW. The Law Society secured improvements to the workability of the proposed reforms, including in the areas of legal costs and liability of principals. The Law Society also advocated for and welcomed the announcement that the new National Legal Services Board and National Legal Services Commissioner will be established in Sydney.

Information on National Legal Profession Reform will continue to be made available by the Law Society in the lead up to implementation, expected in July 2013.

## Thought Leadership

The Law Society plays an important role in leading discussion, raising awareness and changing behaviours on issues that impact on the profession and we are focused on strengthening our role as a 'thought leader'.

### Advancement of Women in the Profession

During the 2011 major project on the advancement of women in the legal profession, hundreds of members participated in roundtable forums and attended panel discussions. Work has commenced on implementing the recommendations from the project and we encourage members to read the final report available on the Law Society's website at [www.lawsociety.com.au/advancementofwomen](http://www.lawsociety.com.au/advancementofwomen).

### Rule of Law

It is a key role of the profession – and the Law Society – to stand as custodians of the Rule of Law. The Law Society will increase its focus on the Rule of Law in 2012 with a series of events on this theme looking at how the Rule of Law operates in today's legal practice.

### Reconciliation Action Plan

We consulted extensively during 2011 to develop the Society's first Reconciliation Action Plan (RAP), including with Ngalaya, the association of Indigenous lawyers and law students in NSW. The RAP will be launched in May 2012 with an Indigenous Issues Committee being established to formulate Law Society policy on Indigenous people and the legal profession.



## Professional Development

### A focused CPD program

In response to consultation with our members, the Law Society is developing education targeted at introductory, intermediate and advanced practitioners. Advanced programs will assist accredited specialists to meet their additional CPD requirements.

The Corporate Lawyers and Government Lawyers Committees provide numerous opportunities for education and networking throughout the year, including featuring high quality speakers.

The Law Society's Professional Standards Department will be delivering a comprehensive CPD program on National Legal Profession Reform and the Australian Solicitors' Conduct Rules, including face-to-face visits to regional and suburban areas across New South Wales.

### Free Rule 42 seminars

As of 1 April 2012, monthly Rule 42 Half Day Seminars will be offered for free at the Law Society to assist practitioners in meeting the mandatory requirements of their annual CPD. Based on the popularity of trial sessions, NSW lawyers are embracing these seminars as part of their professional development calendar.

### Expanded program for legal support staff

The Training Services Team launched two new face-to-face courses in 2011: a Wills & Probate Day Course and a Family Law Day Course. As of February 2012, trainee lawyers can now attend the online course Wills and Probate for Lawyers. Conveyancing for Lawyers, also online, will be launched later in 2012.

## Practice Resources

To ensure NSW practitioners have the tools and information they need to practice effectively, the Law Society offers a comprehensive range of professional support and advisory services, such as the Legal Enquiry Service and the Compliance Analysis Review Scheme. Following member research and feedback, the Society has expanded these resources and recently launched an innovative online knowledge portal for small firms and sole practitioners.

The Small Practice Portal aims to equip practice owners with the business skills needed to set up and manage a successful small firm. Developed in conjunction with a range of independent experts, it contains up-to-date information on IT, marketing, accounts and business planning. It also provides useful advice on how to look after your own health as well as that of your firm.

The portal covers six main areas of practice:

- Getting started
- Opening a practice
- Managing a practice
- Professional development and networking
- Health and wellbeing, and
- Moving on.

To find out how the Small Practice Portal could help your practice visit [www.lawsociety.com.au/smallpracticeportal](http://www.lawsociety.com.au/smallpracticeportal)

## Supporting You

### Wellbeing seminars

More than 2000 practitioners in NSW have attended the Law Society's "Lawyer's guide to Sanity, Profitability and Wellbeing" seminar series. These seminars are held regularly both at the Law Society and in coordination with regional law societies throughout the state.

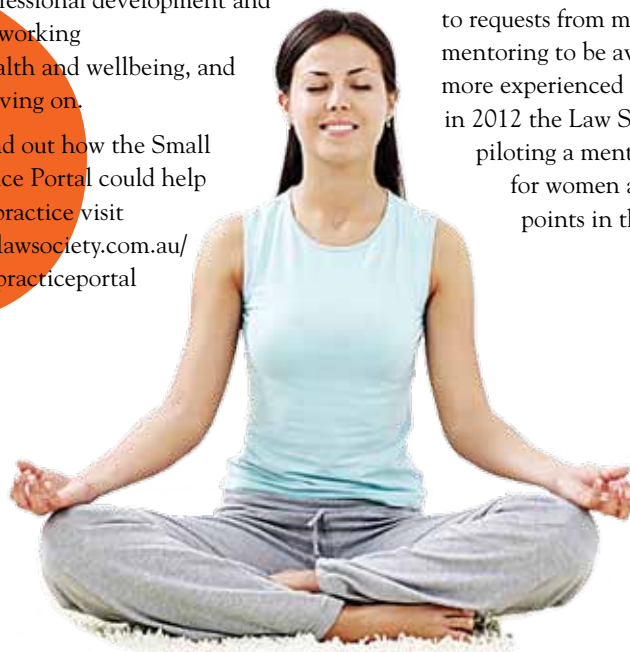
As an alternative to the one-day program currently offered, a multi-part series has been developed for roll out in 2012 with modules covering how to recognise mental health issues, staying well at work, developing effective strategies for challenging situations and improving communication.

### Direct support for members

The Law Society offers members the opportunity to discuss, at no charge, personal or professional issues with fellow solicitors, social workers, psychologists or GPs depending on circumstance and preference. More details on these programs are available at [www.lawsociety.com.au/wellbeing](http://www.lawsociety.com.au/wellbeing).

### Mentoring

Mentoring is acknowledged by practitioners as having a positive impact on career decisions and progression. Supporting this, NSW Young Lawyers are now in their fourth year of providing a mentoring program for young lawyers with over 90 pairs participating. In response to requests from members for mentoring to be available for more experienced practitioners, in 2012 the Law Society will be piloting a mentoring scheme for women at critical points in their career.



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SOUND ADVICE  
NETWORKING EVENTS  
AN INFLUENTIAL VOICE  
SPECIALIST ACCREDITATION  
DISCOUNTS ON CPD SEMINARS  
PROTECTION FOR YOUR PRACTICE  
LAW SOCIETY JOURNAL SUBSCRIPTION AND ONLINE ARCHIVE  
DISCOUNTS ON PUBLICATIONS AND PRACTICE RESOURCES  
EXCLUSIVE BENEFITS FROM COMMERCIAL PARTNERS  
ASSISTANCE WITH WELLBEING AND CAREER

Be part of Australia's largest and most influential membership association for solicitors!

# to belong

## PROFESSIONAL DEVELOPMENT

The Law Society offers a wide range of education programs including mandatory CPD. Suitable for practitioners or support staff in different practice areas, the programs are free or competitively priced.

### Continuing Professional Development

The Law Society coordinates over 100 continuing professional development (CPD) seminars each year through the NSW Young Lawyers CLE and Law Society CPD programs. Presented by expert speakers from the courts and the profession, seminars are designed for practitioners at all stages of their careers. CPD seminars are available in both substantive law and the mandatory requirements of Solicitors Rule 42 MCLE in the areas of Practice Management, Ethics, Professional Skills and Regulation 176.



THE LAW SOCIETY OF NEW SOUTH WALES  
**youngLAWYERS**

### Practice and Office Management Training

The Law Society offers a program of high quality courses to develop the administrative skills and knowledge of legal support staff. Online and in-person training includes customer service in the legal environment, conveyancing, wills and probate, family law, and online training in conveyancing and wills/probate.

T 02 9926 0245  
E [onlinetraining@lawsociety.com.au](mailto:onlinetraining@lawsociety.com.au)  
[www.lawsociety.com.au/stafftraining](http://www.lawsociety.com.au/stafftraining)

### My CLE Library

Practitioners can earn CLE units without leaving their desk and in their own timeframe. Selected CPD seminars are recorded and available for downloading as video podcasts through My CLE Library. Members receive a discounted rate for podcasts.

T 02 9926 0270  
E [education@lawsociety.com.au](mailto:education@lawsociety.com.au)  
[www.eshop.lawsociety.com.au](http://www.eshop.lawsociety.com.au)



**My CLE Library**

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Free half day Rule 42 seminars are held at the Law Society every month, earning practitioners 3 CPD points.

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### Specialist practice seminars

The various policy committees of the Society organise specialist seminars throughout the year. These seminars focus on the different areas of law including corporate and government practice, rural issues and alternative dispute resolution.

[www.lawsociety.com.au/events](http://www.lawsociety.com.au/events)

### Specialist Accreditation Scheme

Specialist Accreditation offers members the opportunity to strengthen expertise in a particular area of practice and build a reputation for excellence in a chosen field. Now in its 20th year this scheme continues to be a valuable marketing tool and a means of referrals from the community and other practitioners.

Accreditation is available exclusively to members across 14 areas of practice.

T 02 9926 0305  
[www.lawsociety.com.au/specialists](http://www.lawsociety.com.au/specialists)

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The Specialist Accreditation Scheme celebrates its 20th anniversary in 2012

**20** YEAR  
ANNIVERSARY



## INFORMATION AND RESOURCES

Members are kept informed and updated with regular printed and online communications on developments in the law and profession.

### Monday Briefs

This weekly email newsletter provides solicitors with valuable updates on important legal news and developments, legislative changes, Law Society services, upcoming seminars and events.

E [mondaybriefs@lawsociety.com.au](mailto:mondaybriefs@lawsociety.com.au)  
[www.lawsociety.com.au/mondaybriefs](http://www.lawsociety.com.au/mondaybriefs)

### Law Society Journal

Published monthly and sent free to members (saving \$195 on the annual subscription fee) the Journal is a respected and authoritative voice on developments in the law and legal practice. An online searchable archive of Journal issues since 1995 is also available to members.

T 02 9926 0298  
[www.lawsociety.com.au/ljsj](http://www.lawsociety.com.au/ljsj)

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Members receive a free subscription to the Law Society Journal valued at \$195 per year.



### Law Society Library

The Library holds a comprehensive and practical collection of precedents, law reports, textbooks and looseleaf practice books. The catalogue and an overview of the services offered is available online for Society members. The Library also dispatches loans to suburban and regional areas.

T 02 9926 0324  
E [library@lawsociety.com.au](mailto:library@lawsociety.com.au)  
[www.lawsociety.com.au/library](http://www.lawsociety.com.au/library)

### Publications for solicitors

#### Guidebooks and handbooks

The following Law Society publications are available to purchase from the Law Society Shop: *The Costs Guidebook 6th Edition*, *Working with Barristers*, *the Legal Accounting Handbook*, *the Legal Secretary's Handbook*. Some titles are also available free from the website.

T 02 9926 0386  
[www.eshop.lawsociety.com.au](http://www.eshop.lawsociety.com.au)

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See the Society's *Document to Assist Rural Practitioners* for an invaluable practical conveyancing guide for solicitors working in rural NSW.

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### Practitioners' Guides

NSW Young Lawyers produces a series of Practitioners' Guides available online and in hard copy. Aimed at new practitioners, these cover International Law, Public Law and Government, Corporate Law, Civil Litigation, Criminal Law, the NSW Land and Environment Court and Family Law.

E [ylgeneral@lawsociety.com.au](mailto:ylgeneral@lawsociety.com.au)  
[www.lawsociety.com.au/practitionersguides](http://www.lawsociety.com.au/practitionersguides)



## CONNECTING WITH THE PROFESSION

Take advantage of opportunities to network, learn and share your own knowledge and expertise.

### Law Society Committees

Membership of the Society gives you the opportunity to have a direct impact on legislation by serving on one of 19 policy committees and taskforces. These bring together solicitors, with representatives from government and private enterprise, to review legal developments in various areas of law, and consider state and federal legislation in their draft forms. Members of the Law Society are invited to apply for committee positions in September each year.

[www.lawsociety.com.au/committees](http://www.lawsociety.com.au/committees)

### Law Society Council

Solicitor members can stand for election to Council, the governing body of the Law Society. Council provides the governance leadership for the organisation and oversees strategic direction.

Nominations for Council are invited each year in September, with voting forms sent to solicitor members in October. The election results are announced at the Law Society AGM.

[www.lawsociety.com.au/council](http://www.lawsociety.com.au/council)

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Influence developments in the law by participating in our legal policy committees

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### NSW Young Lawyers

NSW Young Lawyers gives new, young and aspiring practitioners the opportunity to meet and work together, expand their knowledge and advance their careers. Automatic membership of NSW Young Lawyers is granted to practitioners up to age 36 or in their first five years of practice. Law students are also eligible for membership.

Members are invited to contribute to the work of NSW Young Lawyers' committees and participate in a range of activities and events.

T 02 9926 0270

E [ylgeneral@lawsociety.com.au](mailto:ylgeneral@lawsociety.com.au)

[www.younglawyers.com.au](http://www.younglawyers.com.au)

### Regional Law Societies

A network of 29 regional law societies provide representation for solicitor members at a local level and are an important link to the Law Society President and Council through regular meetings. The regional societies provide practical support for their members through CLE seminars, networking events and communication about local issues. A listing of all seminars and events hosted by regional law societies is maintained on the Law Society website.

[www.lawsociety.com.au/regional](http://www.lawsociety.com.au/regional)

[www.lawsociety.com.au/events](http://www.lawsociety.com.au/events)

### President's Medal

The President's Medal is an annual award that recognises significant personal and professional contribution towards improving law and justice in the community by a NSW solicitor and member of the Law Society of NSW.

### LinkedIn

The Law Society LinkedIn group gives members the opportunity to interact with their peers and build their profile with the wider community. This is an ideal online forum to raise questions, discuss topics with other members and read updates from the Society.

### Twitter

Follow us @LawSocietyNSW and keep up-to-date with the latest news, policy and advocacy initiatives, launches, seminars and events as they happen.

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Connect with your peers using the Society's LinkedIn member's group.

**LinkedIn**

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Stay up-to-date with Twitter.

**twitter**

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## PROFESSIONAL RESPONSIBILITY AND GUIDANCE

Obtain assistance with your professional obligations and the requirements of practising certificates.

### Professional Services Unit

The Professional Services Unit provides information and resources to help practitioners understand and comply with legislative obligations. Practical and confidential assistance is available via phone or email in ethics, costs and regulatory compliance matters.

Experts are also available to conduct free on-site mandatory CLE information sessions, which can be tailored to the specific needs of in-house lawyers, large law firms, government lawyers and groups of other practitioners.

#### Ethics

T 02 9926 0114  
E [ethics@lawsociety.com.au](mailto:ethics@lawsociety.com.au)

#### Costs

T 02 9926 0382  
E [costs@lawsociety.com.au](mailto:costs@lawsociety.com.au)

#### Regulatory Compliance

T 02 9926 0109 or 02 9926 0231  
E [chris.shrewsbury@lawsociety.com.au](mailto:chris.shrewsbury@lawsociety.com.au)  
[frances.moffitt@lawsociety.com.au](mailto:frances.moffitt@lawsociety.com.au)

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The Law Society can provide valuable information on choosing a practice structure.

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### Professional Standards assistance

The Professional Standards Department can provide information about your obligations in regards to disclosure of 'show cause' events and offences, and assistance in appointing a manager of a law practice in the case of death or illness of a practitioner.

E [psd@lawsociety.com.au](mailto:psd@lawsociety.com.au)  
[www.lawsociety.com.au/professionalstandards](http://www.lawsociety.com.au/professionalstandards)

### Compliance Analysis Reviews

The Society provides support with compliance issues that may affect the success or efficiency of your firm. A Compliance Analysis Review can assist you to understand your professional responsibilities and provide practical solutions. This free, confidential service is available to firms across New South Wales.

T 02 9926 0109 or 02 9926 0231  
[www.lawsociety.com.au/cars](http://www.lawsociety.com.au/cars)

### Trust Accounting

The Trust Accounts Department offers assistance to practitioners and support staff about the receipt, holding and disbursement of trust money. To encourage best-practice the department also maintains practical resources such as the online Statutory Deposit Calculator.

T 02 9926 0337  
E [tad@lawsociety.com.au](mailto:tad@lawsociety.com.au)  
[www.lawsociety.com.au/trustaccounts](http://www.lawsociety.com.au/trustaccounts)

### Law Society Registry

The Registry offers assistance with your practising certificate and its conditions, contact details of solicitors and firms, historical searches and MCLE requirements.

T 02 9926 0156  
[www.lawsociety.com.au/practisinglawinnsw](http://www.lawsociety.com.au/practisinglawinnsw)

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A free, confidential Compliance Analysis Review provides practical solutions to compliance issues.  
See [www.lawsociety.com.au/cars](http://www.lawsociety.com.au/cars)

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## SPECIAL INTEREST EVENTS

See our comprehensive calendar of events and professional development opportunities at [lawsociety.com.au/events](http://lawsociety.com.au/events).

### JANUARY / FEBRUARY

#### OPENING OF LAW TERM DINNER

The dinner provides a platform for the discussion of issues that go to the heart of the legal system.

### FEBRUARY – DECEMBER

#### MOCK MEDIATION/MOCK TRIAL COMPETITIONS

Popular competitions for secondary schools teaching conflict resolution and an understanding of the legal system.

[www.lawsociety.com.au/community/forschools](http://www.lawsociety.com.au/community/forschools)

### MAY

#### NATIONAL LAW WEEK

A week-long program of events, seminars and talks designed to promote community awareness of the law and legal profession.

[www.lawweek.com.au](http://www.lawweek.com.au)

### AUGUST

#### WILL AWARENESS DAY

Events held across the state to emphasise the importance of having in place a properly drafted and up-to-date will.

### AUGUST / SEPTEMBER

#### YOUNG PROFESSIONALS CHARITY BALL

This annual networking event is organised by NSW Young Lawyers in conjunction with other professional associations.

[www.younglawyers.com.au](http://www.younglawyers.com.au)

### OCTOBER

#### ANNUAL MEMBERS DINNER

This annual event acknowledges the contributions of solicitors to the work of the Society and celebrates the achievements of long-standing members.

### MONTHLY

#### FREE HALF DAY RULE 42 SEMINARS

Meeting Solicitors Rule 42 mandatory requirements of Practice Management, Ethics and Professional Skills.

### THROUGHOUT THE YEAR

#### THOUGHT LEADERSHIP 2012

The Rule of Law series and the separate luncheon series focusing on different topical areas.

### THROUGHOUT THE YEAR

#### PRESIDENT'S WELCOME AND COCKTAIL FUNCTION FOR NEWLY ADMITTED LAWYERS

### THROUGHOUT THE YEAR

#### CORPORATE LAWYERS NETWORKING AND CLES

The Corporate Lawyers' Committee organises career seminars, networking functions and a CLE program.

[www.lawsociety.com.au/corporatelawyers](http://www.lawsociety.com.au/corporatelawyers)

### THROUGHOUT THE YEAR

#### REGIONAL EVENTS AND SEMINARS

Organised by regional law societies across the state, these offer both networking and CLE opportunities.

[www.lawsociety.com.au/events](http://www.lawsociety.com.au/events)

### THROUGHOUT THE YEAR

#### NSW YOUNG LAWYERS' COMMITTEE FUNCTIONS

The 15 committees of NSW Young Lawyers' host regular events including book launches, public forums and talks by guest speakers.

[www.younglawyers.com.au/committees](http://www.younglawyers.com.au/committees)

**MAY**

## **GOLDEN GAVEL PUBLIC SPEAKING COMPETITION**

This fun Young Lawyers event puts a  
comedic slant on the law.  
[www.lawsociety.com.au/goldengavel](http://www.lawsociety.com.au/goldengavel)

**DECEMBER**

## **SPECIALIST ACCREDITATION COCKTAIL RECEPTION FOR NEW SPECIALISTS**

**THROUGHOUT THE YEAR**

## **PRACTICE AREA CONFERENCES AND SEMINARS**

Specialist events in various areas of law,  
including Government, Rural, Arbitration and  
Dispute Resolution.

## **PROTECT YOUR PRACTICE**

The Society and its subsidiaries  
provide options to limit civil liability  
and insure your practice.

### **The Law Society of NSW (NSW) Scheme**

Administered by the Law Society  
exclusively for members, this scheme  
enables members in private practice  
to limit their civil liability to selected  
amounts, provided they meet the  
Scheme's requirements.

T 02 9926 0213

E [cheryle.oloan@lawsociety.com.au](mailto:cheryle.oloan@lawsociety.com.au)

### **LawCover**

LawCover provides \$2 million  
Compulsory Professional Indemnity  
Insurance (PII) to law firms under the  
Legal Profession Act 2004 (NSW).  
Optional PII cover up to \$20 million  
is also available.

LawCover also offers a range of risk  
management services including  
education programs, publications,  
practice advisory services for poorly  
performing firms and the Schedule  
of Civil Limitation Periods in Civil  
Matters in NSW.

T 1800 650 748

[www.lawcover.com.au](http://www.lawcover.com.au)

## MANAGE YOUR PRACTICE

Professional support and advisory services provide the information, expertise and tools you need to practise effectively.

### Legal Enquiry Service

Our Legal Information Officer can provide members with assistance across a range of areas of law: business, criminal, employment, family, general litigation, property, wills and estates, and powers of attorney.

T 1800 420 934 (free from any fixed line phone in Australia)

E [peter.leggo@lawsociety.com.au](mailto:peter.leggo@lawsociety.com.au)

### Small Practice Portal

This online knowledge portal is specifically aimed at providing support to sole practitioners and small firms across the state. The portal has been developed to assist solicitors to meet the legal and business demands of running a practice, as well as provide critical information about health and wellbeing.

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Access valuable practice management and business information using our new online Small Practice Portal.

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### Law Society Precedents

A comprehensive range of precedents, developed and maintained by TressCox Lawyers, is available online, individually or as a suite.

T 02 9926 0278

E [precedents@lawsociety.com.au](mailto:precedents@lawsociety.com.au)

<http://precedents.lawsociety.com.au>

### Legal Business Monitor

The LBM is an easy-to-use online benchmarking tool designed for law practices, from consulting firm FMRC Legal, with discounts on annual subscriptions for Law Society members. Enter practice data and set benchmarks to view immediate results on a range of performance factors, such as the productivity of fee earners or the competitiveness of charge rates.

T 02 9262 3377

E [surveys@fmrc.com.au](mailto:surveys@fmrc.com.au)

[www.lawsociety.com.au/](http://www.lawsociety.com.au/)

[businessmonitor](#)

### Contracts, Leases and Requisitions

The Law Society Shop offers discounts to members on the Contracts for Sale of Land and of Business, requisitions and leases.

T 02 9926 0386

[www.lawsociety.com.au/eshop](http://www.lawsociety.com.au/eshop)

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The Contract for Sale of Land is available in a convenient and less expensive online format.

See [www.lawsociety.com.au/ecos](http://www.lawsociety.com.au/ecos)

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### Locum Service

Find a qualified locum to match your firm's practice areas and needs, across NSW.

T 02 9926 0245

E [locums@lawsociety.com.au](mailto:locums@lawsociety.com.au)

[www.lawsociety.com.au/locumservice](http://www.lawsociety.com.au/locumservice)

As of 1 July 2012, the Locum Service contact will be 9926 0381 or

[locums@lawsociety.com.au](mailto:locums@lawsociety.com.au)

### Practice Sale and Purchase

Members can obtain information on buying, selling and valuing a practice.

T 02 9926 0211

(practice information)

[www.lawsociety.com.au/pracsale](http://www.lawsociety.com.au/pracsale)

(advertising in the Journal)

## Client Newsletter

A professional marketing tool to help your clients understand the law.

T 02 9926 0298  
[www.lawsociety.com.au/clientnewsletter](http://www.lawsociety.com.au/clientnewsletter).



## Law Society Diary

Our popular Diary includes a comprehensive directory of firms and barristers, along with information on stamp duty, costs, courts, government agencies and more.

T 02 9926 0298  
[www.lawsociety.com.au/diary](http://www.lawsociety.com.au/diary)

## Facilities at 170 Phillip Street

The Law Society premises have been refurbished and substantially upgraded.

### Visiting Solicitors Room

Members can book a room on the Law Society premises to meet clients or perform work. Ideal for solicitors visiting Sydney.

T 02 9926 0333

### Dining Room

The perfect place for lunch, the Dining Room offers great value, efficient service and a stylish ambience.

Caters for lunch and professional evening functions.

**Dining** 02 9926 0224

**Functions** 02 9926 0224

[www.lawsociety.com.au/dining](http://www.lawsociety.com.au/dining)

### Photocopy Service

Fast, reliable and competitively priced copies and binding, for members only.

T 02 9926 0221

E [printroom@lawsociety.com.au](mailto:printroom@lawsociety.com.au)



## BUILD YOUR BUSINESS AND PROFILE

Easy and effective services to raise your profile in the community and with other solicitors.

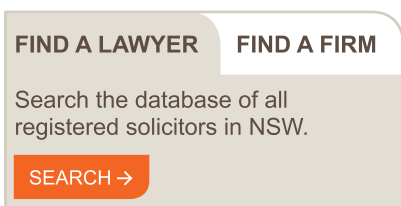
### Find a Lawyer

The Society's website hosts an online directory of all practising solicitors and firms in NSW – the most comprehensive in the state – attracting over 10,000 unique visitors a week.

[www.lawsociety.com.au](http://www.lawsociety.com.au)

(Begin your search on the home page.)

The Law Society website provides a search function to connect the community with firms and a list of after-hours practice contacts.



**FIND A LAWYER**   **FIND A FIRM**

Search the database of all registered solicitors in NSW.

**SEARCH →**

### Solicitor Referral Service

Legal practices are encouraged to register for this service, which provides referrals online and by phone to over 21,500 enquiries a year from the public and solicitors, drawing on a database of over 1,625 firms.

T 02 9926 0300

E [ereferral@lawsociety.com.au](mailto:ereferral@lawsociety.com.au)

[www.lawsociety.com.au/srsregister](http://www.lawsociety.com.au/srsregister)

### Alternative Dispute Resolution (ADR)

The Society provides referral programs that connect disputing parties to experienced ADR practitioners, as well as resources and seminars to assist solicitors who are seeking opportunities in this burgeoning area of the law.

For example, eligible members may become mediators in the Law Society Mediation Program and attain national accreditation as a mediator.

This Program has mediated over 1,000 disputes since its establishment in 1991.

Members may be invited at certain times to be included on the President's List of Commercial Arbitrators. The Law Society Council, when requested by the courts, nominates appropriately qualified members to the Supreme, District and Local Court Arbitrators' Panels.

T 02 9926 0214

E [adr@lawsociety.com.au](mailto:adr@lawsociety.com.au)

[www.lawsociety.com.au/adr](http://www.lawsociety.com.au/adr)

## CONNECTING WITH THE COMMUNITY

The Law Society has a number of initiatives to help connect members with the community, maintain the profession's strong tradition of public service and help ensure legal assistance is available to all.

### Law Society Pro Bono Scheme

The Law Society Pro Bono Scheme coordinates referrals to law firms registered to provide legal assistance to disadvantaged members of the public. Pro Bono work is provided on a free or substantially reduced fee basis (a means and merit test is applied and Legal Aid must not be available).

T 02 9926 0364

[www.lawsociety.com.au/probono](http://www.lawsociety.com.au/probono)

### National Law Week

This national awareness campaign held in May each year promotes a greater understanding of the law in the community. Managed by the Law Society and other stakeholders, Law Week activities include free seminars, open days and forums.

Members can get involved through regional law societies or by participating in events such as the Law Week Expo in Martin Place and the PILCH Walk for Justice.

T 02 9926 0253

[www.lawweek.com.au](http://www.lawweek.com.au)

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National Law Week is growing each year. See [www.lawweek.com.au](http://www.lawweek.com.au) for details of how to get involved.

**National Law Week** 



### Will Awareness Day

Will Awareness Day is aimed at educating the public about the importance of having a properly drafted and up-to-date will. The Law Society, together with the regional law societies, co-ordinates more than 100 free community information sessions around the state. Will Awareness Day will take place in August 2012.

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Will Awareness Day brings together practitioners with the local community to promote the need for a current, properly drafted will

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### Speakers Bureau

Register with the Bureau to deliver pro bono talks to community groups and secondary schools. This is both a valuable community legal awareness program and promotional tool for your firm.

T 02 9926 0374

[www.lawsociety.com.au/sbregister](http://www.lawsociety.com.au/sbregister)

### Mock Trial Competition

Designed to promote a greater understanding of the law, members can volunteer as a magistrate, scriptwriter or coach for this Law Society coordinated competition for secondary school students.

T 02 9926 0253

[www.lawsociety.com.au/mocktrial](http://www.lawsociety.com.au/mocktrial)

### Mock Mediation

This competition gives secondary school students the skills they need to resolve conflicts with mediation. Members can act as adjudicators, scriptwriters or coaches to help teach students about managing conflict in a productive way.

T 02 9926 0253

[www.lawsociety.com.au/mockmediation](http://www.lawsociety.com.au/mockmediation)

### Publications and FAQs

The Law Society produces and distributes resources to help members of the public understand the law and how solicitors can assist.

[www.lawsociety.com.au/community/publicationsandfaqs](http://www.lawsociety.com.au/community/publicationsandfaqs)

## HEALTH AND WELLBEING

The Law Society provides a number of services to help reduce the pressures of practice and improve health and wellbeing.

### The Lawyer's Guide to Sanity, Profitability and Wellbeing Seminars

This program helps practitioners improve their mental health and wellbeing, make better decisions and more positive outcomes while managing the pressures of practice.

The free seminars, held throughout the year, may assist practitioners to meet a portion of the mandatory requirements of Solicitors Rule 42 MCLE. Attendees can claim one unit for each hour of attendance.

E [guidespw@lawsociety.com.au](mailto:guidespw@lawsociety.com.au)  
[www.lawsociety.com.au/wellbeing](http://www.lawsociety.com.au/wellbeing)

### Member Assistance Program (MAP)

The Law Society has engaged the services of Davidson Trahaire Corpsych to provide members with an additional support service for both personal and work related issues. MAP offers confidential and short-term counselling by qualified social workers and psychologists 24 hours a day. This free member service is similar to Employee Assistance Programs provided by many employers and can be accessed in person, by telephone or online.

T 1300 360 364  
[www.davcorp.com.au](http://www.davcorp.com.au)

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The Law Society promotes access to a number of free, confidential counselling services to help resilience and wellbeing.

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### Lawyers Assistance Program (LAP)

LAP is a free and confidential counselling service for solicitors experiencing practice management issues. The program coordinator is an experienced solicitor and may provide a referral to other counsellors, agencies or schemes for further assistance.

T 1800 777 662  
[www.lap.com.au](http://www.lap.com.au)

### LawCare

LawCare provides confidential access to a professional counsellor, with costs incurred only for face-to-face consultations.

T 0416 200 788

### Senior Solicitors Scheme

The Law Society provides assistance and advice for solicitors who are the subject of a complaint with the Legal Services Commissioner.

[www.lawsociety.com.au/seniorsols](http://www.lawsociety.com.au/seniorsols)

### NSW Young Lawyers Mental Health and Wellbeing website

A site dedicated to helping law students, solicitors and barristers recognise and manage mental health issues personally and in others.

[www.lawsociety.com.au/ylmentalhealth](http://www.lawsociety.com.au/ylmentalhealth)

### Child, Elder and Special Needs Care

Assistance in balancing career, family and personal life commitments.

#### WorkLife Links

Dependant care needs, including eldercare and children with disabilities.

T 02 9261 1855 or 1800 631 024

#### McArthur Management Services

Specialists in the placement of early childhood personnel and in-home carers.

T 02 9277 7050 or 1300 853 589  
[www.lawsociety.com.au/care](http://www.lawsociety.com.au/care)

## CAREER AND FINANCIAL PLANNING

Methods to progress your career pathway and financial security.

### Employment and Jobs Online

Look for a legal job or receive a 10% discount on ad placements in Seek.

[www.lawsociety.com.au/jobs](http://www.lawsociety.com.au/jobs)

### NSW Young Lawyers Jobs Network

A website connecting law students and young lawyers to potential and new opportunities.

[www.lawsociety.com.au/yljobsnetwork](http://www.lawsociety.com.au/yljobsnetwork)

### NSW Young Lawyers Mentoring Program

This popular program unites young and newly-admitted lawyers seeking guidance and support with more experienced practitioners who are willing to volunteer their time and experience. Mentor and mentee applications open at the beginning of each year.

T 02 9926 0270

E [ylmentoring@lawsociety.com.au](mailto:ylmentoring@lawsociety.com.au)

[www.lawsociety.com.au/mentoring](http://www.lawsociety.com.au/mentoring)

### Attracting the right graduates for your firm

The Graduate Employment and Summer Clerkship Programs, administered by the Law Society, have over 30 registered law firms and are open to students from 14 law schools across NSW. The Programs are available to all law firms and government legal practices with the aim of increasing legal recruitment.

E [bridget.sordo@lawsociety.com.au](mailto:bridget.sordo@lawsociety.com.au)

### legalsuper

legalsuper is the industry super fund for the legal profession, managing \$1.5 billion of retirement savings and returning all profits to members.

T 02 8223 4003 or 0400 402 414  
(Bob Lees)

T 02 8223 4006 or 0434 357 440  
(Andrew Sporle)

T 02 8223 4004 or 0409 658 788  
(Peter Nicholas)

[www.legalsuper.com.au](http://www.legalsuper.com.au)



## MEMBER CONNEXIONS

The popular Member Connexions program delivers discounts on a range of products and services from over 20 alliance partners. With new partners being added each year and regular special offers, our exclusive schemes provide valuable savings.

### Examples of savings available through Member Connexions.

Please visit the Law Society website for terms and conditions [www.lawsociety.com.au/memberconnexions](http://www.lawsociety.com.au/memberconnexions). Savings valid as at 1 March 2012.

#### American Express Platinum Edge Credit Card:

Benefits include a complimentary flight every year when you enrol in Membership Rewards Ascent (conditions apply)

#### AMP Bank:

No establishment fee or annual fees and discounted interest rates

#### Bupa Health Insurance:

Competitive corporate rates and more back on your private health insurance

#### OfficeMax:

Save an average of 40% off the standard catalogue price on selected office products

#### PowerBuy IT:

Savings on popular IT brands like Dell, Lenovo, HP and IBM

#### Fitness First:

Save 15% on membership rates

#### Hertz:

Discounted car rental and bonus offers

#### EcoChic:

Exclusive discounts of up to 20% on contemporary furniture and homewares

opportunities  
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