Graduate Employment and Summer Clerkship Programs

Student Application Form

Students should confirm with each law firm whether the firm intends to make offers for graduate or summer clerkship positions outside the desired year group before submitting their application form to the selected law firm.

Attach to, or enclose with, your completed form:
- a copy of your academic results, HSC results and UAI (or equivalent)
- written references (if accepted by the law firm)
- a separate document for answers that do not fit within the form fields.

Submit your application directly to the law firm.

Please refer to the List of Participating Law Firms for more details. Other documentation should be taken to the interview. Please note that you are not required to write a covering letter.

Please type or print clearly in BLACK INK, remembering to include your name at the top of each page.

☐ Application submitted electronically

I wish to apply for *(Please tick one)*

☐ Summer Clerkship ☐ Graduate Employment

Personal Details *(Print or type details in text fields)*

☐ MR ☐ MRS ☐ MS

Surname: First name:

University: Firm:

Semester address:

Suburb: P/Code:

Telephone (day): Telephone (night):

Home address *(if different from above)*

Suburb: P/Code:

Mobile: Email:

Are you a permanent resident of Australia? *(Please tick)* ☐ Yes ☐ No

Are you available for the full Summer Clerkship period? (late Nov. to mid Feb) *(Please tick)* ☐ Yes ☐ No

If not, please indicate when you would be available:

Expected date of degree completion:

First Name: Surname:

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Student Application Form *(continued)*

Education *(Print or type details in text fields)*

Secondary School:

Suburb/Location:

HSC Result, UAI or equivalent *(Please attach a copy of your HSC results and UAI or equivalent)*:

Year completed:

Tertiary Institution:

Degree:

Years at university *(Please attach a copy of your Academic Record)*: From: To:

If more space is needed to answer the following questions please attach a separate document to this application form.

University activities and achievements *(e.g. sporting, clubs, faculty activities, prizes etc.)*

Other interests, activities and achievements *(e.g. sporting, clubs, faculty activities, prizes etc.)*

First Name:

Surname:

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Student Application Form *(continued)*

Career objectives *(Indicate your career objectives. This may include field(s) of interest and job preferences and the reasons why you chose your course of study.)*

Employment history *(Please include all types of employment.)*

Dates	Employer	Position / Duties	FT / PT

First Name:

Surname:

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Student Application Form *(continued)*

Other relevant skills *(e.g. foreign languages, computing and other work related skills)*

Additional information

(Elaborate on the factual material already presented and show how this experience, education, extra-curricular activities and work is relevant to the position, organisation and/or field of work for which you are applying.)

First Name: Surname:

Graduate Employment and Summer Clerkship Programs

Student Application Form *(continued)*

Referees

(If you wish, give the names of up to three referees. Provide the name, position and contact details of each referee. Some firms are happy to receive copies of written references. Please check your list of firms.)

Referee 1

Surname: First Name:

Position:

Address:

Suburb: P/Code:

Telephone: Facsimile:

Referee 2

Surname: First Name:

Position:

Address:

Suburb: P/Code:

Telephone: Facsimile:

Referee 3

Surname: First Name:

Position:

Address:

Suburb: P/Code:

Telephone: Facsimile:

Attach or enclose a copy of your HSC and UAI results (or equivalent) and your academic record from university to your completed application form.

I have also attached/enclosed *(if yes, please tick)*:

☐ written references ☐ an extra document for answers that could not fit within the form fields.

Signature: Date:

SAVE PRINT