THE LAW SOCIETY
OF NEW SOUTH WALES

2010 Locum Application Form

CONFIDENTIAL

Date: _____

Applicant Information

Surname: _____ Given Name: _____

Address: _____ Postcode: _____

Home/Mobile No. : _____ Business No. : _____

Email Address **(Required):** _____

Type or Practising Certificate Held: ☐Restricted ☐Unrestricted

Do you have a current Pii policy ☐YES ☐NO

Eligible for a Principal Solicitors Certificate? _____

Date of Admission: _____

University/College Attended: _____

Degrees Attained: _____

Days available for work: _____

Languages Spoken: _____

Area(s) of Practice

Please select the area(s) of practice you are qualified in

☐Admin Law	☐Debts/Insolvency	☐Litigation- general
☐Banking/Finance	☐Employment/ IR	☐Personal Injury
☐Civil Litigation	☐Environmental Law	☐Planning/Local Govt
☐Commercial Law	☐Family Law	☐Small Business
☐Conveyancing	☐Immigration	☐Taxation
☐Corporate Law	☐IT/Telecommunications	☐Trade Practices Law
☐ Criminal Law	☐Intellectual Property	☐Wills and Estates

☐Others: _____

☐Specialist Accreditation: _____

Location/Travel Information

- Please select your location preference: ☐ Sydney CBD

☐ Sydney Suburbs

☐ Other Location

Please list: _____

- Do you have your own transport? ☐ Yes ☐ No

- Please tick if you have Experience in: ☐Computing/IT

☐Document Preparation

☐Internet Research

Employment History Summary

Please fill out the following employment history details for referencing purposes.

Current or most recent position

Employer/Firm: _____ From: _____ To: _____

Type of work done: _____

Reason for Leaving: _____

Previous position

Employer/Firm: _____ From: _____ To: _____

Type of work done: _____

Reason for Leaving: _____

Referees

It is a requirement that you provide at least two referees, one being from the employers/firms above

Name: _____ Firm: _____

Contact Phone Number: _____ Email Address: _____

Name: _____ Firm: _____

Contact Phone Number: _____ Email Address: _____

Additional Requirements

- Please provide a professional introduction below of no more than 150 words. This will be used by firms when reviewing your profile for an assignment.

- Please attach a copy of your CV to this application and send to either of the following:
    - locums@lawsociety.com.au
    - Locum Services
      170 Phillip Street
      Sydney NSW 2000

Conditions and Acknowledgements

The following section must be completed.

By signing below you acknowledge and agree that:

- The Law Society does not guarantee that you will be placed in a locum position.
- You are responsible for negotiating the remuneration with a prospective employer. The Law Society does not make recommendations on remuneration.
- A prospective employer may undertake reference checks with referees provided by you.
- Any employment contract is strictly between yourself and the employer (or its agent) and it is your responsibility to comply with your pre-employment and employment obligations.

The Law Society of New South Wales respects your privacy and the confidentiality and security of personal information provided by you to us. The information provided by you to the Law Society on this form will be used by the Law Society for the purposes of processing your application. To access a complete copy of our Privacy Policy visit www.lawsociety.com.au.

Full Applicant Name: _____

Applicant Signature: _____

Date: _____